

# SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford on Tuesday 7<sup>th</sup> March 2017 at 7.15pm

## PRESENT:

**Councillors** – Chris Warren (Chair), Adrian Betts, Ben Eve, Jon Godfrey, Duncan Hounsell and Farida Wilson

**Officer** - none

## 1. MINUTES

The minutes of the Council meeting held on 7 February 2017 were confirmed as a correct record and signed by the Chair.

## 2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllrs Phil Harding (Vice-Chair), James Macnaughton, Kyle Rice, Rob Taylor, and the Clerk. Cllr Liz Macnaughton is on an agreed leave of absence.

## 3. DECLARATIONS OF INTEREST

Cllr Duncan Hounsell declared an interest in item 9. c) Saltford Brass Mill grant application and 9. d) Railfuture membership, as he is a member of both of these groups.

## 4. PUBLIC TIME

There were 4 members of the public present.

Patrick Beazley spoke in support of item 9. c) Saltford Brass Mill grant application.

Sally Turner spoke in support of item 8. a) planning application 17/00605/VAR - Saltford Primary School.

Wendy Sweet spoke commenting on item 8. a) planning application 17/00605/VAR - Saltford Primary School.

## 5. CHAIR'S ANNOUNCEMENTS

No announcements were made.

## 6. CLERK'S ANNOUNCEMENTS

Apologies were received from the Clerk.

## 7. REPORT FROM B&NES WARD COUNCILLORS

Apologies were received from B&NES Cllrs Emma Dixon and Francine Haerberling.

## 8. PLANNING MATTERS

- a. **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

**17/00584/FUL & 17/00585/LBA** - 26 High Street - Repairs to front wall, construction of new wall and gates to rear - Mr P Elliott

It was resolved that B&NES Council be advised that this Council **OBJECTS TO** this application: The design, materials and construction should be in keeping with the listed status of the property and Salford's Conservation Area. We have strong concerns particularly about the height and design of the rear gate.

**17/00605/VAR** - Salford Primary School Claverton Road - Removal of condition 5 of application 16/02028/REG03 granted on 28/07/2016 – Ms Dawn Elliott

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application: We support the variation however with the suggestion that when the obsolete classrooms are removed that if practical the temporary classrooms should be moved to this location.

- b. **Decisions and Appeals** – There was no report of decisions or appeals in the Clerk's absence.
- c. **Planning items of urgent information** – No items were reported.

## 9. FINANCIAL MATTERS

- a. **Monthly Financial Report** – The report was discussed and accepted by members.
- b. **Schedule of Expenditure** – The expenditure listed in the schedule for the month of March 2017 was authorised and the schedule signed by the Chair.
- c. **Salford Brass Mill grant application** – The Council agreed to make a grant of £510 to Salford Brass Mill to install non-slip decking strips on the access footbridge to the brass mill (budget heading Miscellaneous Grants).
- d. **Railfuture membership** – The Council authorised expenditure of £21 for annual membership of Railfuture, an independent organisation campaigning for better rail services for passengers and freight (budget heading Subscriptions).
- e. **ALCA (Avon Local Councils' Association) membership** – It was agreed to renew the Council's membership of ALCA and NALC (National Association of Local Councils) for the year beginning 1 April 2017 at £602.25 (budget heading Training).

## **10. TRAFFIC COUNTS A4 SALTFORD 1998 – 2016**

Cllr Duncan Hounsell gave a report on B&NES Council's volumetric data for this period, showing that the figures for 2016 were the lowest for this period. It was agreed to publicise the latest figures.

## **11. CHURCHYARD TREE WORK**

This item was deferred.

## **12. LITTER BINS**

This item was deferred.

## **13. CLERK FOR HOLIDAY COVER**

The Council agreed to employ a Clerk to cover holidays on a self-employed zero hours basis, and to delegate to the Staffing Committee and the Clerk responsibility for selection, recruitment and all employment arrangements. Expenditure of up to £390 was approved to cover 5 hours of training and 30 hours of employment at £11.054 per hour during April 2017 (budget heading Office Staff). It was agreed that the Staffing Committee would meet at 11.30 on 10 March.

## **14. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

Cllrs Adrian Betts and Chris Warren reported from B&NES Council's town and parish council briefing on plan making in B&NES on 3 March 2017.

Cllr Duncan Hounsell reported that, although not winners in their categories, the Saltford Brass Mill volunteer group and Diane Hooper received certificates at the B&NES Council Chair's community awards ceremony held on 9 February.

Cllr Duncan Hounsell gave a brief report back from the Keynsham Area Forum meeting held on 6 March. There was a presentation on affordable housing and an item on the local government boundary commission review. There is a strong possibility that Saltford would in future be represented by one B&NES ward councillor rather than two.

Cllr Duncan Hounsell reported that the Parishes Liaison meeting was informed of B&NES Council's decision in the 2017 budget to transfer 50% or all of the costs of any Parish council by-election to the Parish council except in the case of the death of sitting councillor.

## **15. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

Cllr Duncan Hounsell reported that the B&NES Highways Maintenance programme 2017/18 includes micro asphalt carriageway resurfacing at Hinton Close, Iford Close, Justice Avenue, Morgan Close and Homefield Road. This work is expected to be carried out in April.

Cllr Duncan Hounsell reported that there is a "topping out" ceremony for the new block at Saltford School taking place on Friday 24 March at 1pm. Members of the planning committee were invited.

**16. PUBLICITY**

The Council agreed items to include in the Parish Council’s page of SCAN and ideas for the next Parish Council e-newsletter.

**17. RESOLUTION TO EXCLUDE THE PUBLIC**

The Council resolved that in accordance with Standing Order 1 c, in view of the confidential nature of the business about to be transacted, it is advisable that the public be temporarily excluded and they are instructed to withdraw.

**18. SALT FORD COMMUNITY AWARDS 2017**

The Council agreed the recipients of the Parish Council Community Awards 2017, and authorised expenditure of up to £320 on the Community Awards winners’ chosen Saltford group, project, cause or charity, and on printing winners’ certificates (budget heading Council Led Schemes).

The meeting closed at 9.15 pm

Chair’s signature.....

Date confirmed and signed...../...../.....

**Next Council meeting:** 18 April 2017  
**Next Planning Committee meeting:** 21 March 2017