

SALTFORD PARISH COUNCIL

**Minutes of the meeting of the Council held at Saltford Hall, Saltford
on Tuesday 7th July 2015 at 7.15pm**

PRESENT:

Councillors - Duncan Hounsell (Chair), Adrian Betts, Ben Eve, Phil Harding, James Macnaughton, Liz Macnaughton, Kyle Rice, Rob Taylor and Farida Wilson

Officer - Tricia Golinski

A minute's silence was observed in memory of all those affected by the 7/7 London bombings, the recent terrorist attack in Tunisia, and all terrorist attacks.

1. MINUTES

The minutes of the Council meeting held on 2 June 2015 were confirmed as a correct record and signed by the Chair.

2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllrs Jon Godfrey and Chris Warren.

3. DECLARATIONS OF INTEREST

Cllrs Adrian Betts, Ben Eve and Phil Harding all declared a non-pecuniary interest in item 8 application 15/02706/FUL - 11 Raleigh Close, as they know the applicant.

Cllr Phil Harding declared a non-pecuniary interest in item 14 (Landing jetty, The Shallows) as he is a member of Canoe Avon.

The Chair invited any member of the public who wanted to speak about item 4 to speak before the item.

Roger Kinsman spoke opposing the proposal in item 4.

4. PUBLIC TIME: STANDING ORDER 1F

The Council agreed to the proposal from Cllr Duncan Hounsell that standing order 1f is amended to the following:

Each member of the public is entitled to speak once only in public time and shall not speak for more than 3 minutes, unless the Chair allows otherwise. If a member of the public wishes to speak on behalf of another individual, the other person must give permission for this in advance in writing or by email.

Speaking for another individual will be allowed in exceptional circumstances such as illness or disability at the discretion of the Chair.

5. PUBLIC TIME

There were 12 members of the public present.

Jill Williams spoke about item 11 (Parish Council noticeboards), requesting that the Parish Council continues to allow use of a noticeboard for advertising village events.

Lin Clark spoke about item 8, objecting to application 15/02706/FUL - 11 Raleigh Close because of possible overlooking and loss of privacy due to the positioning of the windows.

B&NES Cllr Francine Haeberling spoke about item 14 (Landing jetty, The Shallows), stating that the erosion of the river bank needs to be addressed but that a jetty is not the answer, and suggesting instead steps or a slipway.

Malcolm Pearce spoke about item 14 (Landing jetty, The Shallows), saying that there has been a big increase in canoeists using this area.

Jane George spoke about item 8, in support of application 15/02706/FUL - 11 Raleigh Close.

Bleddyn Phillips, a Trustee of Keynsham & District Dial a Ride (KDDAR), spoke in support of item 12 (Keynsham & District Dial a Ride).

6. CHAIR'S ANNOUNCEMENTS

The Chair made the following announcements:

- On behalf of all the Parish Councillors, I would like to record our appreciation and thanks to everyone involved with the successful organisation of the 2015 Saltford Festival.
- Thank-you to Mr Brian Cooper for organising and leading the enjoyable 2015 Annual Village Walk.
- Saltford's annual Neighbourhood Watch meeting hosted by the Parish Council will take place at Saltford Hall on Wednesday 9th September 7-9pm.
- The weeds in the lane to the right of St Mary's Church gate have been removed as part of the Parish Council's maintenance programme for the Churchyard.
- I have asked the SCA to clarify its plans for youth provision. The contract between the Parish Council and B&NES Youth Network for the mobile youth bus in Saltford terminates at the end of September and we have been asked to by B&NES Youth Network to advise on "an exit strategy".
- A reminder that Financial Assistance Grants to local organisations are available from the Parish Council. A simple application form can be downloaded from the Parish Council web-site.
- A construction is being erected on the Saltford Railway station site for the Bristol re-signalling project, and has been positioned to allow for the Saltford station. Richard Turner, Community Relations Manager (Western) for Network Rail has assured the

Parish Council that Network Rail is aware of the third party aspiration to reopen a station at Salford. "As part of our planning for electrification and other infrastructure enhancements, we endeavour to take into consideration such future aspirations to ensure that our works do not preclude or incur additional works to enable these ambitions to be achieved. Therefore, I can confirm that the current signalling works will not preclude the re-opening of Saltford Station." – Richard Turner.

