

SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford
on Tuesday 6th September 2011 at 7.15pm

PRESENT: Councillors Reg Williams (Chair), Duncan Hounsell (Vice-Chair),
Mathew Blankley, Tina Curtis, Harvey Haeberling, Kim
Johnson, Rob King, Neil McKen, Kevin Reeves, Rick
Taylor, and Jill Williams

Officer Tricia Golinski

1. MINUTES

It was **RESOLVED** that the minutes of the Council meeting held on 6 July 2011 be confirmed as a correct record and signed by the Chair.

2. APOLOGIES FOR ABSENCE

No apologies for inability to attend this meeting were received.

3. PUBLIC TIME

There were approximately 30 members of the public present.

Richard James and John Godfrey spoke in support of the campaign to re-open Saltford railway station.

The Chair brought forward item 14 on the agenda in view of the public interest.

4. CHILDREN'S SOCIETY ACTIVITIES IN SALTFORD

Helen Bradley of the Children's Society gave a report on the inter-generational events held in Saltford over the last year. A group of young people and adults was formed to plan future activities and a skills swap was piloted at Saltford Festival in June. Future events are to be planned starting in October, which they hope members of the Parish Council will attend and help promote.

The Council thanked the Children's Society and the young people involved for their report.

5. CHAIR'S ANNOUNCEMENTS

The Chair announced that Bath & North East Somerset Council are inviting voluntary groups to apply for funding to increase services for young people in the local area. Details from Vicky Britton, Youth Service email Victoria_britton@bathnes.gov.uk, telephone 01225 396916.

The Chair reminded members of the informal meeting to take place on 24 September from 10 to 12 am at Saltford Hall to discuss priorities and budget implications.

The Chair reminded members about the meeting called by the Police to take place on 7 September at 6.30pm in Saltford Hall to discuss the issue of speeding and the possibility of setting up a community speedwatch in the village.

6. PLANNING MATTERS

1. Minutes

The minutes of the Planning Committee meeting held on 16 August 2011 were confirmed as a correct record and signed by the Chair of that committee.

2. New planning applications

The Council considered the following planning applications in respect of which Bath & North East Somerset Council had invited comments:

11/03147/FUL - 40 Uplands Road - Installation of velux window in en-suite bathroom - Mr Jonathan Williams

It was **RESOLVED** that Bath & N E Somerset Council be advised this Council **does not object to** this application

11/03316/FUL - Merrion The Glen - Erection of white PVCU panoramic extension to front elevation - Mr & Mrs ST. Clair-Wilcox

It was **RESOLVED** that Bath & N E Somerset Council be advised this Council **does not object to** this application

11/03382/FUL - 7 Uplands Road - Erection of two storey front extension, roof extension and front dormer (Revised resubmission) - Mr & Mrs C Buckley

It was **RESOLVED** that Bath & N E Somerset Council be advised this Council **does not object to** this application.

3. Planning appeal

The Council noted the following appeal which has been made to the Planning Inspectorate against B&NES' decision to refuse planning permission :

Appeal ref: 11/00054/HOUSE – 7 Uplands Road – Application ref. 11/02146/FUL Extensions to front and roof of property to provide a study and two bedrooms – Mr & Mrs C Buckley

4. Tree Preservation Order

The Council noted the following Tree Preservation Order which B&NES has decided to confirm subject to modification of the description of the trees referenced by area A1 in Schedule 1:

Tree Preservation Order 2011 (50 Grange Road, Saltford no. 9)

5. Decisions

The Clerk reported the following applications which had been PERMITTED with conditions:

11/02941/FUL - 42 Rodney Road - Erection of single storey rear extension and two storey side extension - Mr Walsh

11/03052/FUL - 17 Rodney Road - Erection of single garage with parking - Mrs Jeanne Clarke

11/02828/FUL - Riverside Restaurant, The Shallows - Retention of children's activity area - Wadworth & Co Ltd

6. Possible Contraventions

The Clerk reported the following updates from B&NES on matters which had been referred to them for clarification as to whether a contravention of planning controls had taken place:

08/00651/UNDEVEV - Boathouse & Land Between Mead Lane & River Avon – B&NES would need evidence of a breach in order to justify considering enforcement action.

The Council agreed to await the response promised by Cllr Paul Crossley on B&NES' policy on residential moorings.

