

# SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford  
on Tuesday 2<sup>nd</sup> July 2013 at 7.15pm

## PRESENT:

**Councillors** - Mathew Blankley (Chair), Harvey Haeberling, Duncan Hounsell, Rob King, Kevin Reeves, Robert Taylor, Jill Williams and Reg Williams

**Officer** - Tricia Golinski

## 1. MINUTES

The minutes of the Council meeting held on 4 June 2013 were amended as follows:

### 10. TRAFFIC MANAGEMENT MEETINGS WITH B&NES OFFICERS

*replace:*

- The pedestrian refuge island opposite Grange Road on the A4 will be put on hold temporarily whilst the proposed toucan-crossing is looked into. This crossing is likely to be funded from a pot of money for pro-cycling programs, and, if it goes ahead, will go between Norman Road and Grange Road on the A4.

*with:*

- The pedestrian refuge island opposite Grange Road on the A4 will be put on hold temporarily whilst the proposed toucan-crossing is looked into. This crossing is likely to be funded from a budget for pro-cycling programmes, and, if it goes ahead, will go between Norman Road and Grange Road on the A4.

and otherwise confirmed as a correct record and signed by the Chair.

## 2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllrs Kim Johnson (Vice-Chair), Neil McKen and Chris Warren.

## 3. DECLARATIONS OF INTEREST

No declarations of interest were made.

## 4. PUBLIC TIME

There were 5 members of the public present.

Roger Vaughan asked what the Parish Council's view on 'No Cold Calling' Zones was and the Council agreed to put this on a future meeting agenda.

Bleddyn Phillips expressed disappointment at the lack of response by the Parish

Council to the letter from Stewart Long regarding the allotments. The Chair confirmed that the points raised had been passed on to Curo, from whom the Parish Council is still awaiting a response to its request for a reduction in the licence fee for the allotment site.

Stewart Long asked if the Parish Council could make draft minutes available on its website before they are ratified, and the Chair responded that the Council would consider this.

Stewart Long asked for a response to the statement in his letter about the legality of the proposed allotment rent rise. He said that the uncertainty about the allotments was having a detrimental effect on the state of the plots. The Chair responded that a proposal that allotment tenants are responsible for the maintenance of the whole site, as well as their own plots, may be on a future agenda, once the licence fee has been agreed with Curo and the Council is in a position to specify the allotment tenancy agreements.

Steve Fillingham requested that the contractor who maintains the allotment site be asked to clear tree cuttings and rubbish on the site. The Chair asked him to contact the Clerk with this request.

## 5. CHAIR'S ANNOUNCEMENTS

The Chair made no announcements.

## 6. PLANNING MATTERS

1. **Minutes** – The minutes of the Planning Committee meeting held on 18 June 2013 were confirmed as a correct record and signed by the Chair.

2. **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

13/02430/FUL - 50 Grange Road - Erection of single storey rear extension and first floor side extension (Amendment to previously approved scheme 13/00433/FUL) - Mr & Mrs Banks

It was resolved that B&NES Council be advised that this Council **supports** this application.

3. **Decisions** – The Clerk reported the following notifications about planning applications from B&NES Council:

12/05315/OUT - Parcel 8966 Manor Road - Erection of up to 99 dwellings – The Public Inquiry to deal with the Appeal to the Planning Inspector against the failure of the Local Planning Authority to give notice of its decision within the appropriate period will be held on 13 August 2013 at 10.00 am at the Fry Club, Keynsham.

13/02007/FUL - 4 Uplands Road - Erection of a two storey rear extension and single storey rear extension (revised proposal) – This application will remain a delegated decision and will not be determined by the Development

Control Committee.

13/02006/FUL - 4 Uplands Road - Erection of 2 dwellings with associated works – This application will not be referred to the Chairman of the Development Control Committee.

13/01163/FUL - 54 High Street - Erection of a detached two storey dwelling and a new double garage for use by no. 54, modification works to retaining walls to create wider entrance and associated works following demolition of existing single garage and stone retaining walls – This application will be considered by the Development Control Committee on 3 July 2013 at 2.00 pm at the Guildhall, Bath.

**4. Paperless planning applications** – The Council considered the implications of B&NES' proposal to send planning application consultations out electronically only from 2 September 2013. Cllr Kevin Reeves reported that the Planning Committee had sent a request to B&NES' Team Leader Environment & Planning Services that printed copies continue to be sent to the Parish Council. The Council agreed to inform B&NES' Development Manager that it would not be ready to operate without paper copies of planning applications by September, and in the meantime to try out accessing applications online using a digital projector at meetings.

**5. Planning items of urgent information** – Cllr Kevin Reeves reported that B&NES has adopted the Houses in Multiple Occupation in Bath Supplementary Planning Document as part of its Local Development Framework.

Cllr Kevin Reeves reported that the Planning Inspector is recommencing examination of B&NES' Core Strategy with hearings resuming on 17 September 2013.