7. CLERK'S ANNOUNCEMENTS

The Clerk made the following announcements:

- **Mead Lane moorings** – I emailed B&NES ward councillors our request for appropriate signs and inspections; and asking what B&NES policy is. Cllr Francine Haeberling has replied that she is already dealing with this matter and will of course keep us informed.
- **Litter bin requests** – We requested new litter bins at the top of Rodney Road and on Manor Road. B&NES' Rural Cleansing Supervisor will be visiting on various different days and times to be able to make a fair assessment of the amount of litter that is in the area and also talking to the Cleansing operatives who work in the district to ascertain whether providing a bin at these locations is practical for them to empty/maintain. They will then be able to make a decision based on this.
- **Memorial Garden -**
The repairs to the footpaths have been done.
The cost of lawn improvement has been provided – the total price for the regeneration of the lawn would be £700 and the estimated time for the works to take place would be 2 days at the beginning of March.
A response is still awaited from B&NES on:
 - The possibility of sharing the cost of wall repairs.
 - The request that the Memorial Garden could be subject to an enhanced maintenance programme due to its status as a memorial garden.
 - Weed treatment to the bottom of the outside walls.
- **The Saltford Station motion** agreed at the 19 May meeting was communicated to B&NES, our MP, Network Rail, First Great Western and Joint West of England Local Transport Body – the latter asked for this as a formal statement, which will be reported at the Public Forum of the meeting of the Joint Transport Board to be held on 17 July 2015.
- **Saltford Air Quality Management Area (AQMA)** – The publication of the Action Plan for Saltford was delayed due to the recent elections. B&NES staff are reviewing the draft before getting approval from the Cabinet Member for the publication of the consultation draft. The consultation is expected to take place during summer 2015.
- **The Toucan crossing on the A4 Bath Road**, near the Norman Road junction - B&NES has given notice that having not received any objections to the proposal the Council is to upgrade the current pelican crossing to a toucan crossing. It is anticipated that these works will commence on 20 July for approximately 5 weeks. They will endeavour to keep disruption to a minimum. When temporary traffic lights are required to carry out the works, they will have to do this between 7pm and 11pm or at weekends to minimise traffic disruption. They will be contacting the local residents and apologise for any inconvenience this may cause.
- **B&NES mobile Youth Service** – B&NES' report on this service in Saltford for April to June 2015 has been received: please ask if you would like to see it.

- **Councillor profiles** (photos and descriptions) have been received from some councillors. I propose to wait a further week for the rest and then put the ones received on the website.

8. PLANNING MATTERS

- a) **Minutes** - The minutes of the Planning Committee meeting held on 23 June 2015 were confirmed as a correct record and signed by the Chair.
- b) **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

15/02673/VAR - Glenavon Farm 331 Bath Road - Variation of condition 12 - plans list of application 14/05767/FUL (Conversion, extension and redevelopment of existing farm buildings to provide a showroom and storage space) - Kindle Stoves
 It was resolved that B&NES Council be advised that this Council **OBJECTS TO** this application: 1. The proposed car park would not conserve or enhance the character and local distinctiveness of the landscape, contrary to policy NE1. 2. There is no demonstrable need for this retail development outside the shopping centres identified in policy S.1, the scale of the development would not complement the agricultural surroundings, and there are other appropriate sites outside Green Belt, contrary to policy S4. 3. The openness of the Green Belt would not be protected from inappropriate development, contrary to Core Strategy policy CP8.

15/02473/FUL - Uplands The Glen - Installation of ground mounted solar pv panels - Obp Architects and Designers
 It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

15/02706/FUL - 11 Raleigh Close - Erection of two storey rear extension - Mr Jon George
 It was resolved that B&NES Council be advised that this Council **COMMENTS ON** this application: We are generally supportive but have a concern about the privacy of the neighbouring property (number 10) from some of the windows in the plans.

