

SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford on Tuesday 7th June 2016 at 7.15pm

PRESENT:

Councillors - Adrian Betts, Ben Eve, Jon Godfrey, Phil Harding (Vice-Chair), Duncan Hounsell, James Macnaughton, Kyle Rice, Rob Taylor and Farida Wilson

Officer - Tricia Golinski

In the absence of the Chair, the meeting was chaired by the Vice-Chair.

1. MINUTES

The minutes of the Council meeting held on 3 May 2016 were confirmed as a correct record and signed by the Chair.

2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllrs Chris Warren and Liz Macnaughton.

3. DECLARATIONS OF INTEREST

No declarations were made.

4. PUBLIC TIME

There were 13 members of the public present.

Ken Plant of St Mary's church spoke about item 13 EMERGING PLANS FROM ST MARY'S CHURCH FOR A MEMORIAL GARDEN.

Dick Stabbins of Mead Lane spoke about item 8 RIVER AVON PROJECT UPDATE.

Kevin Humphries of the National Liveaboard and Boating Community spoke about item 8 RIVER AVON PROJECT UPDATE.

Geoff Brown of the Inland Waterways Association spoke about item 8 RIVER AVON PROJECT UPDATE.

Brian Cooper spoke about item 14 VILLAGE WALK RISK ASSESSMENT.

5. CHAIR'S ANNOUNCEMENTS

The Chair made the following announcements:

- Bath & North East Somerset (B&NES) Council is holding a public information event about the proposals for a new classroom block at Saltford Primary School and the

implications for the public playing field, on 8 June at 6.00 pm at the school.

- Saltford Community Association (SCA) will be producing a calendar for the 2017 Saltford Festival and will be looking for photographs.
- Admiral Benedictus Marwood Kelly will feature in the 2017 Saltford Festival, 2017 being the 150th anniversary of his death.

6. CLERK'S ANNOUNCEMENTS

The Clerk made the following announcements:

- In 2012 Saltford Parish Council made an application for **Modification Order to amend the Definitive Map of Public Rights of Way** for the path from Queen Square to the stile into St Mary's churchyard. On 10 May 2016 B&NES Council confirmed that an Order will be made to modify the definitive map to show this footpath. The Order will be advertised for six weeks and will then be confirmed if no objections are received.
- We have received the following responses from B&NES Council to our parking and highway safety requests:
 - **Request for 'keep clear' markings at Brockley/Stratton Rd junction:** B&NES Council does not install surface legends with the keep clear markings as this is not a requirement of the Traffic Regulations, Signs and General Directions Act. Should a vehicle be parking in such an area with a keep clear marking, B&NES Council recommends that we contact its Parking Enforcement team who will send a Civil Enforcement officer to attend and issue a penalty charge notice should a contravention be taking place.
 - **Request for speed limit reduction and/or warning signs in Saltford-Keynsham lanes:** B&NES Council has made no budget allocation for further 20mph schemes for this year, but will add this request to its register for consideration should funding be available. The request for warning signage has been added to B&NES Council's minor improvement task register, and will be put forward for possible funding during the next budget review.
 - **Request for measures to prevent parking across foot/cycle path on the A4:** B&NES Council has no powers to ban pavement parking. However the Police Community Support Officer replied that they had checked the area that morning and moved an offending vehicle, and will continue to monitor the area.
 - **Request for signage to car park near Saltford Hall:** A B&NES Council parking officer had a meeting with some members of the Parish Council at Saltford Hall to discuss the Wedmore Road car park signage. The officer agreed to send some design and location plans to Saltford Community Association, and can arrange for a contractor to carry out the work, but following budget cuts B&NES Council no longer has funding for such works. It was agreed by the attendees that the costs could be met by the parish council. The officer will send us the plans and costs for consideration at a future meeting.
 - **Request for better signage about parking restrictions at the shop parade:** B&NES Council's parking officer found the signage to be sufficient to outline the parking restriction in place for these bays, but has asked its Parking Enforcement team to check this location more frequently to enforce the 2 hour parking restriction.
 - **Request for consideration of a one-way system at the shop parade:** B&NES Council's parking officer has given consideration to this request, but concluded

that a one-way system would be met with resistance from motorists which would result in drivers ignoring or abusing it and a negative impact on traffic flows on Bath Road by restricting the entry/exit to this area.

7. REPORT FROM B&NES WARD COUNCILLORS

Cllr Francine Haerberling reported that:

- The devolution debate continues, and B&NES Council is expected to resolve its position at a meeting on 27 June [later corrected to 29 June].
- The Mead Lane moorings cause erosion of the bank, which could worsen flooding.

Cllr Emma Dixon reported that:

- B&NES Council has agreed to resurface Saltford tennis courts by next spring.
- The planning application for Saltford Primary School has just gone in.

8. RIVER AVON PROJECT UPDATE

The Council received a presentation from B&NES Council's River Avon Project Co-ordinator Cleo Newcombe-Jones, Environment & Design Team Manager Mark Minkley, and Highway Network Manager Steve Carrel, on the Water Space Study which B&NES Council is undertaking in partnership with Wessex Water, the Environment Agency and the Canal & River Trust. The Study will run until March 2017 and will include asset management, mooring strategy, regeneration and development, water quality and environmental enhancement, and recreation and leisure. The moorings in Mead Lane and the proposal for a slipway in The Shallows will be looked at as part of the Study. The Study also includes a live-aboard boater survey, and public events such as the Bristol to Bath Festival of Nature.

