

# SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford  
on Tuesday 2<sup>nd</sup> June 2015 at 7.15pm

## PRESENT:

**Councillors** - Duncan Hounsell (Chair), Adrian Betts, Ben Eve, Jon Godfrey, Phil Harding, James Macnaughton, Liz Macnaughton, Kyle Rice, Rob Taylor, Chris Warren and Farida Wilson

**Officer** - Tricia Golinski

## 1. MINUTES

The minutes of the Council meeting held on 19 May 2015 were confirmed as a correct record and signed by the Chair.

## 2. APOLOGIES FOR ABSENCE

No apologies for inability to attend this meeting were received.

## 3. DECLARATIONS OF INTEREST

Cllr Adrian Betts declared an interest in item 9 application 15/02272/TCA - Fir Lodge The Shallows, as he knows Cllr Francine Haeberling.

## 4. PUBLIC TIME

There were 10 members of the public present.

Reg Williams spoke about item 13, objecting to the Parish Council paying for extra maintenance work in the Memorial Garden. Reg Williams spoke about item 10, urging members to reject the proposal.

Pete Denmead spoke about item 14, in support of some action to address the problem of boats overstaying on Mead Lane.

Roger Kinsman spoke about item 9 application 15/02272/TCA - Fir Lodge The Shallows, stating that this application is to be withdrawn. Roger Kinsman spoke about item 10, opposing the proposal; item 13, opposing the idea of a wildflower area; and item 20, stating that the noticeboards should be kept at the Post Office.

Andy Boyd spoke about item 9 application 15/02098/FUL - 552 Bath Road, objecting to the balcony overlooking his garden and the loss of privacy.

Richard Nash spoke about Saltford Parish Plan 2010, stating that 3 points from it need attention: car parking, the imbalance between housing needs and housing

stock, and the level of aircraft noise.

## 5. FLOOD RISK PRESENTATION

The Council received a presentation on flood risk in the area from Alan Aldous, Chair of the River Avon Users Consultative Committee (RAUCC). The problem of flooding in areas like Mead Lane is likely to increase if tides increase, and the only solution would be a barrier. Moves towards such a solution would be the responsibility of the Environment Agency.

## ITEM 7 WAS MOVED UNTIL LATER IN THE MEETING

## 8. CHAIR'S ANNOUNCEMENTS

The Chair made the following announcements:

- The Clerk has been awarded the required qualification for this Parish Council to be able to use the "General Power of Competence".
- The draft action plan produced by B&NES Council relating to the Air Quality management Zone on a section of the Bath Road is expected to be out for consultation this summer.
- Data issued by B&NES for the period Jan-April 2015 shows that the target for the pollutant Nitrogen Dioxide of an average (mean) hourly figure of 40 milligrams per cubic metre was exceeded at one monitoring point on the Bath Road, Saltford, outside The Crown. The figure there was 47.
- The work to cut back the limbs of the oak tree overhanging a neighbouring paddock at St Mary's Churchyard has been completed.

## 9. PLANNING MATTERS

- a) **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

**15/02098/FUL** - 552 Bath Road - Revision of 14/02061/FUL to replace Juliette balcony with a glazed balcony - Mr M Webber

It was resolved that B&NES Council be advised that this Council **OBJECTS TO** this application **on the grounds of the type and size of balcony, and possible overlooking and loss of privacy to the neighbouring property.**

**15/02272/TCA** - Fir Lodge The Shallows - 1 x Conifer - fell, 2 x Common Fir - fell, 1 x Serbian Spruce - fell - Mrs Francine Haeberling

**This Council did not consider this application as it had been informed that it was to be withdrawn.**

**15/02041/FUL** - 582 Bath Road - Erection of one and a half storey extension and alterations and extension to an existing outbuilding - Mr L Metcalfe

It was resolved that B&NES Council be advised that this Council  
**COMMENTS ON** this application: **No objection.**

**15/02042/LBA** - External alterations to include a one and a half storey rear extension to house and alterations and extension to outbuilding - Mr L Metcalfe

It was resolved that B&NES Council be advised that this Council  
**COMMENTS ON** this application: **No objection**

- b) **Decisions** – The Clerk reported the following applications which had been PERMITTED with conditions by B&NES Council:

15/01602/FUL - 9 Montague Road - Erection of a single storey front porch extension and single storey rear extension - Mr & Mrs Duncan Hounsell

- c) **Planning items of urgent information** – No items were reported.

**The meeting took a short break at 8.00 pm.**  
**Cllr Chris Warren left the meeting at 8.05 pm.**

## **10. SALT FORD PARISH COUNCIL'S POLICY AND PRACTICES REGARDING ALLEGED PLANNING CONTRAVENTIONS**

The Council discussed its policy and practices regarding alleged planning contraventions. Cllr Duncan Hounsell agreed to withdraw the proposal for now and it was agreed to review this in 6 months time.

