

# SALTFORD PARISH COUNCIL

**Minutes of the meeting of the Council held at Saltford Hall, Saltford on Tuesday 3<sup>rd</sup> November 2015 at 7.15pm**

## **PRESENT:**

**Councillors** - Duncan Hounsell (Chair), Adrian Betts, Ben Eve, Phil Harding, James Macnaughton, Kyle Rice, Rob Taylor, and Chris Warren

**Officer** - Tricia Golinski

## **1. MINUTES**

The minutes of the Council meeting held on 6 October 2015 were confirmed as a correct record and signed by the Chair.

## **2. APOLOGIES FOR ABSENCE**

Apologies for inability to attend this meeting were received from Cllrs Jon Godfrey, Farida Wilson and Liz Macnaughton.

## **3. DECLARATIONS OF INTEREST**

No interests were declared.

## **4. PUBLIC TIME**

There were 5 members of the public present.

Leo Nolan and Seb Howard spoke in support of item 9 c) Grant application from Leo Nolan.

Ivor Ford spoke in support of item 19 War Memorial.

Owen McDermott spoke in support of item 9 d) Grant application from Owen McDermott, and estimated that the final bill should be no more than £350.

Owen McDermott spoke in connection with item 19 War Memorial, noting that permission might be required to move the War Memorial, should that be the wish of the village.

**The Chair took item 9 c) next.**

## **5. CHAIR'S ANNOUNCEMENTS**

The Chair made the following announcements:

- I spoke in public time at the meeting of the West of England Partnership's Local Transport Body on Friday 23<sup>rd</sup> October at the Guildhall, Bath, about the Parish

Council's declaration of support for the re-opening of Saltford Railway Station agreed at the May meeting of the Parish Council. On behalf of the Parish Council, I urged that there was no unnecessary delay in commissioning the next stages of project development.

- I attended the B&NES Council's Parishes Liaison meeting on 21<sup>st</sup> October together with the Parish clerk.
- There will be one session from the mobile youth bus at Saltford in January, most likely January 12<sup>th</sup>. This is to compensate for a session that cannot take place before the end of the year as a result of mandatory staff training in the B&NES Youth Connect service.

## 6. CLERK'S ANNOUNCEMENTS

The Clerk made the following announcements:

- **Notice boards** – The new notice boards are due to arrive in the week commencing 23 November. Signs of Saltford are to install them and remove the existing ones (which may be offered to the Scouts). As they will be installed by a local organisation, the total cost will only be £2,149.77 (a total of up to £2,760 was authorised).
- **Saltford Station** – B&NES Leader Cllr Tim Warren is unable to attend Saltford's January meeting. I have asked him for a meeting on any date in January and asked for confirmation that B&NES has pressed for a stop at Saltford to be included in the Metro West timetable studies, but have not yet received a reply.
- **B&NES Placemaking Plan draft Green Space designations** – There is a list on Saltford's Placemaking Plan page of the seven green spaces identified by Saltford Parish Council for potential designation as Green Spaces in the Placemaking Plan, and which of them B&NES has approved. The only one that B&NES has NOT recommended for designation is The Shallows picnic area, and this is because it is in the Green Belt and therefore the site does not meet the criteria within the National Planning Policy Framework.

## 7. REPORT FROM B&NES WARD COUNCILLORS

No report was received from B&NES ward councillors Emma Dixon and Francine Haeberling.

## 8. PLANNING MATTERS

- a) **Minutes** - The minutes of the Planning Committee meeting held on 27 October 2015 were confirmed as a correct record and signed by the Chair.
- b) **Decisions** – The Clerk reported the following applications which had been PERMITTED with conditions by B&NES Council:
  - 15/03866/AR - Saltford Motor Services 491 Bath Road - Display of 2 externally illuminated signs (Retrospective) - Mr Warren Hunt
- c) **Planning items of urgent information** – Cllr Adrian Betts reported that at its meeting on 27 October 2015, the Planning Committee initially considered the West of England Joint Spatial Plan 'Issues and Options' engagement, which will run for 12 weeks from 9 November 2015 until 31 January 2016. Members of the

Committee noted that Saltford is mentioned in the draft 'Issues and Options' document as a possible strategic location for additional housing. Members are to send their comments to the Clerk for collation, and a recommendation for the Parish Council's response to the consultation is to be brought to the January Parish Council meeting.

