

# SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford on Tuesday 1<sup>st</sup> November 2016 at 7.15pm

## PRESENT:

**Councillors** – Chris Warren (Chair), Adrian Betts, Jon Godfrey, Phil Harding (Vice-Chair), Duncan Hounsell, James Macnaughton, Liz Macnaughton and Kyle Rice

**Officer** - Tricia Golinski

## 1. MINUTES

The minutes of the Council meeting held on 4 October 2016 were confirmed as a correct record and signed by the Chair.

## 2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllrs Ben Eve, Rob Taylor and Farida Wilson, and B&NES Cllrs Emma Dixon and Francine Haerberling.

## 3. DECLARATIONS OF INTEREST

No interests were declared.

## 4. PUBLIC TIME

There were 20 members of the public present.

Dick Stabbins spoke about item 10. MEAD LANE MOORINGS, stating that moorings limited to 48 hours only would be preferable.

Pete Denmead spoke about item 10. MEAD LANE MOORINGS, stating that the proposals from B&NES Council will not help.

Andrew Stainer spoke about item 11. B&NES TRAFFIC REGULATION ORDER REF. PEV 12224/KG, raising concerns over the proposal for double yellow lines in Manor Road.

## 5. CHAIR'S ANNOUNCEMENTS

The Chair made the following announcements:

- The Clerk's annual appraisal was done on 26 October 2016 and was satisfactory.
- Colin Baker of the Bird in Hand has confirmed that they could be interested in having a Nextbike docking station, and has agreed to his details being passed on to Nextbike.
- Contact has been made with B&NES Highway Maintenance Engineer who is offering to help with the repair of the historic road sign at the junction of Manor Road/Beech Road when improvement works are done on the pedestrian crossings on the A4, now due to take place early in the new year.

## 6. CLERK'S ANNOUNCEMENTS

The Clerk made the following announcements:

- We have found a **volunteer walk leader**: Cheryl Hannan, who is a Saltford resident and also B&NES Council's Rights of Way Inspector, has offered to lead next year's Parish walk, and has put the date (13 June) in her diary.
- A reminder that those councillors who made nominations for our **Community Awards** this year need to send me the information needed to put them forward for B&NES Chairman's Community Awards, before the closing date of 25 November.
- **Report from attendance at Parishes Liaison meeting 12 October 2016:**
  - The West of England devolution plan will go to B&NES Council for approval in November 2016, and then it is expected that elections for a West of England mayor will take place in May 2017.
  - B&NES Council is working with Keynsham Dial a Ride to ensure that all community transport operators work together, and is also looking at car sharing co-ordination.
  - All B&NES residents will be notified in February 2017 about the changes to waste and recycling collections which will come into effect in autumn 2017. The waste and recycling team is happy to come and speak at local meetings, and there is help available for anyone who is unable to carry their waste and recycling to the edge of their property for collection.
  - The cabinet member for policy, localism and partnerships (which is a new portfolio), Cllr Paul Myers, reported that there are now 8 assets of community value registered in B&NES, and that some parishes have expressed an interest in running community libraries.
  - The new Atrium online system for sharing information with parishes and community groups is now ready for testing by users and I have requested the URL.

## 7. REPORT FROM B&NES WARD COUNCILLORS

Cllr Phil Harding read the following report from B&NES Cllr Emma Dixon:

### **Saltford School**

The school has started work to build its new class rooms. The early years shelter has been erected over half term. Work is also in progress to fence off the adjoining playing field. I am currently still waiting for a response regarding stipulated and formal usage times. Parking in the vicinity of the school is an age old problem. There have been several incidents of late involving parents parking on the yellow zigzags. The school are cracking down on this and the police have agreed to patrol the areas of both Manor Road and Claverton Road during school pick up/drop off times. I have also been in correspondence with B&NES Council's Senior Technician in Parking Services, who has asked the Parking Enforcement team to advise him of any line re-painting or signage that is required to make the parking restrictions clearer for the motorist. He has noted that a valid Traffic Regulation Order does not currently appear to exist to cover the "School Keep Clear" markings restriction on Claverton Road. He is continuing to investigate why this is the case and will come back to me as soon as he has an answer. The restriction on Manor Road is contained within a TRO however. I will report back when I have further information.

### **Saltford Survey**

We are currently in the process of having another batch of surveys printed. Once

these are received Francine and myself will be delivering them throughout the village. We have been really happy with the number of responses received and the information contained will provide a good insight into villagers' views.

