

SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford
on Tuesday 4th June 2013 at 7.15pm

PRESENT:

Councillors - Mathew Blankley (Chair), Kim Johnson (Vice-Chair), Harvey Haeberling, Duncan Hounsell, Rob King, Neil Mcken, Robert Taylor, Chris Warren, Jill Williams and Reg Williams

Officer - Tricia Golinski

1. MINUTES

The minutes of the Council meeting held on 7 May 2013 were confirmed as a correct record and signed by the Chair.

2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllr Kevin Reeves.

3. DECLARATIONS OF INTEREST

No interests were declared.

4. PUBLIC TIME

There were 11 members of the public present.

Russell Abel spoke objecting to planning application 13/02006/FUL - 4 Uplands Road.

Elizabeth Abel spoke objecting to planning application 13/02007/FUL - 4 Uplands Road.

Tom Haddon spoke objecting to planning applications 13/02006/FUL and 13/02007/FUL - 4 Uplands Road.

Barrie Dorgan spoke objecting to planning application 13/02006/FUL - 4 Uplands Road.

Bob Kelly spoke objecting to planning application 13/02006/FUL - 4 Uplands Road.

5. CHAIR'S ANNOUNCEMENTS

The Chair made the following announcements:

- An Air Quality Management Area is being declared in Saltford with effect

from 4 July 2013. The area extends along the Bath Road from its junction with Beech Road until 150 metres south of the Glen.

- Salford Festival starts on Saturday 8 June with the Open Morning from 10am at Salford Hall, and the Salford Community Awards winners presentations will be made at 11am.

6. PLANNING MATTERS

1. **Minutes** – The minutes of the Planning Committee meeting held on 21 May 2013 were confirmed as a correct record and signed by the Chair.

2. **New planning applications** –

The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

13/02006/FUL - 4 Uplands Road - Erection of 2 dwellings with associated works - Mr Duncan Phillips

It was resolved that B&NES Council be advised that this Council **objects to** this application: Contrary to D.2(f) - would cause significant harm to the amenities of occupiers of neighbouring premises by reason of loss of light, or increased overlooking, noise, smell, traffic or other disturbance; and contrary to D.4 (a) - would not respond to the local context in terms of appearance, materials, siting, spacing and layout; reinforce or complement attractive qualities of local distinctiveness; or improve areas of poor design and layout.

13/02007/FUL - 4 Uplands Road - Erection of a two storey rear extension and single storey rear extension (revised proposal) - Mr Duncan Phillips

It was resolved that B&NES Council be advised that this Council **objects to** this application: Contrary to D.4 (a) - would not respond to the local context in terms of appearance, materials, siting, spacing and layout; reinforce or complement attractive qualities of local distinctiveness; or improve areas of poor design and layout.

13/01919/FUL - Salford Motor Services 491 Bath Road - Replacement of sections of flat roofs with tiled pitch roofs and extension of existing bedroom within the loft - Salford Motor Services Ltd

It was resolved that B&NES Council be advised that this Council **supports** this application.

13/01921/TCA - Penwell 26A High Street- Fell 1 Holly tree - Ms Judith Bryce

It was resolved that B&NES Council be advised that this Council **supports** this application.

3. **Decisions** – The Clerk reported the following applications which had been PERMITTED with conditions by B&NES Council:

13/01300/REN - 32 Grange Road - Renewal of application 08/01124/OUT (Renewal of outline planning permission 03/00633/OUT dated 16.04.2003 for the erection of one dwellinghouse and garage) - Mr John Hurley

13/01492/FUL - 9 Lawson Close - Erection of a single storey front extension
- Mr & Mrs Robert Eggbeer

13/01254/FUL - 73 Uplands Road - Conversion of existing garage to study
and exercise room and provision of new raised replacement roof - Ms
Tamara Johnson

4. **Planning items of urgent information** – No items were reported.

7. **FINANCIAL MATTERS**

1. **Monthly Financial Report** – The report was discussed and accepted by Members with one correction (Audit budget to date).

2. **Schedule of Expenditure** – It was resolved that the expenditure for all items listed in the schedule for the month of June 2013 be authorised and the schedule signed by the Chair.

3. **Council insurance** – The Council agreed to retrospectively approve additional expenditure of £2.46 on the Council's 2013/14 insurance with Aon to cover the laptop and requested that it be checked whether the laptop is covered outside the office.

4. **External hard drives for back-ups** – The Council agreed to authorise expenditure of up to £130 on two external hard drives to store encrypted data back-ups (budget heading General Administration).

5. **Internal audit** – The Council noted Auditing Solutions' internal audit report of Saltford Parish Council's financial year 2012-13.

8. **PARISH WALK RISK ASSESSMENT**

The Council considered the risk assessment undertaken by Brian Cooper for the Parish Walk on 11 June and approved it with the following addition:

All walk supervisors to exchange mobile phone numbers prior to the start of the walk.