## 9. FINANCIAL MATTERS

- a) **Monthly Financial Report** – The report was discussed and accepted by Members.
- b) **Schedule of Expenditure** – It was resolved that the expenditure for all items listed in the schedule for the month of November 2015 be authorised and the schedule signed by the Chair.
- c) **Grant application from Leo Nolan** – The Council authorised a grant of £300 to Leo Nolan and Seb Howard who have won places at an international science exposition in Mexico, towards the costs of building a litter-picking robot and transport costs (budget heading Miscellaneous Grants).
- d) **Grant application from Owen McDermott** – The Council authorised expenditure of up to £500 to Owen McDermott for the production of two steel plaques for the war memorial commemorating those fallen in conflict (budget heading Miscellaneous Grants).
- e) **Vision ICT website domain renewal** – The Council authorised expenditure of £55 to Vision ICT for the bi-yearly website domain renewal fee (budget heading Publicity).
- f) **Parish Council contact cards** – The Council authorised expenditure of up to £80 for a set of contact/business cards that provide contact information for Saltford Parish Council (budget heading Publicity).

## 10. AIR QUALITY ACTION PLAN FOR SALT FORD

The Council considered its response to the draft Air Quality Action plan proposed by B&NES Council which relates to NO<sub>x</sub> emissions exceeding a target limit on a section of the Bath Road, Saltford. The following initial responses to the 11 measures proposed in the Action Plan were agreed as follows; the Parish Council's full response will be agreed at its 1 December meeting:

- I. Targeted information campaigns for the most vulnerable groups including text & phone message alert service
  - Saltford Parish Council sees value in this, but queries the feasibility of it and its value for money. It is the only measure that addresses immediate health concerns. The Parish Council would assist in dissemination of information.
- II. Tree planting on A4
  - Impractical in this location, and a long-term measure rather than short-term.
- III. Advice to land owners on planting that protects from air pollution
  - Saltford Parish Council supports this, it encourages individual initiative and action.

- IV. Electric vehicle charge points for each new property across the district
  - Impractical and of little value in this location.
- V. Promotion of Source West EV charging network
  - Saltford Parish Council supports this as moving towards electric cars is a viable long term solution.
- VI. Electric Zone – signed entrance to AQMA encouraging switch into electric mode for hybrids and promoting Source West
  - Saltford Parish Council supports this.
- VII. Community Air Quality Group
  - Any group should be led by a B&NES officer, and should include residents in the affected zone. Saltford Environment Group should be advised of the creation of any such new group so that it can help publicise the group to its membership.
- VIII. Secure cycle storage at each new property
  - Not relevant at this location. May be more appropriate at commercial and transport hubs.
- IX. Electric dial-a-ride
  - Saltford Parish Council supports this, and asks B&NES to consider whether the 665 bus could become an electric bus.
- X. Lobby government for incentivising uptake of non-diesel cars
  - Saltford Parish Council supports this. We suggest a joint response from B&NES and all towns and parishes in B&NES.
- XI. Continue feasibility work for reopening of a station at Saltford
  - Saltford Parish Council supports the re-opening of a station at Saltford and urges B&NES Council to continue developing the case. Note that a station to the west of the village would exacerbate traffic movement along the A4 through Saltford, and such a location would only be possible with the closure of Keynsham station. An out of town station would necessitate more car movements, rather than transfer users from road to rail.

**The Chair took item 19 next.**

## **11. AIR QUALITY ON BATH ROAD**

Cllr Adrian Betts proposed, and the Council agreed, to ask B&NES Council that diesel particulate matter (PM<sub>10</sub>) is also monitored regularly.

