

SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford on Tuesday 3rd January 2017 at 7.15pm

PRESENT:

Councillors – Adrian Betts, Ben Eve, Jon Godfrey, Phil Harding (Vice-Chair), Duncan Hounsell, James Macnaughton, Kyle Rice, Rob Taylor and Farida Wilson

Officer - Tricia Golinski

In the absence of the Chair, the meeting was chaired by the Vice-Chair.

1. MINUTES

The minutes of the Council meeting held on 6 December 2016 were confirmed as a correct record and signed by the Chair.

2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllrs Liz Macnaughton and Chris Warren, and B&NES Cllrs Emma Dixon and Francine Haeberling.

3. DECLARATIONS OF INTEREST

Cllr Duncan Hounsell declared an interest in item 9 d) as he is an individual member of Railfuture.

4. PUBLIC TIME

There was 1 member of the public present.

5. CHAIR'S ANNOUNCEMENTS

Cllr Phil Harding announced that Bristol City Council, as contractors for B&NES Council, had installed mooring signs in Mead Lane on 15 December 2016, despite B&NES Council's agreement that they would not be installed until a meeting had been held with B&NES officers, councillors and residents. Cllr Phil Harding was pursuing this matter with B&NES.

6. CLERK'S ANNOUNCEMENTS

The Clerk made no announcements.

7. REPORT FROM B&NES WARD COUNCILLORS

There was no report from B&NES councillors.

8. PLANNING MATTERS

- a) **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

16/05858/FUL - 469 Bath Road - Erection of 1 ½ storey detached house following demolition of existing bungalow - Mr Allen Zimble

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application: The Parish Council is supportive of the proposal, subject to compliance with the pre-application advice given by B&NES.

16/05771/FUL - 6 Fairways - Erection of single storey front extension, installation of 2 windows to side elevations and construction of additional parking area - Mr & Mrs B Organ

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

- b) **Decisions** –The Clerk reported that the following application has been PERMITTED (with conditions) by B&NES Council:

16/05649/FUL - The Old Chapel, The Shallows - Erection of a single storey rear and side extension - Mr Adam Smith-Collins

The Clerk reported that the following application has received a SPLIT DECISION from B&NES Council: 4 flags REFUSED, 1 sign PERMITTED:

16/05118/AR - Saltford Motor Services 491 Bath Road - Display of 1 non-illuminated free standing sign and 4 flags to north west elevation - Saltford Motor Services Ltd

- c) **Planning items of urgent information** – Cllr Adrian Betts noted that a government white paper on housing is due out at the end of January, and may give some guidance on the Green Belt.

9. FINANCIAL MATTERS

- a) **Monthly Financial Report** – The report was discussed and accepted by members.
- b) **Schedule of Expenditure** – The expenditure listed in the schedule for the month of January 2017 was authorised and the schedule signed by the Chair.
- c) **Saltford Community Association grant application** – The Council authorised a grant of £1,000 to Saltford Community Association towards the 2017 Saltford Festival (budget heading Miscellaneous Grants).
- d) **Railfuture membership** – This item was deferred until the next meeting.
- e) **Budget and precept 2017/18** – The Council agreed that the precept to be levied by Saltford Parish Council for 2017/18 will be £32,147.

10. TRANSPORT WORKING PARTY

It was agreed to set up a working party to make recommendations to Saltford Parish Council that enable the Council to:

- To liaise closely with B&NES Council on its Placemaking Plan review of the A4 corridor and on its transport contributions and policies for the West of England Joint Spatial Plan and Joint Transport Study, to ensure that all non-road and road options and solutions for relieving peak-time traffic congestion in Saltford are fully considered and investigated by B&NES in line with transport policy national guidance on option development (Transport Analysis Guidance).
- To work or liaise with B&NES and/or any other relevant body to seek, where appropriate, measures that may lead to reducing peak-time congestion on the A4 at Saltford, improving traffic flow in and around Saltford, protecting and improving air quality throughout Saltford, and that accord with the Parish Council's 5-point vision.

(For reference the 5-point vision for Saltford (agreed May 2015) is:

- *Green Belt land surrounding the village protected from development including fracking and a road bypass.*
- *Its own re-opened railway station on the existing site in place or already underway.*
- *A decreasing carbon footprint.*
- *A positive, healthy and caring community that encourages Fairtrade, and values and protects the local environment including its heritage.*
- *Is a good neighbour to surrounding villages, towns and cities.)*

It was agreed that the councillor members of the Transport Working Party would be: Cllrs Adrian Betts, Phil Harding, Duncan Hounsell, Kyle Rice, Rob Taylor, Chris Warren and Farida Wilson, and that the working party would elect its chair at its first meeting.

It was agreed that any co-option is to be agreed by the full Council, and that any person co-opted must subscribe to the Parish Council's 5-point vision.

It was agreed to inform B&NES Cabinet Member for Transport that the working party has been set up and will be asking for relevant transport data from B&NES.

11. ALLOTMENT RENTS AND PUBLIC LIABILITY INSURANCE 2017/18

The Council agreed to renew the public liability insurance with Shield for the 13 allotment tenants at a cost of up to £75.00 (budget heading Insurance).

The Council agreed that the allotment rents for 2017/18 to take effect from 1 April 2017 will remain at £20 per year for a full plot and £10 per year for a half plot.

12. CHURCHYARD GROUNDS MAINTENANCE SPECIFICATION 2017

The Council agreed the following specification for grounds maintenance at St Mary's churchyard for the year commencing on 1 March 2017:

- Cut all the grass twice a month during the growing season.
- Time the grass cuttings to take place just prior to any occasional wedding dates which will be advised in advance.

- Strim the grass around the edges of the graves twice a month during the growing season.
- Graves to be subject to appropriate and timely weed treatment.
- Treat weeds along the footpath adjacent to the wall running from the entrance gate to the stile.
- Remove all grass and weed cuttings.
- Empty the refuse and compost bins and remove refuse and compost twice a month in the growing season, monthly the rest of the year.
- Trim the beech hedge twice during growing season.
- Clear the ivy from walls four times during winter.
- (The 'growing season' is defined as 8 months)

It was agreed that any appropriate measures or actions that may need to be taken for any future changes arising from the church's plans for a new memorial garden would be considered when or if necessary.

13. ANNUAL PARISH MEETING AND COMMUNITY AWARDS PANEL

It was agreed that the 2017 Parish Meeting will be held on 4 April 2017 at 6.30pm (preceding a Planning Committee meeting), following the same format as last year including the presentation of the 2017 Community Awards.

It was agreed not to establish a Community Awards panel this year but to exchange comments by email after the closing date of 10 February 2017, and agree which awards will be made at the March 2017 Council meeting in closed session.

14. ARCHIVING

The Council agreed to archive documents that are 5 years old or more and store them in the archive.

15. LEAVE OF ABSENCE

The Council approved a period of 6 months leave of absence from the Council for Cllr Liz Macnaughton from January 2017.

16. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

Cllr Phil Harding reported from Saltford Environment Group (SEG):

- SEG has submitted its comments on the West of England Joint Spatial Plan and Joint Transport Study
- Saltford calendars are being sold at half price from the SCA office on the 1st floor of Saltford Hall on weekday mornings
- SEG has published on its website an image of the oldest painting of Saltford.

17. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

Cllr Duncan Hounsell referred members to B&NES Council's budget proposals which had been circulated.

18. PUBLICITY

The Council agreed items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

The meeting closed at 8.30 pm

Chair's signature.....

Date confirmed and signed...../...../.....

Next Council meeting: 7 February 2017
Next Planning Committee meeting: 17 January 2017