Cllr Reg Williams reported that building work at 6 High Street appears to have now finished so the former possible planning contravention regarding non-compliance with the condition relating to materials should now be looked at again. Cllr Kevin Reeves is to speak to the owner about this.

Cllr Duncan Hounsell noted that the Council had agreed that alleged planning contraventions would not be on the agenda of full Council meetings but only Planning Committee meetings.

Cllr Duncan Hounsell reported that there could be problems with adopting the Core Strategy following the Planning Inspector's serious concerns about the Strategic Housing Market Assessment.

## **7. FINANCIAL MATTERS**

**1. Monthly Financial Report** – The report was discussed and accepted by Members.

**2. Schedule of Expenditure** – It was resolved that the expenditure for all items listed in the schedule for the months of July and August 2013 be authorised and the schedule signed by the Chair.

**3. Land Registry searches** – The Council authorised expenditure of a further £25 on Land Registry searches of land alongside the river (budget heading General Administration).

**4. Digital projector** – The Council deferred the consideration of authorising expenditure of up to £275 on a digital projector for viewing planning applications during meetings, and it was agreed that Cllr Mathew Blankley would try to borrow one from B&NES for the next Planning Committee meeting.

## **8. PARISH PLAN MONITORING**

Cllr Reg Williams is to circulate to Members a report from the Parish Plan Monitoring Working Group.

## **9. REVIEW OF COMMUNITY AWARDS SCHEME**

The Council reviewed the operation of its Community Awards Scheme in 2013 and any recommendations for the scheme's future will be brought to a meeting in the autumn.

## **10. TRAFFIC MANAGEMENT ISSUES**

The Council considered B&NES' responses to two traffic management issues raised at the Parishes Cluster meeting on 20 June:

- Request for extension of the yellow boxes at Bath Road/Manor Road/Beech Road junction. Cllr Mathew Blankley is to draft a design of layout of the yellow boxes to send as a suggestion to B&NES.
- Request for some way of managing the traffic flow in High Street. The Council is awaiting a further response on this from the Chair of the Parishes Cluster meeting.

## **11. ALLOTMENT SITE LICENCE**

Cllr Mathew Blankley reported that negotiations are still ongoing with Curo regarding their proposed charges to the Parish Council for a licence to use the allotment site. It is hoped that the charges will be in line with those charged to other Parish Councils for allotment sites.

## **12. CHURCHYARD MAINTENANCE ISSUES: WALL REPAIR**

Cllr Mathew Blankley reported that B&NES Environment Team is still to look at the fallen wall in the churchyard.

## **13. CHURCHYARD MAINTENANCE ISSUES: SCOTCH PINE TREES**

Cllr Mathew Blankley reported that B&NES Tree Officer is still to look at the large Scotch pine trees on the edge of the churchyard.

## **14. YOUTH SHELTER**

The Council considered B&NES' inspection report of the Parish Council's youth shelter, and agreed that no action was necessary.

**15. PARISH COUNCIL REPRESENTATION AT MEETINGS OF THE B&NES AREA GROUP OF ALCA**

The Council agreed that a volunteer will be sought to represent the Parish Council at meetings of the B&NES Area group of ALCA as they come up. [Note from the Clerk: the next meeting is on 25 September 2013 at 7.30 pm at Saltford Hall].

**16. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

Cllr Duncan Hounsell reported from the PACT meeting on 17 June that issues taken forward were: speeding, parking at schools, and highways issues including High Street Saltford.

Cllr Duncan Hounsell reported that Saltford Business Network is holding a social evening on 25 July at 7.00 pm at Saltford Golf Club, and a lunchtime meeting and seminar on De-Stress in the Workplace on 28 August at 12.00 at Saltford Golf Club. Membership of the network is growing strongly.

Cllr Mathew Blankley reported that the following issues were discussed at the Parishes Liaison Group meeting on 19 June:

- Rural broadband
- B&NES Placemaking Plan: Saltford Parish Council will be consulted about proposed developments in Keynsham East.
- B&NES Gypsies, Travellers & Travelling Showpeople Site Allocations DPD
- Paperless Parish Councils

Cllr Jill Williams thanked the Parish Council for its support for Saltford Festival 2013 which had achieved its aims and made more than £11,000 for local charities.

**17. PUBLICITY**

The Council considered items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

**18. SALT FORD CRIME STATISTICS**

The Council agreed to publish a link from its website to the Police's statistics about crimes and outcomes of crimes in Saltford.

**19. ITEMS OF URGENT INFORMATION**

Cllr Duncan Hounsell reported that Cllrs Reg Williams, Mathew Blankley and Kim Johnson are to represent the Council at the Fairtrade Village Presentation evening on 15 July at 7.00 pm at Saltford Golf Club.

The meeting closed at 8.55 pm

**Next Council meeting:** 3 September 2013 **Next Planning Committee meeting:** 16 July 2013

Chairman.....

Date confirmed and signed.....