

SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford
on Tuesday 5th July 2016 at 7.15pm

PRESENT:

Councillors – Chris Warren (Chair), Adrian Betts, Ben Eve, Jon Godfrey, Phil Harding (Vice-Chair), Duncan Hounsell, James Macnaughton, Liz Macnaughton and Farida Wilson

Officer - Tricia Golinski

1. MINUTES

The minutes of the Council meeting held on 7 June 2016 were confirmed as a correct record and signed by the Chair.

2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllrs Kyle Rice and Rob Taylor.

3. DECLARATIONS OF INTEREST

Cllr Duncan Hounsell declared an interest in item 9 planning application 16/03081/FUL - 3 Beech Road, as he knows the applicants and did not take part in the discussion.

Cllr Adrian Betts declared an interest in item 9 planning application 16/02992/LBA - Saltford House High Street, as he was a member of the Council who voted for the plaque; and in item 8 as he was previously a school governor.

Cllr Phil Harding declared an interest in item 9 planning application 16/03081/FUL - 3 Beech Road as he knows the applicants.

4. PUBLIC TIME

There were 8 members of the public present.

5. CHAIR'S ANNOUNCEMENTS

The Chair made no announcements.

6. CLERK'S ANNOUNCEMENTS

The Clerk made the following announcements:

- The responses from B&NES Council parking officers to the Parish Council's three specific proposals to address parking issues have been sent to councillors and are in the Councillors Area of the website under **Parking**.
- I will be on leave from midday tomorrow (6 July) until 19 July. Any queries during

my absence should be addressed to the Chair or Vice-Chair.

- There will NOT be a meeting of the Planning Committee on 19 July but there is likely to be a meeting of the Planning Committee on 2 August instead.

7. REPORT FROM B&NES WARD COUNCILLORS

Cllr Francine Haeberling reported that:

- B&NES Council has agreed to go ahead with a public consultation on the West of England devolution agreement and the creation of a West of England Mayoral Combined Authority. The Parish Council will be officially consulted.
- B&NES Council's Health and Wellbeing select committee received an update from the Clinical Commissioning Group (CCG) which works across the B&NES, Swindon and Wiltshire area with key providers on the development of a Sustainability and Transformation Plan.
- Giant Hogweed has been found in her garden.
- Saltford Primary School's planning application should be supported as the children need better facilities.

8. SALTORD PRIMARY SCHOOL PLANNING APPLICATION

The Council received a presentation from Dawn Elliott, Headteacher of Saltford Primary School, on the planning application for a new teaching block and associated works.

9. PLANNING MATTERS

- a) **Minutes** – The minutes of the Planning Committee meeting held on 21 June 2016 were confirmed as a correct record and signed by the Chair.
- b) **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

16/02028/REG03 - Saltford Primary School Claverton Road - Erection of single storey six classroom teaching block with associated works - Property & Project Delivery B&NES

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application: Saltford Parish Council **SUPPORTS** the construction of the new classroom block as proposed. As regards the shared use of the Local Green Space, our support is conditional on a legally binding covenant with respect to the use of the Local Green Space for future generations.

16/03054/FUL - Parcel 2066 Norman Road - Construction of stables in existing paddock - Mrs Teresa Green

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application with the proviso that the building is solely used as a stable.

16/03081/FUL - 3 Beech Road - Widening of existing front facing dormer windows - Mr & Mrs C Harvie

It was resolved that B&NES Council be advised that this Council

COMMENTS ON this application: No objection.

16/02992/LBA - Saltford House High Street - External alterations for the fixing of a cast aluminium plaque to gate post - Mr Ivor Ford

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

- c) **Decisions** –The Clerk reported that the following applications have been PERMITTED (with conditions) by B&NES Council:

16/01473/LBA - 26 High Street - External alterations to include provision of a new window in west wall of kitchen, replacement porch and windows to rear, and other minor alterations - Mr P Elliott

- d) **Housing area boundary map** – The Council discussed the boundary map of the housing market area for Saltford produced by B&NES Council as part of a presentation to Parish Working Groups looking at the Joint Spatial Plan. It was agreed to send the following response to B&NES Council and the West of England office:

Saltford Parish Council considers that the evidence shows that Saltford is not in the Bristol Housing Market Area, and requests that the plan of the Housing Market Area is amended to show Saltford more correctly in the Bath Housing Market Area.

- e) **Planning items of urgent information** – No items were reported.

10. FINANCIAL MATTERS

- a) **Monthly Financial Report** – The report was discussed and accepted by Members.
- b) **Schedule of Expenditure** – It was resolved that the expenditure for all items listed in the schedule for the months of July and August 2016 be authorised and the schedule signed by the Chair.

11. MOORINGS IN MEAD LANE

B&NES Council officers were not able to present their proposal on mooring and traffic restriction signage. The Council agreed to proceed to the next business on the agenda.

12. RIVER SAFETY AT SALTFORD LOCK

The Council agreed to ask the Canal and River Trust and B&NES Council to urgently review and make more prominent the warning signage at Saltford lock and weir in view of the dangerous currents which have caused loss of life on several occasions.

13. ENHANCEMENT OF WAR MEMORIAL

The Council agreed to the proposal from Cllr Chris Warren that, with the 100 year commemoration of the end of hostilities of WW1 approaching, the Parish Council explores ways of enhancing the War Memorial. Suggestions include subtle illumination and wrought iron railings with 'Lest We Forget' incorporated in the design.

14. PARKING PROBLEMS IN BROCKLEY ROAD

The Council agreed to request that Saltford’s two B&NES ward councillors make strong representations to B&NES Council to take action to improve safety and traffic flow in Brockley Road and at its two junctions.

15. CHURCHYARD ANNUAL HEADSTONE CHECK

The Council agreed to make arrangements for its annual headstone check.

16. CHURCHYARD BINS

The Council agreed to the purchase of a further bin the churchyard and authorised expenditure of up to £50 (budget heading Churchyard Special Maintenance Projects).

17. CHURCHYARD TREE SAFETY INSPECTION

The Council agreed to seek quotations for the annual tree safety inspection of the churchyard.

18. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

There were no reports.

19. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

Cllr Duncan Hounsell reported:

- There is no road re-surfacing in Saltford in B&NES Council’s 2016/17 budget.
- An Air Quality Action Plan for Saltford's Air Quality Management Zone has been adopted by B&NES Council.
- The public consultation on the creation of a West of England Mayoral Combined Authority is open until 15 August 2016.
- There will be a Saltford Neighbourhood Watch meeting on 5 October 2016 from 7 – 8 pm at Saltford Hall, subject to confirmation by the Police.

20. PUBLICITY

The Council agreed items to include in the Parish Council’s page of SCAN and ideas for the next Parish Council e-newsletter.

The meeting closed at 9.00 pm

Chair’s signature.....

Date confirmed and signed...../...../.....

Next Council meeting: 6 September 2016
Next Planning Committee meeting: 2 August 2016