## **11. FINANCIAL MATTERS**

- a) **Monthly Financial Report** – The report was discussed and accepted by Members.
- b) **Schedule of Expenditure** – It was resolved that the expenditure for all items listed in the schedule for the month of June 2015 be authorised and the schedule signed by the Chair.

## **12. ANNUAL CHURCHYARD TREE INSPECTION**

The Council authorised the Clerk to seek quotations to carry out a full safety inspection of the trees at St. Mary's Churchyard.

## **13. MEMORIAL GARDEN**

The Clerk reported that B&NES had not yet replied to this Council's request that B&NES Council carries out the agreed repairs to the footpaths in the Memorial Garden because of the trip hazards there as a matter of urgency.

The Clerk reported that a response is still awaited from B&NES on the possibility of sharing with B&NES Council the cost of wall repairs.

The Council considered the possibility of authorising expenditure on lawn improvement, the creation of a wildflower garden to be supervised by Saltford Environment Group, or a combination of these two options. As the cost of lawn improvement is still awaited from B&NES, the decision on expenditure was

postponed. It was agreed to ask B&NES if the Memorial Garden could be subject to an enhanced maintenance programme due to its status as a memorial garden.

## **RESOLUTION TO EXCLUDE THE PUBLIC**

The Council resolved that in accordance with Standing Order 1 c, in view of the confidential nature of the business about to be transacted, it is advisable that the public be temporarily excluded, and they were instructed to withdraw for the following item (item 7) only.

### **7. B&NES SALT福德 SCHOOL PRESENTATION**

The Council received a presentation from Mike Gray, B&NES project manager, on a proposed new build at Salford Primary School (to replace old temporary classrooms) and proposals regarding the badger sett that is established in the school grounds.

### **14. MOORINGS IN MEAD LANE**

The Council agreed to request that B&NES Council erects appropriate signs (such as "no mooring" signs) along the riverbank adjacent to Mead Lane and carries out inspections to ensure compliance. The Council also agreed to ask B&NES Council for details of their policy on mooring rights and regulations on river banks which they own, with particular reference to Mead Lane. It was agreed that Cllr Phil Harding will represent the Parish Council in this matter.

### **15. FESTIVAL WALK RISK ASSESSMENT**

The Council considered the risk assessment for the village walk on 16 June to be led by Brian Cooper and approved it with the addition of:

Mobile numbers to be shared by leader and back-marker.

### **16. NEW LITTER BIN**

The Council agreed to request that B&NES Council installs a litter bin in Manor Road (lane) adjacent to the gate opposite Manor Farm.

### **17. LIAISON WITH B&NES WARD COUNCILLORS**

The Council agreed to invite Salford's B&NES ward councillors to report quarterly to the Parish Council at a Parish Council meeting on their work representing Salford.

### **18. SALT福德 PARISH COUNCIL STANDING ORDERS AND FINANCIAL REGULATIONS**

The Council agreed to set up a working party to review standing orders and financial regulations and to report back at the September meeting with any proposals for changes or additions. The working party comprises the Chair, the Vice-Chair, the Chair of Planning, the Clerk and any other interested councillor.

**19. ONLINE BANKING**

The Council agreed to set up the facility for online banking.

**20. NOTICE BOARDS**

The Council authorised the Clerk to investigate all options for replacing the Parish Council notice-boards and stanchions adjacent to Saltford Post Office and to report back at the July meeting.

The Council authorised the Clerk to investigate the feasibility and costs of installing a Parish Council notice-board outside Saltford library.

The Council asked the Clerk to report on the condition and status of the Parish Council notice-board adjacent to the Bird-in-Hand car-park.

**21. DIGITAL DISPLAY AT MEETINGS**

The Council authorised the Clerk and members of the Council to investigate options for digital display at meetings to improve public engagement, including the possibility of jointly purchasing and sharing a suitable resource with the Saltford Community Association (SCA) and possible upgrading of the public wi-fi facility at Saltford Hall. The Clerk was asked to report back to the Council at its September meeting with options and costs.

**22. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

Cllr Duncan Hounsell attended the Avon Local Councils Association (ALCA) meeting on 27 May, at which a minute of reflection was paid following the sad death of Peter Duppa Miller MBE.

Cllr Phil Harding attended the River Avon Users Consultative Committee (RAUCC) meeting on 26 May.

**23. ITEMS OF URGENT INFORMATION**

Cllr Rob Taylor reported that grass cutting in Stratton Road is haphazard.

Cllr Farida Wilson reported that Network Rail have notified railway neighbours that they are building a Sectioning Auto Transformer Station (SATS) at Saltford to prepare for electrification.

Cllr Phil Harding reported that Saltford Environment Group (SEG) is offering free horse manure deliveries to elderly and disabled people in Saltford.

The meeting closed at 9.35 pm

Chair’s signature.....

Date confirmed and signed...../...../.....

**Next Council meeting: 7 July2015**

**Next Planning Committee meeting: 23 June 2015**