

SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford
on Tuesday 2nd December 2014 at 7.15pm

PRESENT:

Councillors - Duncan Hounsell (Chair), Adrian Betts, Marie Carder, Harvey Haeberling, Rob King, Rob Taylor, Chris Warren, Jill Williams and Reg Williams

Officer - Tricia Golinski

1. MINUTES

Cllr Reg Williams requested some amendments to item 9 (SALTFORD STATION CAR PARKS) of the minutes of the Council meeting held on 4 November 2014. Cllr Chris Warren proposed that the minutes of the Council meeting held on 4 November 2014 are agreed as they were. This proposal was seconded by Cllr Adrian Betts and voted on as follows:

Name	Yes	No	Abstain
Adrian Betts	✓		
Marie Carder			✓
Harvey Haeberling			✓
Duncan Hounsell	✓		
Rob King			✓
Rob Taylor	✓		
Chris Warren	✓		
Jill Williams		✓	
Reg Williams		✓	

The minutes of the Council meeting held on 4 November 2014 were confirmed as a correct record and signed by the Chair.

2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllrs Neil McKen and Kevin Reeves.

3. DECLARATIONS OF INTEREST

Cllr Duncan Hounsell declared a non-pecuniary interest in item 8 (PROPOSAL FROM SALTFORD MOTORS FOR PARISH COUNCIL NOTICEBOARDS) as he is a long-standing customer of Saltford Motors.

Cllr Jill Williams declared a non-pecuniary interest in item 7 e) (SCA grant applications) as she is a member of the Saltford Community Association committee.

4. PUBLIC TIME

There were 8 members of the public present.

B&NES Cllr Mathew Blankley spoke about item 9 (CAR PARKING SPACE FOR SALTFOORD STATION): the Parish Council should pass this proposal.

Brian Cooper, Chair of Saltford Brassmill, said that the repairs to the Brassmill have been completed and it can now re-open in May 2015. He thanked the Parish Council and Cllr Duncan Hounsell for their support, and invited any councillor who would like to visit to contact Brian.

Brian Cooper spoke about item 14 (GREEN BELT) and item 9 (CAR PARKING SPACE FOR SALTFOORD STATION): the Green Belt needs protecting from station car parking and an alternative site for the station should be considered.

Roger Cleverdon spoke about item 8 (PROPOSAL FROM SALTFOORD MOTORS FOR PARISH COUNCIL NOTICEBOARDS): the noticeboards should be replaced by the shops at Saltford Motors' expense.

B&NES Cllr Francine Haeberling spoke about item 8 (PROPOSAL FROM SALTFOORD MOTORS FOR PARISH COUNCIL NOTICEBOARDS): the noticeboards should go back in the same place; and item 9 (CAR PARKING SPACE FOR SALTFOORD STATION): the business case for Saltford station may not stack up, an alternative location may be preferable.

5. CHAIR'S ANNOUNCEMENTS

The Chair made the following announcements:

- I will be standing down as Chair as from 1st January 2015.
- Thank-you to all involved in the Remembrance Sunday Service, Parade, and wreath-laying ceremony.
- B&NES Council Cabinet will agree at its December meeting that work should continue to develop the Business Case for a station at Saltford and that this should include the option of opening a station to the west of the village where future development may support the new facility. B&NES Council Cabinet is meeting in the new Civic Centre, Keynsham, on Wednesday 3rd December at 6:30pm. It is intended that future meetings of B&NES Cabinet alternate between the Guildhall, Bath, and Keynsham Civic Centre.
- Permissive paths have been re-opened on Sunday 30th November following a legal agreement between the SCA, the farmer, and generous support from Eveleighs Estate Agents which allowed the paths to be re-opened straightaway.
- The pensions auto-enrolment staging date for the Parish Council as set by the Pensions Regulator is 1st August 2016.
- B&NES Council Highways Department has removed the weeds alongside the memorial garden wall adjacent to the pavement.
- B&NES has installed a replacement litter bin at the end of Lansdown Road adjacent to the meeting room. This action followed a Curo "walkabout" earlier this year.
- A reminder to councillors that under standing orders votes can only be recorded by number or name if a councillor asks for this before or immediately after any vote takes place.