9. **DEFIBRILLATOR**

The Council reviewed its procedures for inspecting and maintaining the defibrillator. Cllrs Mathew Blankley, Neil McKen and Kim Johnson are on the inspection rota, and Cllr Mathew Blankley is the key contact for the defibrillator.

10. **TRAFFIC MANAGEMENT MEETINGS WITH B&NES OFFICERS**

Cllr Mathew Blankley reported the following from a meeting with B&NES officers regarding traffic management issues on 16 May 2013:

- The pedestrian refuge island opposite Grange Road on the A4 will be put on hold temporarily whilst the proposed toucan-crossing is looked into. This

crossing is likely to be funded from a budget for pro-cycling programmes, and, if it goes ahead, will go between Norman Road and Grange Road on the A4.

- A pedestrian refuge island will be put in the middle of the long stretch of the Bath Road between Norman Road and Lansdown Road, almost directly opposite the footpath between Witney Close and the Bath Road.
- The 'yellow-box' markings between Manor Road and Beech Road will be repainted soon.
- A single white advisory line will be put in place from the existing yellow lines up to the first lamp post on the east side of Manor Road. Extension of the yellow lines will be implemented in a future programme.
- 30mph will be painted on the Bath Road at three locations: one near the beginning of the 30mph zone by The Glen and two either side of the road on the long straight between Norman Road and Lansdown Road.
- Flashing speed signs will be installed soon, financed by some of Cllr Mathew Blankley's Councillors' Ward Initiative funds. There will be three locations with one sign rotated between them on a 4-month basis. The locations will be near the two entrances to Salford and one between the Crown pub and the Crown garage.

It was also agreed to request that B&NES consider extending the yellow boxes on the Bath Road at the Beech Road/Manor Road junction so that they run continuously across the junction between the two pedestrian crossings.

11. ALLOTMENT SITE LEASE / LICENCE

The Council agreed to request a licence instead of a lease with Curo for the allotment site.

It was agreed that Cllr Mathew Blankley would work with certain position-holders in Curo in an effort to have Curo reduce the fee so that the Parish Council can confirm the draft licence in July.

12. ALLOTMENT RENTS

Cllr Duncan Hounsell withdrew the motions regarding allotment rents.

The Council agreed to consider at its July meeting a proposal that it withdraws its £240 per annum contract for maintenance of the allotment site with Broadleaf Environmental Contractors and ensures that the new draft allotment tenancy agreements require tenants to be responsible for the maintenance and upkeep of not only their own plots but of the whole site.

13. CHURCHYARD MAINTENANCE ISSUES: WALL REPAIR

Cllr Mathew Blankley reported that B&NES is to look into the fallen wall.

14. CHURCHYARD MAINTENANCE ISSUES: SCOTCH PINE TREES

Cllr Mathew Blankley reported that B&NES Tree Officer is to look at the Scotch pine trees.

15. CHURCHYARD MANAGEMENT POLICY

It was agreed that the Churchyard and Allotments Working Group would review the Churchyard Management Policy and bring recommendations to a future Council meeting.

16. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Cllr Duncan Hounsell reported that Saltford Business Network held a social event at the Sports Club and the next one is at the Golf Club in July. The network has 40 members.

Cllr Neil McKen reported that Saltford Brass Mill's AGM will be on 18 June, and that the Brass Mill cannot open for the Festival.

Cllr Jill Williams reported that her term of office as a community governor of Saltford Primary School ends this term, and she has proposed Cllr Neil McKen as a community governor.

Cllr Reg Williams reported from a recent meeting of the Bath Emergency Medical Service that there have been problems with the introduction of the new 111 number.

Cllr Kim Johnson reported the following from the ALCA meeting:

- Dunkerton Parish Council gave a presentation on 'Paperless Parish Council meetings'.
- The Standards Committee are reviewing Parish representatives.

Cllr Duncan Hounsell noted that the Council had agreed to look into the use of a projector at meetings, and it was agreed to put this on the agenda of the July meeting, and that Cllr Mathew Blankley would ask if one could be borrowed from B&NES.

17. ITEMS OF URGENT INFORMATION

In accordance with Standing Order 1z, Cllr Mathew Blankley reported that he had contacted *The Week* regarding the allotment motions and to publicise the Festival Open Morning, and Cllr Duncan Hounsell reported that he had given a quote about the allotments to *The Week*.

Cllr Mathew Blankley advised members that the invitation to the award presentation for Saltford's Fairtrade status is for one representative of the Parish Council only.

Cllr Mathew Blankley noted the following items to be raised at the Parish Cluster group meeting on 20 June:

- Request for the yellow boxes on the Bath Road at the Beech Road/Manor Road junction to be extended so that they run continuously across the junction between the two pedestrian crossings.
- Request for some means of traffic calming on the narrow bit of the High Street between Beech Road and the Bird in Hand, eg. designating priority to traffic in one direction.

The meeting closed at 8.50 pm

Next Council meeting: 2 July 2013

Next Planning Committee meeting: 18 June 2013

Chairman.....

Date confirmed and signed.....