## **12. SPORTS FACILITIES IN KEYNSHAM**

Cllr Ben Eve proposed, and the Council agreed, to ask B&NES Council to maintain the existing level of sports facilities in Keynsham Leisure Centre as a minimum when it is rebuilt in the next few years. In addition, to ask B&NES that the next phase of consultation for the new centre is advertised as widely as possible to allow Saltford residents to participate in the planning process, and that Saltford Parish Council be kept fully informed at all stages.

### **13. SALTFORD SHOP PARADE CAR-PARK**

Cllr Kyle Rice proposed, and the Council agreed, to ask B&NES Council to explore implementing a one-way system in the car park at the shop parade, and to put in place more frequent visits by parking enforcement officers to enforce the 2 hour limit.

### **14. BROCKLEY ROAD CAR-PARKING**

The Council noted information supplied by B&NES Council about protective surfacing on grass that facilitates the parking of vehicles. The Council agreed to seek the creation of off-road parking spaces in Brockley Road.

### **15. HIGHWAYS MAINTENANCE**

The Council agreed to recommend the following streets in Saltford for inclusion in B&NES Highways Maintenance programme for 2016/17:

1. Claverton Road (especially in front of the school)
2. Justice Avenue
3. Claverton Road West (the part not done earlier in 2015).

### **16. SALTFORD PARISH COUNCIL ANNUAL COMMUNITY AWARDS 2016**

The Council agreed the categories, process, and format for nominations for the 2016 Community Awards. It was agreed that there would be a Group of the Year in Saltford award, in place of the previous Good Neighbour award.

### **17. TREES AT ST MARY'S CHURCHYARD**

The Council considered the churchyard Tree Report undertaken in September 2015 and agreed to seek quotations for the remedial work identified in the report.

### **18. FAIRTRADE GROUP LINK COUNCILLOR**

The Council nominated Cllr Kyle Rice as 'Link Councillor' for Saltford Fairtrade Group.

### **19. WAR MEMORIAL**

Cllr Rob Taylor made the following proposal, seconded by Cllr Chris Warren:

To mark the centenary of the close of WW1, Saltford Parish Council would like to open public discussion exploring ways in which we can improve the status of our war memorial. This could be a relocation to a more prominent, open site at the top of the High Street, or take the form of improvements to the existing site for example. Agreement of any action on this proposal was deferred until a future meeting, pending investigation into any permissions required if the war memorial was to be relocated.

### **20. REQUEST TO PUT UP SHED ON ALLOTMENT SITE**

The Council agreed to a request from an allotment tenant to put up a small shed on his allotment plot, subject to the proviso that the Parish Council's licence to use the allotment site only runs until November 2018.

## **21. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

Cllr Duncan Hounsell reported that Cllr Farida Wilson had attended B&NES' introductory training session on Development Management on 26 October, at which she enjoyed the presentations and the opportunity to meet other parish councillors.

Cllr Phil Harding reported that Saltford Environment Group volunteers have been supporting Bath and Camerton Archaeological Society in carrying out a geophysics survey of a section of a field on the south side of Saltford, looking for evidence of a Roman villa.

Cllr Chris Warren reported that Saltford Station Campaign has been nominated for a national award from Railfuture.

## **22. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

Cllr Phil Harding reported that a meeting was held on 30 September with B&NES officers about the moorings in Mead Lane. B&NES Council is looking into restricting parking at this location and is liaising with the Canal and River Trust to review the management of moorings at this location. Also discussed at this meeting was the proposal to create a slipway at The Shallows: B&NES Council is looking into costs for this.

Cllr Kyle Rice reminded residents of the 2 hour parking limit at the shop parade.

## **23. PUBLICITY**

The Council agreed items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

The meeting closed at 9.25 pm

Chair's signature.....

Date confirmed and signed...../...../.....

**Next Council meeting: 1 December 2015**  
**Next Planning Committee meeting: 24 November 2015**