- I will be reading a lesson at St Mary's Carol Service on Sunday 21st December 6:30pm on behalf of the Parish Council.
- The Parish Council has received today the proposed plan for the layout of the Toucan crossing on the Bath Road near Norman Road. This was too late for consideration at this meeting. However, a response from the Parish Council is requested this week because B&NES wishes to consult residents on the proposal and fund the scheme within a tight timetable. The Clerk will email all Parish councillors the proposed layout. Please give any comments to the Clerk by Thursday lunchtime.

6. PLANNING MATTERS

- a) **Minutes** - The minutes of the Planning Committee meeting held on 18 November 2014 were confirmed as a correct record and signed by the Chair.
- b) **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

14/04940/FUL - 30 Grange Road - Erection of two storey and one storey side extensions together with alterations - Mr & Mrs R McCurdy

It was resolved that B&NES Council be advised that this Council **comments on** this application: No objection in principle, but we are concerned about the proximity to the Green Belt boundary, which appears to go through the garden of this property.

14/05131/FUL - 32 Grange Road - Demolition of existing two storey extension and erection of replacement two storey pitched roof extension with archway to single storey extension forming shed and garages - Mr Blaise Prideaux

It was resolved that B&NES Council be advised that this Council **comments on** this application: No objection.

14/05130/RES - 32 Grange Road - Approval of reserved matters with regard to outline application 13/01300/REN (Renewal of application 08/01124/OUT (Renewal of outline planning permission 03/00633/OUT dated 16.04.2003 for the erection of one dwellinghouse and garage)) - Mr Blaise Prideaux

It was resolved that **consideration of this application is deferred** until the Planning Committee meeting on 16 December 2014, as more details are needed on the application.

- c) **Tree notification** – The Council considered the following notification of work to trees in a Conservation Area in respect of which B&NES Council had invited comments.

14/05196/TCA - 43 High Street - Lylandi- Remove trees - D A Curnock

It was resolved that B&NES Council be advised that this Council **supports** this application.

- d) **Decisions** – No decisions were reported.
- e) **Planning contraventions** – The Council agreed a proposal from Cllr Reg Williams

that at Council meetings the Council will normally receive and discuss new possible contraventions but not the progress on outstanding contraventions.

- f) **Planning items of urgent information** – No items were reported.

7. FINANCIAL MATTERS

- a) **Monthly Financial Report** – The report was discussed and accepted by Members.
- b) **Schedule of Expenditure** – It was resolved that the expenditure for all items listed in the schedule for the month of December 2014 be authorised and the schedule signed by the Chair.
- c) **Draft budget 2015/16** – The Council considered the draft specimen budget for 2015/16. Five options for the precept requirement will be presented at the January 2015 Council meeting for final agreement.
- d) **Community Awards 2015** – The Council authorised expenditure of up to £320 for up to 5 award winners’ certificates and contributions to their chosen Salford group, project, cause or charity (budget heading Council Led Schemes).
- e) **SCA grant applications** – The Council agreed to make the following two grants to Salford Community Association (budget heading Miscellaneous Grants):
- 1) £1000 towards promotion and advertising costs of Salford Festival 2015 (power for expenditure: Local Government Act 1972 s.145)
 - 2) £500 to support the cost of producing 6 bi-monthly editions of SCAN (power for expenditure: Local Government Act 1972 s.145)
- f) **Society of Local Council Clerks membership** – The Council authorised expenditure of £149 to renew the Clerk’s membership of SLCC (budget heading General Administration).

8. PROPOSAL FROM SALT FORD MOTORS FOR PARISH COUNCIL NOTICEBOARDS

The Council considered the following proposal from Saltford Motors:

The existing small ‘Community News’ noticeboard immediately outside the Post Office is replaced by a new larger board paid for by Saltford Motors, still owned by the Post Office, and for the use of the Parish Council, to include space for community news. Saltford Motors will reimburse Saltford Parish Council for the annual rental fee for this noticeboard on an ongoing basis. Saltford Motors will also pay for a second noticeboard which will belong to Saltford Parish Council and be situated by the library in a location to be agreed by B&NES.

