

SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford on Tuesday 5th September 2017 at 7.15pm

PRESENT:

Councillors – Adrian Betts, Ben Eve, Phil Harding (Vice Chair), Duncan Hounsell, James Macnaughton, Kyle Rice and Farida Wilson

Officer – Tricia Golinski

In the absence of the Chair, the meeting was chaired by the Vice Chair.

1. MINUTES

The minutes of the Council meeting held on 4 July 2017 were confirmed as a correct record and signed by the Chair.

2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllrs Chris Warren (Chair), Jon Godfrey, Liz Macnaughton and Rob Taylor.

3. DECLARATIONS OF INTEREST

No interests were declared.

4. PUBLIC TIME

There were 10 members of the public present.

Geoff Brown spoke in support of the motion at item 13. MEAD LANE MOORING AND PARKING.

Pete Denmead, Lis Evans, Dick Stabbins and Gordon Lye spoke in support of the motion at item 13. MEAD LANE MOORING AND PARKING and the motion at item 14. MEAD LANE TRAFFIC REGULATION ORDER (TRO).

The Chair encouraged residents concerned about the moorings trial in Mead Lane to report all of their concerns to B&NES Council: the moorings trial runs until 1 October 2017.

5. CHAIR'S ANNOUNCEMENTS

There were no Chair's Announcements.

6. CLERK'S ANNOUNCEMENTS

The Clerk made the following announcements:

- The Chair and the Clerk met with B&NES Cllr Paul Myers and B&NES Locality Manager Sara Dixon on 3 August to hear about B&NES' **Community Empowerment Fund**. This is funding which local councils can apply for by 31 January 2018 for projects that improve a neighbourhood and have community support. The amount depends on the number of residents and for Saltford it would be £2040. Applications need to identify match funding or in-kind support such as volunteering hours (valued approximately £10 per hour). There will be a discussion of what this funding could be used for in Saltford at the 3rd October Parish Council meeting.
- The **adoption of the BT phone box** at the corner of High Street and The Shallows will also be on the agenda of the October Parish Council meeting. A risk assessment will need to be done and the phone box is in poor condition. We have received a quote from our insurers for adding the phone box to our public liability and all risks insurance. The suggestions we have received for what it could be used for are in the Councillors area of the website.

7. REPORT FROM B&NES WARD COUNCILLORS

B&NES Cllr Francine Haerberling reported that she and Cllr Emma Dixon had worked hard to get the TRO for Mead Lane. Cllr Emma Dixon noted that the moorings trial in Mead Lane is only a trial and will be reviewed at the end of the trial.

(The Chair took items 13. and 14. next)

8. PLANNING MATTERS

- a) **Minutes** - The minutes of the Planning Committee meeting held on 8 August 2017 were confirmed as a correct record and signed by the Chair.
- b) **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

17/03779/CLEU - Beechwood Stables Norman Road - Change of use to use class B8 (Storage or Distribution) (Certificate of Lawfulness of Existing use) - Mrs Claire Selwood

It was resolved that B&NES Council be advised that this Council **OBJECTS TO** this application **because it lies in the Green Belt.**

The Council deferred consideration of application **17/03722/LBA - 2 The Batch** until its Planning Committee meeting on 19 September 2017, when it will also consider two further planning applications at this address.

- c) **Decisions and Appeals** –The Clerk reported that the following applications have been PERMITTED (with conditions) by B&NES Council:

17/03046/FUL - 16 Uplands Drive - Erection of front and rear extensions, loft conversion and existing garage and shed to be replaced with outbuilding - Mr Nathan Sheppard

17/03081/FUL - 554 Bath Road - Front and rear extensions to existing property, including additional accommodation in the roofspace. Replacement of existing garage with car port - A Pozsonyi

17/03565/TCA - 47 High Street - T1 Yew - remove - William James Bliss

d) Planning items of urgent information – No items were reported.