15/02897/FUL - 455 Bath Road - Erection of single storey front infill extension - Mr V Costa
 It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

- c) **Decisions** – The Clerk reported the following applications which had been PERMITTED with conditions by B&NES Council:
 - 15/00525/FUL - 17 Cavendish Close - Erection of two storey rear extension and loft conversion - Mr Nathan Sheppard
 - 15/01687/FUL - The White House 2 Beech Road - Change of use and extension of part of existing Guest House (C1) to form new dwelling (C3) - Mr & Mrs Nigel Tucker

d) **Planning items of urgent information** – No items were reported.

9. **FINANCIAL MATTERS**

- a) **Monthly Financial Report** – The report was discussed and accepted by Members.
- b) **Schedule of Expenditure** – It was resolved that the expenditure for all items listed in the schedule for the months of July and August 2015 be authorised and the schedule signed by the Chair.
- c) **Councillor training** – The Council authorised expenditure of £60 on Cllr Farida Wilson's attendance at ALCA's Being a Good Councillor course on 27 June (budget heading Training).

10. **FINANCIAL REGULATIONS**

The Council agreed to the following changes to its Financial Regulations:

Emergency expenditure limit - increased from £600 to £1,000.

The value above which a proposed contract for the supply of goods or services shall be procured on the basis of a formal competitive tender - increased from £500 to £25,000, in accordance with a recommendation made by the internal auditor.

This figure is also amended in Standing Orders 5a xvii, 30a v and 30b.

11. **PARISH COUNCIL NOTICEBOARDS**

The Council considered options for replacing the Parish Council noticeboards outside Saltford Post Office, but deferred any decision until the next meeting.

12. **KEYNSHAM & DISTRICT DIAL A RIDE (KDDAR)**

The Council agreed to ask B&NES Council to carry out a fundamental review this year of how B&NES Council calculates the subsidy per passenger journey for Community Transport in the B&NES area because of a perceived unfairness to Keynsham and District Dial-a-Ride (KDDAR).

13. **TODDLER-FRIENDLY PLAY EQUIPMENT**

The Council agreed to ask B&NES Council to investigate the provision of a small toddler friendly slide for the Claverton Road Play Area from an alternative supplier to the existing equipment if necessary.

14. **LANDING JETTY, THE SHALLOWS**

The Council agreed to the following amended proposal from Cllr Phil Harding:

Recognising that the river Avon in Saltford provides leisure facilities for residents and visitors alike and that safety should be of paramount importance, the Parish Council asks B&NES Council to investigate the provision of a slipway or equivalent by the Shallows car park with appropriate access via steps or a non-slip slope to allow the safe entry and exit by small boat and canoe users. Furthermore the Parish Council asks that prior to

installation, the proposed design of such a slipway or equivalent should be discussed with the River Avon Users Consultative Committee and Canoe Avon so that the slipway or equivalent is fit for purpose.

15. SUPERFAST BROADBAND

The Council agreed to the proposal from Cllr Duncan Hounsell that the Clerk contacts BT and other relevant bodies to find out what is happening regards the availability of super fast broadband in Saltford and to ascertain when BT Infinity broadband will be available.

16. PARKING ISSUES IN SALT FORD

The Council discussed parking issues in Saltford. Members are asked to send their comments and suggestions on parking issues in Saltford to the Clerk by 26 August. There will be further consideration of this matter at the September meeting of the Parish Council.

17. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

Cllr Kyle Rice reported that he is in contact with Saltford Community Association and there is a meeting coming up this month.

Cllr Duncan Hounsell reported from the B&NES Parishes Liaison meeting on 17 June, at which the new B&NES administration outlined its plans for the next four years.

18. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

Cllr Phil Harding reported that Saltford Environment Group had reported to B&NES Council the existence of highly toxic Giant Hogweed on the cycle path and in The Shallows, but B&NES Council was not able to respond quickly enough.

Cllr Ben Eve reported that the overgrown cycle path on the Bath Road had been reported to B&NES Council but B&NES had not fully cleared it.

19. PUBLICITY

The Council agreed items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

The meeting closed at 9.10 pm

Chair's signature.....

Date confirmed and signed...../...../.....

Next Council meeting: 1 September 2015
Next Planning Committee meeting: 28 July 2015