Remaining outstanding possible contraventions:

| | | | |
|------------------------------------|------------------------|------------------------------------|--|
| 10/00632 (formerly 08/00677) | 18.11.10 (22.10.08) | Behind The Crown 3 Tynning Road | Unauthorised stationing of a caravan. B&NES will not be taking any action due to the medical reasons identified, but will continue to monitor. |
| 10/00021 | 14.01.10 | Saltford Marina | Office and shower facility building not yet moved to location for which planning permission was given. |
| 11/00056 | 27.01.11 | 61 High Street | UPVC windows been put in Grade II listed building. Owner in poor health. B&NES will liaise with Listed Buildings. |
| 11/00310 | 02.06.11 | Somercourt, Homefield Road | Additional footings been sunk to the south of Somercourt bearing no relation to the plans approved under application 10/03902. No updates from B&NES as Parish Council not the informant. |

7. Planning items of urgent information

Cllr Kevin Reeves reported that he had attended B&NES' Neighbourhood Planning Focus Group on 18 August, the report from the meeting had been circulated to members and he would continue to attend meetings of this group.

Cllr Kevin Reeves reported that a public consultation on proposed changes to the Core Strategy will run between 19th September and 21st October, and this will be on the agenda of the next Planning Committee meeting on 20 September.

Cllr Kevin Reeves reported that there was an opportunity for a planning training session from Peter Duppa-Miller of ALCA. It was agreed to try to hold the training following a Planning Committee meeting if the meeting started at 6.30pm.

7. FINANCIAL MATTERS

1. **Monthly Financial Report** – the report was discussed and accepted by Members
2. **Schedule of Expenditure** – It was **RESOLVED** that the expenditure for all items listed in the schedule for the month of September 2011 be authorised and the schedule signed by the Chair.
3. **Avon Local Councils Association** – Cllr Duncan Hounsell proposed that the Council re-join ALCA, but the proposal was not seconded.
4. **Salford Community Association** – The Council agreed to authorise payment of the annual affiliation fee of £10 to SCA (budget heading Subscriptions).
5. **Salford Community Association grant application** – The Council agreed to make a grant of £350 to the SCA to cover the cost of producing 6 bi-monthly editions of SCAN (budget heading Miscellaneous Grants).
6. **Data Protection registration** – The Council agreed to register the Parish Council for data protection and authorised payment of £35 (budget heading General Administration).
7. **Salford Environment Group grant application** – The Council considered SEG's application for a grant of £500 to cover room hire for public meetings, materials for promotion and fundraising, and development of website. It was agreed to make a grant of £300 to cover room hire for meetings and website development (budget heading Miscellaneous Grants).
8. **Bank signatories** – Cllrs Duncan Hounsell and Kevin Reeves were appointed as additional bank signatories.

8. REPORTS FROM REPRESENTATIVES ON OTHER ORGANISATIONS

Cllr Jill Williams reported from the recent meeting of Salford Community Association. The problem of car parking on the grass outside Salford Hall is to be addressed by having someone directing traffic to the car park at large events, and by contacting Somer Housing.

Cllrs Duncan Hounsell and Reg Williams attended the recent Parish Cluster meeting. The issues raised were B&NES' policy on residential moorings on the river, and the erosion of the river bank by canoeists in The Shallows. On the latter, B&NES' response was that the river bank is privately owned, however this contradicts earlier communications with B&NES in which they appeared to be the owners, and the Clerk was asked to follow this up.

9. GRANTS FOR VOLUNTARY ORGANISATIONS

Cllr Kim Johnson proposed that the Council does more to make local voluntary organisations aware of the availability of grants from the Parish Council and other bodies. This was agreed and Cllr Kim Johnson is to lead on this.

10. PARISH PLAN IMPLEMENTATION GROUP

The Council considered the working of the Parish Plan Implementation Group, which had been a sub-committee under the previous Council but not formally adopted as a sub-committee by this Council. Cllr Duncan Hounsell proposed that the group be recognised as an advisory body but the proposal was not seconded.

11. TRAFFIC AND TRANSPORT

The Clerk reported that B&NES are in discussions with First regarding bus fares.

The Clerk reported the following responses from B&NES to the car parking issues raised in the Parish Plan:

- **Consider extending current parking restrictions and introducing others**
The Traffic Regulation Order for the school keep clear lines is currently at report stage and we hope it will be implemented within the next three months. This means the yellow zig zag areas outside Saltford School will be enforceable and the enforcement officers will be in a position to issue tickets. Relevant signs will be put up outside the school indicating the enforcement times.
We would need to be supplied with any other specific issues and roads, plus any suggestions that have already been voiced.
- **Seek to identify additional car parking areas in the village**
Again are there specific areas that have been identified?
- **Increase monitoring of existing parking restrictions**
The limited waiting in Bath Road is 2 hours, with no return in 1 hour, which makes it very time consuming to enforce – this means the CEO has to be on site in Saltford four times to ensure that the checks are done correctly.
If the no return times could be changed to say no return within 4 hours, then the limited waiting could easily be checked more frequently. (Does the Parish Council have a view on what no return times would be suitable with respect to how people use the shops/doctors and other businesses running in that area, 4 hours no return may be too long?)