9. FINANCIAL MATTERS

- a) **Monthly Financial Reports** – The reports were discussed and accepted by members.
- b) **Schedule of Expenditure** – The expenditure listed in the schedule for the month of September 2017 was authorised and the schedules signed by the Chair.
- c) **Salford Community Association affiliation fee** – The Council authorised expenditure of £10 on the annual affiliation fee to Salford Community Association (budget heading Subscriptions).
- d) **Data protection registration fee** – The Council authorised expenditure of £35 on the annual data protection registration fee (budget heading General Administration).
- e) **Data protection webinar** – The Council authorised expenditure of £36 to Society of Local Council Clerks for a webinar online training session on the new General Data Protection Regulation which the Clerk will attend on 11 October 2017 (budget heading Training).

10. CENTENARY OF THE END OF THE FIRST WORLD WAR, 2018

The Council discussed how Salford Parish Council will commemorate the centenary of the end of the First World War in November 2018. It was suggested that local families could be invited to bring mementoes, photos and memories along to a gathering at Salford Hall and a genealogy expert could be invited to advise on researching relatives' First World War histories. Improvements to the war memorial were also suggested.

11. COMMUNITY INFRASTRUCTURE LEVY (CIL) PAYMENTS

The Council noted the receipt of a CIL payment of £1564.75 in respect of application 16/04422/FUL at 46 Grange Road. Cllr Phil Harding suggested this could be used to part-fund the installation of solar photovoltaic panels at Salford Hall.

12. ELECTORAL REVIEW OF B&NES COUNCIL WARDING ARRANGEMENTS

The Council considered the Local Government Boundary Commission for England (LGBCE)'s current review of B&NES Council and agreed to re-send its comment sent to LGBCE in April 2017: that it wishes Salford to remain as a two seat ward.

13. MEAD LANE MOORING AND PARKING

The Council unanimously agreed the following motion proposed by Cllr Phil Harding:

- The riverbank at Mead Lane and the adjacent highway are the sole responsibility of B&NES Council.
- Saltford Parish Council wishes the riverbank to be enjoyed by all stakeholders equitably.
- Saltford Parish Council considers an overnight parking ban to be appropriate for the full length of Mead Lane.
- Saltford Parish Council considers that there should be a 14-day mooring limit only if there is effective enforcement of that limit.
- If a 14-day mooring limit is not viable then Saltford Parish Council considers a 48-hour limit to be appropriate.
- If a 48-hour limit is abused or ignored on a regular basis then Saltford Parish Council would wish for a complete ban on moorings in Mead Lane.

14. MEAD LANE TRAFFIC REGULATION ORDER (TRO)

The Council unanimously agreed the following motion proposed by Councillor Phil Harding:

- Saltford Parish Council wishes to advise B&NES Council that it fully supports the proposed overnight parking restriction (1am - 8am) in Mead Lane. This is for safety and access reasons (for example to allow access for emergency vehicles to homes and businesses including the Jolly Sailor PH and the Wessex Water Sewerage Treatment Works) and also to maintain Mead Lane as a rural riverside lane overlooking the Cotswold AONB so that it can continue to be enjoyed by a wide variety of recreational users including many visitors from outside the village.

15. AIRPLANE NOISE

The Council discussed the increase in planes on route to Bristol Airport overflying Saltford, particularly the southern part of the village. Concern was expressed about possible airport expansion and a consequent increase in flights. It was agreed to investigate who is responsible for designing incoming flight paths, and to ask North Somerset Council to notify Saltford Parish Council of any Bristol Airport planning application as part of the consultation process.

16. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

Cllr Phil Harding reported that Saltford Environment Group (SEG) is holding its AGM on 16 October at 7.30 pm at The Crown, and that the SEG/PCC Saltford Heritage Centre project has a green token 'Community Matters' box in Waitrose in Keynsham during September.

Cllr Kyle Rice reported that Saltford Sports Club's AGM is on 6 September and there is also a Fair Trade meeting in Saltford on 6 September.

17. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

Cllr Duncan Hounsell reported that Saltford's annual Neighbourhood Watch meeting will be on 18 October from 7 to 8 pm at Saltford Hall.

Cllr Adrian Betts reported that he and Cllr Phil Harding will attend B&NES Council's Joint Spatial Plan, New Local Plan & HELAA briefing on 11 September.

18. PUBLICITY

The Council agreed items to include in its SCAN page and ideas for its next e-newsletter.

The meeting closed at 9.10 pm

Chair's signature.....

Date confirmed and signed...../...../.....

Next Parish Council meeting: 3 October 2017
Next Planning Committee meeting: 19 September 2017