

SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford on Tuesday 6th December 2016 at 7.15pm

PRESENT:

Councillors – Chris Warren (Chair), Adrian Betts, Ben Eve, Jon Godfrey, Phil Harding (Vice-Chair), Duncan Hounsell, James Macnaughton, Liz Macnaughton, Kyle Rice, Rob Taylor and Farida Wilson

Officer - Tricia Golinski

1. MINUTES

The minutes of the Extraordinary Council meeting held on 15 November 2016 were confirmed as a correct record and signed by the Chair.

2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from B&NES ward councillors Francine Haerberling and Emma Dixon.

3. DECLARATIONS OF INTEREST

No interests were declared.

4. PUBLIC TIME

There were 4 members of the public present.

Roger Vaughan asked if the Parish Council would look at the issue of traffic congestion. The Chair replied that a working party is to be set up to look at transport issues.

Adam Smith-Collins spoke in support of item 8 application 16/05649/FUL - The Old Chapel, The Shallows.

5. CHAIR'S ANNOUNCEMENTS

The Chair announced that about 200 people attended the very successful meeting at Saltford Golf Club on 1st December on the West of England Joint Spatial Plan and Joint Transport Study and the possible Saltford bypass.

The Chair reported that a B&NES Council transport officer had advised him that Saltford Station was included in the timetable studies.

6. CLERK'S ANNOUNCEMENTS

The Clerk made no announcements.

7. REPORT FROM B&NES WARD COUNCILLORS

Apologies were received from B&NES councillors Francine Haeberling and Emma Dixon.

8. PLANNING MATTERS

- a) **Minutes** – The minutes of the Planning Committee meeting held on 18 October 2016 were confirmed as a correct record and signed by the Chair.
- b) **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

16/05649/FUL - The Old Chapel, The Shallows - Erection of a single storey rear and side extension - Mr Adam Smith-Collins

It was resolved that B&NES Council be advised that this Council **COMMENTS ON** this application: The Parish Council is supportive of the application because it is sympathetic to the Conservation Area. As the property is in Saltford's Green Belt, consideration must be given by B&NES to the size and nature of the proposed extension.

16/05744/FUL - Beacon House 553 Bath Road - Works to boundary walls and construction of new garage - Mr & Mrs Godfrey

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

- c) **Decisions** – The Clerk reported that the following applications have been PERMITTED (with conditions) by B&NES Council:

16/04652/FUL - 37 Manor Road - Erection of a two-bedroom bungalow to rear garden of 37 Manor Road - Mr G Wright

16/04559/FUL - 1 Montague Road - Erection of two storey side extension and replacement of flat garage roof with pitched roof - Mr J Craiper

16/04837/LBA and 16/04834/AR - The Crown 500 Bath Road - External alterations for the erection of replacement illuminated and non illuminated signs - Greene King Pub Co

The Clerk reported that the following applications have been REFUSED by B&NES Council:

16/04880/FUL - 540 Bath Road - Creation of a driveway and drop kerb access - Mr Ben Luton

The Clerk reported that the following application will be considered by B&NES Council's Development Management Committee at its meeting on 14 December 2016 at The Guildhall, High Street, Bath at 2.00 pm.

Revised plans for 16/00850/OUT - Land parcel 7200, Bath Road, Keynsham - Residential and related development comprising approximately 250 dwellings,

new Primary School with associated outdoor playing facilities, means of access thereto, associated open space, landscaping, access roads, footways/cycleways and infrastructure works - Macktaggart & Mickel Homes

- d) **West of England Joint Spatial Plan and Joint Transport Study** – The Council received the recommendations of the Working Party and agreed the Parish Council's response to the West of England Joint Spatial Plan and Joint Transport Study.
- e) **B&NES Core Strategy Review** – The Council agreed its response to B&NES Council's Core Strategy Review Commencement Document.
- f) **Planning items of urgent information** – Cllr Adrian Betts reported from the B&NES Joint Spatial Plan and Joint Transport Study workshop on 30 November 2016.

9. FINANCIAL MATTERS

- a) **Monthly Financial Report** – The report was discussed and accepted by members.
- b) **Schedule of Expenditure** – It was resolved that the expenditure for all items listed in the schedule for the month of December 2016 be authorised and the schedule signed by the Chair.
- c) **IT equipment and software** – The Council authorised the following expenditure (budget heading Office Equipment):
 - Canon MG5750 inkjet printer/scanner (£80) plus set of inks (£20) – to replace current printer owned by B&NES which is not working
 - Mouse £10 – for use with laptop
 - Boxcryptor data encryption software £66 per year (at current exchange rate) as recommended by Cllr Jon Godfrey, to protect council data stored in the cloud
- d) **Society of Local Council Clerks membership** – The Council authorised expenditure of £139 to renew the Clerk's membership of the Society of Local Council Clerks for 2017 (budget heading General Administration).
- e) **Draft budget 2017/18** – The Council considered the draft budget for 2017/18, and agreed to increase the precept by 1.5%.

10. LITTER BIN CLAVERTON ROAD/MANOR ROAD JUNCTION

The Council agreed ask B&NES Council to install two new litter bins at these litter hot spots identified by local litter pickers:

- One at the corner of Claverton Road and Manor Road
- One at the entrance to the Riverside Inn, The Shallows

11. ACTION FOLLOWING CHURCHYARD TREE REPORT

The Council considered action required following the inspection report of the trees in the churchyard undertaken by All Tree Services in September 2016. It was agreed to ask what the church wardens are doing with the pile of stones and to obtain two quotes for any other work identified in the report as priority 1 or 2.

12. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

There were no reports.

13. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

There were no reports.

The meeting closed at 8.25 pm

Chair's signature.....

Date confirmed and signed...../...../.....

Next Council meeting: 3 January 2017
Next Planning Committee meeting: 17 January 2017