

# SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford  
on Tuesday 3<sup>rd</sup> December 2013 at 7.15pm

## PRESENT:

**Councillors** - Duncan Hounsell (Chair), Adrian Betts, Harvey Haeberling, Rob King, Neil McKen, Kevin Reeves, Robert Taylor, Chris Warren, Jill Williams and Reg Williams

**Officer** - Tricia Golinski

## 1. MINUTES

The minutes of the Council meeting held on 5 November 2013 were amended as follows:

Replace

**12. B&NES DRAFT HOMELESSNESS STRATEGY CONSULTATION**

Cllr Neil McKen advised members that the issue of homelessness should be considered in future, but that no contribution to B&NES' homelessness strategy is required.

with

**12. B&NES DRAFT HOMELESSNESS STRATEGY CONSULTATION**

Cllr Neil McKen advised members that the issue of homelessness should be considered in future, but that no contribution to B&NES' homelessness strategy consultation is required.

and otherwise confirmed as a correct record and signed by the Chair.

## 2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllr Kim Johnson (Vice-Chair).

## 3. DECLARATIONS OF INTEREST

Cllrs Duncan Hounsell and Adrian Betts declared a non-pecuniary interest in item 7 g) as both are members of the Scouts group executive.

## 4. PUBLIC TIME

There were 4 members of the public present.

Owen McDermott spoke in support of item 7 g) 1<sup>st</sup> Saltford Scout group grant application.

Chris Essex spoke in support of item 7 f) Saltford Community Association grant

application.

**The Chair took items 7 f) and 7 g) next.**

## **5. CHAIR'S ANNOUNCEMENTS**

The Chair made the following announcements:

- A reminder to the Council about standing order 6b whereby a motion shall not be considered until it has been proposed and seconded.
- The Toucan crossing will not go ahead in the originally proposed position because minimum visibility requirements are not met and the views of the Parish Council and others have been taken into account. It is likely that the existing crossing by the A4 (Norman Rd) bus stops will now be upgraded in the next financial year.
- Saltford now has a page on the Bath Tourism Plus "Visit Bath" web-site.
- The deteriorating state of the War Memorial Garden walls and paths has been reported to B&NES Council. Repairs are now included in the B&NES programme of future works.
- The Avon Regeneration Trust was invited to give a presentation in February. This was not convenient and the Parish Council has now offered an opportunity in March.
- The collapsed section of wall at the Churchyard has been repaired.
- Saltford Santa Dash takes place on the morning of Sunday 8<sup>th</sup> December.

## **6. PLANNING MATTERS**

- a) **Minutes** – The minutes of the Planning Committee meeting held on 19 November 2013 were confirmed as a correct record and signed by the Chair.
- b) **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

**13/04842/TCA** - 6 Mill Cottages - T1 Ash - crown lift to 5 m, T2 Apple - crown reduce by 1 m, T3 Scots Pine - crown lift to 4 m, T4 Norway Spruce & T5 Cypress - fell - Mr Robin Hillier

It was resolved that B&NES Council be advised that this Council **comments on** this application: no comment.

- c) **Decisions** – The Clerk reported the following applications which had been PERMITTED with conditions by B&NES Council:

13/04134/FUL - 36 Grange Road - Erection of front porch and detached garage  
- Mr Andrew Jenkins

- d) **Placemaking Plan** – Cllr Kevin Reeves reported that the draft Placemaking Plan is out for public consultation until 6 December and three responses have so far been received. The Working Group will meet in December to consider the responses and agree the final document to be sent to B&NES by 21 December. Cllr Duncan Hounsell congratulated the Working Group on the well-presented documents and

photos.

- e) **B&NES Core Strategy amendments** – The Council agreed the following response to B&NES' invitation to comment on the Core Strategy amendments:

Saltford Parish Council notes that the draft Core Strategy has been amended to enable an increase of 10,350 jobs and 12,960 homes in the B&NES area during the period of the plan. We understand that these figures are now based on the latest Census data and projections for growth.

Saltford Parish Council welcomes the maintenance of the existing housing development boundary at Saltford and the protection of the Green Belt surrounding the village which are considered vital for preserving the identity and character of Saltford.