### **Nitrous Oxide canisters**

A large number of canisters were found by the play inspector on the 17th October. The school have also been made aware due to its close proximity, and the situation is being monitored. It does seem to be an isolated incident at the moment.

### **Mead Lane moorings**

Both Francine and myself were as surprised as everyone else when the time limits were given as a split between 48 hours and 14 days. We both wanted there to be a 48 hour limit and we fully understand why local residents will be unhappy with a 14 days limit at certain points. As it stands we have agreed that a trial can go ahead based on 48 hours and 14 days on the proviso that it is a trial and can be cancelled by us at anytime. The experts have provided their advice and we are willing to go along with this in the short term.

**The Chair took items 10, 11 and 9 c) next.**

## **8. PLANNING MATTERS**

- a) **Minutes** – The minutes of the Planning Committee meeting held on 18 October 2016 were confirmed as a correct record and signed by the Chair.
- b) **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

**16/05118/AR** - Saltford Motor Services 491 Bath Road - Display of 1 nonilluminated free standing sign and 4 flags to north west elevation – Saltford Motor Services Ltd

It was resolved that B&NES Council be advised that this Council **OBJECTS TO** this application: We **OBJECT** to the proposed additional flags as we feel the current signage already dominates the shopping area. We also consider flags inappropriate in Beech Road. We are concerned on a safety issue with the low height of the flags. We have no objection to the parking sign.

- c) **Decisions** –The Clerk reported that the following applications have been **PERMITTED** (with conditions) by B&NES Council:

16/04422/FUL - 46 Grange Road - Erection of 2 dwellings following demolition of existing property - Mr Blaise Prideaux

16/04318/FUL - 7 Mansel Close - Erection of a front extension to change existing flat roof to a pitched tiled roof and conversion of car-port into a dwelling room - K Beckett

- d) **Conservation Area Character Appraisal** – Cllr Adrian Betts reported that the working party set up to consider the draft Saltford Conservation Area Character Appraisal sent the following response to B&NES Council:

The Parish Council set up a working party to consider the draft report and the following are its views.

In respect of the main points of the report the working party would support the adding of areas 1 and 2 to the Conservation Area. We would also agree with the removal of area 4.

However in respect to area 3 we would strongly disagree with the extension of the Conservation Area to include this new area. We consider that this new area does not meet the definition of a Conservation Area as set out in NPPF paragraph 127. We also feel that the imposition of a Conservation Area designation on this area would place an unnecessary burden on the Riverside Inn – a business that is an important part of Saltford’s local tourism and leisure facilities. Our view would be to remove this recommendation from the report whilst it is in its draft stage to limit opposition to the appraisal or cause unnecessary alarm to that business.

With respect to the traffic issue in the High Street the working party suggests that B&NES traffic experts should be asked to look at this issue and to make recommendations on the best ways to solve this problem. The report could be amended to reflect this approach.

As regards setting up a Conservation Monitoring Group, the working party consider that the best way of reviewing and monitoring the Conservation Area would be as B&NES have done in this case by commissioning an appraisal. These reviews would be undertaken by an impartial expert and would also provide a unified approach to conservation reviews across the Council. Once again the working party would consider that the report should be amended to reflect this approach.

My colleague Phil has picked up just a few points in the report that could be typos or historical facts that you may wish to amend/add. Phil will phone you to discuss these points.

The strength of Saltford’s connection with Bath is highly important to the Council and the village and we would therefore like to make the following amendment to 1.1 paragraph 7 (starting ‘Modern Saltford owes much...’) amending the last sentence on this page to read ‘Today its inhabitants still work in the village, Bath, Keynsham and also Bristol’.

Once the final changes have been made to the report please would you send a copy to the Parish Council working party so that we can confirm the changes before the report goes for public consultation.

The above are the considerations of the Parish working party (made up of five Councillors) in respect of the draft report, although providing a good guideline they cannot predetermine the views of the whole Parish Council on the final consultation document.

**e) West of England Partnership Joint Spatial and Transport Plans Consultation -**

The Council agreed to set up a working party to consider the West of England Joint Spatial Plan and Transport Plan, which will be out for consultation from 7 November to 19 December 2016, and make recommendations to the December Parish Council meeting. Cllr Adrian Betts is to invite members to join the working party. The Council agreed the following statement which will form part of its response to the consultation:

Saltford Parish Council is opposed to a by-pass at Saltford, being detrimental to the Green Belt, the environment, local commerce, and the integrity of Saltford as a place. Saltford Parish Council notes the 2006 Greater Bristol Strategic

Transport Study, which concluded that a by-pass at Saltford does not provide strategic benefits and does not represent value for money.