The Council discussed the final point and agreed that changing the no return time to within 4 hours would not be acceptable.

No proposals were made.

12. PARKING RESTRICTIONS AT THE SHALLOWS CAR PARK

Cllr Neil McKen reported that there is increasing use of The Shallows car park for overnight stays, and currently there are no restrictions on parking there. The Council agreed to ask B&NES to consider enforceable restrictions for this car park.

13. DELIVERY LORRIES AT SHOP PARADE

Cllr Mathew Blankley reported from a meeting on 16 August with the managers of Tesco and the Co-op. The Co-op has arranged for all deliveries to arrive no later than 9.00am. They are also looking into what modifications would be needed to accommodate deliveries to the rear of the store. Tesco are still trying to persuade their

store depots to have their deliveries before 9.00am. The delivery of milk from Wiseman's dairy during the day is still an outstanding issue.

14. SALTORD RAILWAY STATION

Cllr Duncan Hounsell congratulated those campaigning to re-open Saltford railway station and proposed that the Council showed leadership on this issue. He noted that almost half of those responding to the Parish Plan questionnaire had said they would make regular use of a rail service from a re-opened Saltford station.

The Council agreed the following motions (the number of votes are shown in brackets):

- 1. Saltford Parish Council supports the campaign to re-open Saltford Railway Station whilst mindful of the need to ensure that any concerns of local residents are addressed (9 in favour, none against).*
- 2. The Parish Council wishes B&NES to do all in its power to protect the site from any site development that may adversely affect the possibility of the re-opening of the station (11 in favour, none against).*
- 3. Saltford Parish Council wishes that B&NES considers acting as the "promoter" of the new Saltford Railway Station in negotiations with Network Rail and that B&NES prepares a Project Inception Report for Network Rail at the earliest opportunity (6 in favour, 2 against).*

15. RIVER BANK EROSION

Cllr Reg Williams reported that the erosion of the river bank by canoeists in The Shallows had been raised at the Parish Cluster meeting. B&NES' response was that the river bank is privately owned, however this contradicts earlier communications with B&NES in which they appeared to be the owners, and the Clerk was asked to follow this up.

16. MEMORIAL FOR FRANK VINE

Cllr Reg Williams is arranging this with Pat Vine.

17. ALLOTMENT SITE WATER SUPPLY

The Clerk reported that the response is still awaited from Somer Housing as to whether the lease for the allotment site will be extended beyond 2013.

18. AIR QUALITY IN SALTORD

The Council considered B&NES' assessment of air quality in Saltford. Cllr Reg Williams noted that if an Air Quality Management Area is declared, B&NES have to do something to reduce the air pollution. There is to be a public consultation on this and the Clerk was asked to find out when this is to take place.

19. PARISH COUNCIL WEBSITE

The Council agreed that there is a need to upgrade the Parish Council's website. Cllrs Kim Johnson and Rick Taylor and the Clerk are to form a sub-committee to report back

to the next Council meeting with a recommendation.

20. STAFFING MATTERS

Cllr Kim Johnson proposed that the Council considers the formation of a small Staffing Sub-Committee to ensure that the Council adheres to best practice in terms of employment law. Cllrs Kim Johnson, Duncan Hounsell and Kevin Reeves volunteered to form this committee.

21. PUBLICITY

The Council considered whether it was necessary to form a Publicity Sub-Committee to oversee the content of the Parish Council website, the Parish Council SCAN page and the Parish Council noticeboard. It was agreed that this was not necessary but that this could be a standing item on the Council's agenda.

22. ITEMS OF URGENT INFORMATION

Cllr Duncan Hounsell reported that an application made by Cllr Rick Taylor to B&NES Small Grants Fund for the formation of Salford Business Community Network had not been successful as it did not meet all the criteria. Cllr Rick Taylor is to revise and re-submit the application.

Cllr Rick Taylor reported that a new light fitting needs to be fitted to the defibrillator and that he will organise this and also be the point of contact for the defibrillator and its inspections.

Cllr Kevin Reeves noted that Richard Nash had written to Bristol Airport about the flight path, and that B&NES are proposing to adopt new powers to licence sexual entertainment venues in the area.

The meeting closed at 9.30pm.

Next Council meeting: 4 October 2011

Next Planning Committee meeting: 20 September 2011

Chairman.....

Date confirmed and signed.....