B&NES Council stated that the proposed Traffic Regulation Order to prevent overnight parking in Mead Lane is being drafted and will soon go out for statutory consultation.

9. PLANNING MATTERS

- a) **Election of Planning Committee Chair and Vice-Chair** – Cllr Duncan Hounsell nominated Cllr Adrian Betts as Chair of the Planning Committee, and Cllr Phil Harding as Vice-Chair of the Planning Committee for the year 2016/17. These nominations were seconded by Cllr Farida Wilson and agreed unanimously.
- b) **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

16/02591/FUL - 3 Uplands Road - Erection of single storey side extension and part infill to underside of existing balcony - Mr & Mrs J Williams

It was resolved that B&NES Council be advised that this Council **COMMENTS ON** this application: Given the closeness of the 2 applications at this property, we are minded to consider the overall impact of both, so we refer you to our comments on the previous application - 16/01879/FUL - Due to the elevation and height of the windows at the rear we have some concerns about loss of privacy to the neighbours.

- c) **Decisions** –The Clerk reported that the following applications have been PERMITTED (with conditions) by B&NES Council:

16/01276/FUL - 8 Mansel Close - Erection of front extension and alterations to garage roof - Mr & Mrs B & P Stevens

16/01293/FUL - The White House 2 Beech Road - Change of use from Guest House (Use class C1) to dwelling (Use class C3) - Mr & Mrs Nigel Tucker

16/00381/FUL - 50 Manor Road - Erection of two storey rear extension and alterations to roof to expand loft and erect rear balcony - Mr Jamie Sanigar

16/01375/FUL - 7 The Batch - Erection of orangery, two storey side extension and single storey rear extension following demolition of existing conservatory. Enlargement and reconstruction of existing outbuilding to form summer house and store - Mr & Mrs Guy Muggleton

- d) **Planning items of urgent information** – Cllr Adrian Betts reported that:
- North Somerset Council is currently deciding whether to take part in the West of England devolution proposal, and B&NES Council will decide on 29 June.
 - The Saltford Primary School planning application is out for consultation with a closing date of 30 June, but the Parish Council hopes to get an extension to this date in order to consider the application at its next full Council meeting on 5 July.

10. FINANCIAL MATTERS

- a) **Monthly Financial Report** – The report was discussed and accepted by Members.
- b) **Schedule of Expenditure** – It was resolved that the expenditure for all items listed in the schedule for the month of June 2016 be authorised and the schedule signed by the Chair.
- c) **Revised Pay Scale for the Clerk** – The Council authorised a 1% salary increase for the Clerk with effect from April 2016, in accordance with the National Joint Council for Local Government Services' agreement (budget heading Office Staff).

11. REPAIR OF HISTORIC DIRECTIONAL SIGN AT JUNCTION OF MANOR ROAD AND BATH ROAD

The Council agreed expenditure up to £200 for repairs to the historic directional sign at the junction of Bath Road and Manor Road (budget heading Council Led Schemes). The Council agreed to seek permission for the repairs from B&NES Council, and to clarify that this will not affect B&NES Council's responsibility for continuing public liability.

12. BLUE PLAQUE, SALTFORD HOUSE

The Council agreed to the proposal from Cllr Phil Harding to arrange for a blue plaque to be put up on Saltford House to mark the residency of Admiral Benedictus Marwood Kelly. It was agreed that Cllr Phil Harding would prepare a Listed Building application to B&NES Council to put up the plaque, and if approved, arrange for the plaque to be made. The owner of Saltford House has agreed to fix the plaque on to the left-hand entrance pillar.

The Council authorised expenditure up to £350 to design, create and fix the plaque (budget heading Council Led Schemes).

13. EMERGING PLANS FROM ST MARY’S CHURCH FOR A MEMORIAL GARDEN

The Council considered the emerging plans from St Mary’s church for a memorial garden within St Mary’s churchyard. The plans involve clearing and enhancing the north-west corner of the churchyard to make an area for quiet reflection. The Council agreed that its responsibility is only for maintenance of the churchyard in terms of safety and does not extend to enhancement, or to clearing the tree stumps. It was agreed to suggest that St Mary’s church applies to the Parish Council for a financial assistance grant to undertake the work required to complete the project.

14. VILLAGE WALK RISK ASSESSMENT

The Council approved the risk assessment for the village walk on 23 June 2016 to be led by Brian Cooper. It was agreed that Brian Cooper, the Clerk, and Cllrs Duncan Hounsell and Ben Eve would act as walk leaders / back markers.

15. NALC’S PAPER *DEVO LOCAL*

Cllr Duncan Hounsell raised some points from NALC’s paper *Devo Local – A white paper for empowering and strengthening local democracy*. It was agreed that Cllr Duncan Hounsell would circulate a draft response to NALC.

16. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

Cllr Phil Harding noted that the next meeting of the River Avon Consultative Committee (RAUCC) would be on 14 June.

Cllr Duncan Hounsell reported that Saltford Brassmill’s AGM is on 21 June; and that Saltford Business Network held a seminar on 26 May and will hold a social on 30 June.

Cllr Kyle Rice reported that Saltford Community Association is not actively seeking a youth leader, although it is advertised in SCAN.

17. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

Cllr Duncan Hounsell asked for clarification of the National Cycle Network route through Saltford via the new toucan crossing and Grange Road.

The meeting closed at 9.25 pm

Chair’s signature.....

Date confirmed and signed...../...../.....

Next Council meeting: 5 July 2016
Next Planning Committee meeting: 21 June 2016