- f) **West of England Partnership Joint Spatial Plan Working Group** – It was agreed that Cllrs Adrian Betts and Phil Harding will represent the Parish Council at the West of England Joint Spatial Plan working group for Keynsham and Saltford, which is scheduled to meet on 30 November at 6.00 pm.
- g) **Planning items of urgent information** – No items were reported.

## 9. FINANCIAL MATTERS

- a) **Monthly Financial Report** – The report was discussed and accepted by members.
- b) **Schedule of Expenditure** – It was resolved that the expenditure for all items listed in the schedule for the month of November 2016 be authorised and the schedule signed by the Chair.
- c) **Saltford District Guides grant application** – The Council agreed to make a grant of £1300 to Saltford District Guides towards their new heating system for the guide hut (budget heading Miscellaneous Grants).
- d) **ALCA Information Governance training** – The Council authorised expenditure of £30 plus £17.50 travel expenses on the Clerk's attendance at ALCA's Information Governance training session on 21 October (budget heading Training).

## 10. MEAD LANE MOORINGS

The Council received a presentation from B&NES Council officers on emerging mooring and transport solutions for Mead Lane. A temporary mooring trial has been agreed with a combination of 48 hour and 14 day moorings, to be reviewed after 12 months. The signage is to be installed on 8 November along with notices requesting the removal of the unauthorised "no mooring" signage.

Cllr Chris Warren noted that the Parish Council has no jurisdiction over this matter, as B&NES Council owns the riverbank and is the highway authority, the jurisdiction is with B&NES Council.

Cllr Phil Harding requested an urgent meeting with B&NES officers and councillors to reconsider the terms of the trial, as the wishes of the majority of stakeholders were for a 48 hour mooring limit only.

B&NES Council highways officer reported that the white lines in Mead Lane would be relocated to be opposite driveways, but that the proposed Traffic Regulation Order preventing overnight parking would not be implemented, as it could not be effectively enforced. The Parish Council asked that this decision be reconsidered in accordance with the previously agreed position between B&NES Council, Mead Lane residents, Ward Councillors, and the Parish Council that an overnight parking ban would be implemented.

## 11. B&NES TRAFFIC REGULATION ORDER REF. PEV 12224/KG

The Council considered B&NES Council's proposed traffic regulation order to introduce no parking at any time in lengths of Beech Road, Manor Road, Tynning Road and Rodney Road, and agreed to support the proposals.

## **12. SALTORD PARISH COUNCIL COMMUNITY AWARDS 2017**

The Council agreed the categories, procedure and format for nominations for the 2017 Community Awards, the winners of which will also be put forward for the B&NES Chairman's Awards.

## **13. HIGHWAYS MAINTENANCE**

The Council agreed to recommend the following streets in Saltford for inclusion in B&NES Highways Maintenance programme for 2017/18:

1. Claverton Road (especially in front of the school)
2. Justice Avenue
3. Claverton Road West (the part not done earlier in 2015).

## **14. BT CONSULTATION ON RED HERITAGE PHONE BOX**

The Council agreed to adopt the telephone box at the corner of High St and The Shallows.

## **15. ACTION FOLLOWING CHURCHYARD TREE REPORT**

This item was deferred until the December meeting.

## **16. MANOR ROAD PLAYING FIELD**

The Council agreed to send a formal request that B&NES Council amends the agreed hours that the school will use the local green space, to 9 am until 3.15 pm.

## **17. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

Cllr Phil Harding reported the following from Saltford Environment Group (SEG):

- Online history walks of Saltford have been launched
- Saltford Wombles litter-picking volunteers are now covering many streets in Saltford
- The results of a geophysics survey show signs of what may be a Roman villa

Cllr Duncan Hounsell reported from the annual Neighbourhood Watch meeting on 5 October 2016. Concerns were raised about speeding and the Police are very stretched.

## **18. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

Cllr Phil Harding reported that the tree rope opposite the Jolly Sailor had been removed, and more 'No swimming' signs have been put up.

## **19. PUBLICITY**

The Council agreed items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

The meeting closed at 9.30 pm

Chair's signature.....

Date confirmed and signed...../...../.....