

SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford
on Tuesday 7th January at 7.15pm

PRESENT:

Councillors - Duncan Hounsell (Chair), Kim Johnson (Vice-Chair), Adrian Betts, Harvey Haeberling, Neil McKen, Robert Taylor, Jill Williams and Reg Williams

Officer - Tricia Golinski

1. MINUTES

The minutes of the Council meeting held on 3 December 2013 were confirmed as a correct record and signed by the Chair.

2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllrs Kevin Reeves and Chris Warren.

3. DECLARATIONS OF INTEREST

Cllr Reg Williams declared an interest in item 7 c) Budget and Precept 2014/15, as he is a council tax payer; and an interest in item 8 Churchyard maintenance specification, as his son is buried there.

4. PUBLIC TIME

There were 3 members of the public present.

Jo Ball of Saltford Sports Club explained the problems with drainage on the playing fields.

5. CHAIR'S ANNOUNCEMENTS

The Chair made the following announcements:

- On behalf of Saltford Parish Council, I would like to record its appreciation to local resident Dave Boulton, the sponsors, and the volunteers who organised the Charity Saltford Santa Dash which took place in December. It was a splendid event which generated much community spirit.
- A reminder to all councillors that nominations for the 2014 Parish Council Community Awards close on Feb 14th.
- Thank-you to anyone who has informed the Clerk about specific graffiti sites in Saltford with details. The list, together with photos, is being placed in the councillors' area on the web-site. Do please let the Clerk know any further information that you can provide. The Clerk will begin to work through the task of

contacting owners in February.

- The Clerk is contacting independent surveyors who may be interested in quoting for the survey work required on the churchyard walls and trees.
- First Bus has responded to our request for a public meeting in Saltford on the issue of fares. The Parish Council is providing First Bus with some suggested dates.

6. PLANNING MATTERS

- a) **Minutes** – The minutes of the Planning Committee meeting held on 17 December 2013 were confirmed as a correct record and signed by the Chair.
- b) **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

13/05120/FUL - Sheldrake Mead Lane - Erection of a first floor balcony with glass balustrade - Mr Darren Barrett

It was resolved that B&NES Council be advised that this Council **supports** this application.

- c) **New tree notification** – The Council noted the following tree notification in respect of which B&NES has invited comments (the Parish Council authorised this work in December 2013):

13/05524/TCA - St Marys Church Queen Square - 4 x Pines - selectively reduce end weight of large limbs overhanging footpath, crown thin by up to 20%, remove deadwood - Rev Richard Hall

It was resolved that B&NES Council be advised that this Council **supports** this application.

- d) **New planning appeal** – To consider the following appeal which has been made to the Planning Inspectorate.

Appeal ref. 13/00117/RF – 4 Uplands Road – Appeal against B&NES' decision to refuse planning permission for application 13/02006/FUL Erection of 2 dwellings with associated works - Mr Duncan Phillips

It was resolved that the Parish Council's previous **objection** to application 13/02006/FUL be sent to B&NES Council again.

- e) **Decisions** – No decisions were reported.

- f) **Planning items of urgent information** – Cllr Harvey Haeberling enquired whether an outbuilding/greenhouse being built in the garden of Spion Kop, Mead Lane (Green Belt), requires planning permission, and the Clerk was asked to check.

7. FINANCIAL MATTERS

- a) **Monthly Financial Report** – The report was discussed and accepted by Members.
- b) **Schedule of Expenditure** – It was resolved that the expenditure for all items listed in the schedule for the month of January 2014 be authorised and the schedule signed by the Chair.

- c) **Budget and precept 2014/15** – The Council agreed to Option 2 for the 2014/15 budget, and to request a precept of £29,395 from B&NES (plus the council tax grant of £1290).
- d) **ALCA affiliation fee 2014/15** – The Council agreed NOT to continue membership of ALCA in 2014/15.

8. CHURCHYARD MAINTENANCE SPECIFICATION

The Council agreed the specification for maintenance of St Mary's churchyard and the process for inviting tenders for the annual agreement for maintenance, which expires on 1 March 2014. All tenders received by 28 January will be considered at the February Council meeting.

9. SPORTS CLUB DRAINAGE

The Council agreed to write to B&NES to urge them to assist Saltford Sports Club in improving the drainage on Saltford's playing fields.

10. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Cllr Duncan Hounsell reported that he had attended Keynsham & District Dial a Ride's Christmas party; and that Saltford Business Network had had a meeting at the Riverside on 12 December and the next one would be on 30 January at the Crown.

Cllr Jill Williams reported that Saltford Community Association will be applying for grants to install a lift.

11. B&NES' CONNECTING COMMUNITIES PROGRAMME

The Council noted B&NES' Connecting Communities programme for future local engagement in Keynsham and Chew Valley.

12. PARISH CLUSTER MEETING

The Council agreed the items to send to B&NES for consideration at the next Parish Cluster meeting on 22 January.

13. 'SALTFORD ON FOOT' MAPS

The Council considered the promotion and sale of the 'Saltford on foot' maps which the Council produced and sells for £1 each at Saltford Post Office. It was agreed that the map would be advertised for sale on the 'Community Events' noticeboard, Cllr Robert Taylor would ask if the pubs would sell them, and Cllr Adrian Betts would ask Saltford Environment Group if they would promote them on their website.

14. PUBLICITY

The Council agreed items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

15. CODE OF CONDUCT

The Council did not agree to the proposal from Cllr Reg Williams that Section 13 of the Council's Code of Conduct be amended.

The Council agreed to amend its Council's Code of Conduct as follows:

Under Dispensations - add:

15 For any motion to set or amend the Parish Council's Council Tax precept, it is not necessary for any Councillor to declare an interest and in the absence of any other reason they are permitted to vote on the motion.

16. ITEMS OF URGENT INFORMATION

Cllr Reg Williams reported that the 'Fairtrade Village' road sign west of Saltford may be too low at 1.82m. The Chair confirmed that this has been reported to B&NES for its comment and advice.

The meeting closed at 9.10 pm

Next Council meeting: 4 February 2014

Next Planning Committee meeting: 21 January 2014

Chairman.....

Date confirmed and signed.....