The Council voted on the proposal as follows:

Name	Yes	No	Abstain
Adrian Betts	✓		
Marie Carder			✓

Harvey Haeberling			✓
Duncan Hounsell	✓		
Rob King	✓		
Rob Taylor	✓		
Chris Warren	✓		
Jill Williams		✓	
Reg Williams		✓	

The proposal from Saltford Motors was agreed.

9. CAR PARKING SPACE FOR SALT FORD STATION

The Council considered the following proposal from Cllr Duncan Hounsell:

Saltford Parish Council asks B&NES Council to consult with the Parish Council on the options for creating car parking spaces on or near any station site before final decisions are made, wherever the location is.

This was amended to the following and agreed by the Council:

Saltford Parish Council asks B&NES Council to consult with the Parish Council on the options for creating car parking spaces on or near any station site before any decisions are made, wherever the location.

10. PERMISSIVE FOOTPATHS RE-OPENING

The Council agreed to the proposal from Cllr Adrian Betts that Saltford Parish Council expresses its gratitude to everyone who was involved in the reopening of local permissive pathways, especially to Chris Essex, Mr Stratton, Cllr Duncan Hounsell, Eveleighs Estate Agency, and the Saltford Community Association. Cllr Duncan Hounsell also thanked Cllr Adrian Betts for his assistance.

11. FOOTPATH MAP SALES

The Council agreed to reinstate sales of its 'Saltford on Foot' maps to the public following the re-opening of the permissive paths on 30 November 2014.

12. MEMORIAL GARDEN

The Council deferred the decision on whether to authorise expenditure for winter bedding plants in the Memorial Garden, pending B&NES Cllr Mathew Blankley's offer to ask B&NES to do this work at its expense.

13. CHANGES TO COLLECTIONS FROM LOW-USE POST BOXES

Cllr Reg Williams reported that Royal Mail have changed the time at which they collect from low-use post boxes to early in the morning. Cllr Reg Williams' proposal that the Council requests that the notices on these collection boxes include the information that a 5pm collection is available at Saltford Post Office, was deferred pending further checks on the notices on other collection boxes.

14. GREEN BELT

The Council considered a proposal from Cllr Jill Williams that Saltford Parish Council considers its position with regard to encroachment into the Green Belt, both in and around Saltford.

The Council agreed to the following amended motion from Cllr Duncan Hounsell:

Saltford Parish Council attaches great importance to Saltford’s protective Green Belt. Saltford Parish Council notes that the fundamental aim of national Green Belt policy is to prevent urban sprawl by keeping land permanently open; the essential characteristics of Green Belts are their openness and permanence (*National Planning Policy Framework*).

15. REVISED PAY SCALES AND NON-CONSOLIDATED PAYMENT FOR THE CLERK

The Council authorised a 2.2% salary increase for the Clerk with effect from January 2015, in accordance with the National Joint Council for Local Government Services’ agreement (budget heading Office Staff).

The Council authorised a non-consolidated payment of £54.05 for the Clerk in December 2014, in accordance with the National Joint Council for Local Government Services’ agreement (budget heading Office Staff).

16. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Cllr Duncan Hounsell reported from the meeting of the Keynsham Area Forum on 27 November. This forum replaces the previous Parish Cluster, PACT and Chew Valley Partnership meetings.

17. ITEMS OF URGENT INFORMATION

Cllr Reg Williams reported that the Air Quality Action Plan proposals for Saltford will be out for consultation in January 2015, following the declaration of an Air Quality Management Area (AQMA) in Saltford in 2013, and he has asked for this to be publicised in SCAN.

Cllr Duncan Hounsell reported that this was his last meeting as Chair and he thanked the Clerk.

The meeting closed at 9.22 pm

Next Council meeting: 6 January 2015

Next Planning Committee meeting: 16 December 2014

Chairman.....

Date confirmed and signed.....