The main A4 road at Saltford suffers from long traffic queues at peak times, creating access problems for residents and pollution levels in excess of targets. Saltford Parish Council wishes that any housing and industrial development at Keynsham or on the outskirts of Bath be planned with a view to reducing Saltford's traffic volumes and flow. Policies should be adopted at these proposed housing and industrial development sites that encourage vehicles away from the A4 corridor through Saltford and include the promotion of sustainable, public transport solutions. We are concerned that the current proposal shows no progress in this direction.

- f) **Planning items of urgent information** – No items were reported.

## 7. FINANCIAL MATTERS

- a) **Monthly Financial Report** – The report was discussed and accepted by Members.
- b) **Schedule of Expenditure** – It was resolved that the expenditure for all items listed in the schedule for the month of December 2013 be authorised and the schedule signed by the Chair.
- c) **Draft budget 2014/15** – The Council noted the draft specimen budget for 2014/15. An updated version will be circulated to members prior to the final agreement of the precept requirement at the January 2014 Council meeting.
- d) **Society of Local Council Clerks membership** – The Council agreed to renew the membership of the SLCC at a cost of £147 (budget heading General Administration).
- e) **Remembrance Day wreath** – The Council authorised expenditure of £18 to reimburse Cllr Duncan Hounsell for the purchase of a Remembrance Day wreath for 2013 (budget heading S137).
- f) **Saltford Community Association grant application** – The Council agreed to make a grant of £350 to Saltford Community Association to help support the cost of producing 6 bi-monthly editions of SCAN (budget heading Miscellaneous Grants).
- g) **1st Saltford Scout group grant application** – The Council agreed to make a grant

of £1000 to 1<sup>st</sup> Saltford Scout group to help insulate the Scout Hut (budget heading Miscellaneous Grants).

## **8. CHURCHYARD TREES**

The Council noted B&NES' Tree Officer's response to the Parish Council's request for guidance as to what work needs to be done to the Scots Pine trees in the churchyard, and authorised a quotation of £1250 from Wildwood for reduction of the trees (budget heading Churchyard Grounds Maintenance).

## **9. B&NES HIGHWAY MAINTENANCE PROGRAMME 2014/15**

The Council agreed to request that the following roads in Saltford are included for repair in B&NES Highways Maintenance programme 2014/15 as top priorities:

1. Norman Road
2. Stratton Road
3. Anson Close

Other roads:

Claverton Road West  
Hinton Close  
Lansdown Road  
Morgan Close

## **10. BUS FARES**

The Council agreed to invite a spokesperson for First Bus to a public meeting to be arranged early in 2014 to talk about the bus fare structure as it relates to Saltford and to answer any questions about First Bus fares from the public.

## **11. WORLD WAR 1 CENTENARY COMMEMORATION IN SALTORD**

The Council agreed in principle to organise a commemoration event to take place in 2018 (not 2014). This event will take the form of an open invitation to residents to bring photographs or artefacts of World War 1 relating to their own family history and to share this history with others in an informal conversational setting.

The Council agreed in principle to arrange a short civil ceremony at the Saltford War Memorial Garden on Sunday 3<sup>rd</sup> August 2014 to reflect on those residents of Saltford who were killed or injured in WW1.+

**Cllr Chris Warren left the meeting at 8.55 pm.**

## **12. TWITTER**

After discussion, Cllr Duncan Hounsell withdrew the proposal that a Saltford Parish Council Twitter account be set up, pending investigation into other councils' use of Twitter and policies of use.

## **13. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

Cllr Duncan Hounsell reported that Saltford Business Network held a curry night on 25 November and a social will be held on 12 December at The Riverside.

Cllr Duncan Hounsell reported that Keynsham & District Dial a Ride Christmas party is on 7 December.

Cllr Reg Williams reported from B&NES Emergency Medical Service Patients' Forum that the contract for the out of hours service for the whole of B&NES had now been transferred to Northern Doctors, a company from north east England.

**14. ITEMS OF URGENT INFORMATION**

Cllr Reg Williams asked whether the Parish Council is still represented at meetings of Chew Valley Partnership, the Chair confirmed that it is and that if any member could attend their next meeting on 11 December they should let the Clerk know.

The meeting closed at 9.10 pm

**Next Council meeting:** 7 January 2014

**Next Planning Committee meeting:** 17 December 2013

Chairman.....

Date confirmed and signed.....