

# SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford  
on Tuesday 6<sup>th</sup> March 2012 at 7.15pm

**PRESENT:** Councillors Reg Williams (Chair), Duncan Hounsell (Vice-Chair), Mathew Blankley, Tina Curtis, Harvey Haeberling, Kim Johnson, Rob King, Neil McKen, Kevin Reeves, Chris Warren and Jill Williams

Officer Tricia Golinski

## 1. MINUTES

The minutes of the Council meeting held on 7 February 2012 were confirmed as a correct record and signed by the Chair.

## 2. APOLOGIES FOR ABSENCE

No apologies for inability to attend this meeting were received.

## 3. DECLARATIONS OF INTEREST

No declarations of interest were made.

## 4. PUBLIC TIME

There were 5 members of the public present.

Ms Angela Faulkner spoke about her planning application 12/00537/FUL Copperlea Mead Lane.

## 5. TONY CROUCH, FAIRTRADE

The Council received a report from Tony Crouch of Keynsham Town Council and Keynsham Fairtrade. In order for a town or village to have Fairtrade designation, the town/parish council must declare that it supports Fairtrade, and use Fairtrade products. It is up to the council how much or how little it gets involved with Fairtrade. Keynsham has a small budget for Fairtrade, has Fairtrade mentioned on its road signs, and takes part in events during Fairtrade Fortnight. There must be a Fairtrade steering group, whose role includes organising events and getting local businesses involved. A Saltford Fairtrade steering group is currently being set up.

## 6. CHAIR'S ANNOUNCEMENTS

The Chair made the following announcements:

- Welcome to new Councillor Chris Warren.
- Congratulations to Tricia Golinski on 5 years in the job of Clerk.
- Accuracy of minutes – could members ensure they make any specific points they want in the minutes clear at the meeting, and give the Clerk any corrections to the

draft minutes by the deadline which the Clerk will specify when the draft minutes are sent out.

- Thanks to Cllr Duncan Hounsell for attending the Civic Service. As only two members attended, the Council may want to consider whether or not to hold one next year.
- Saltford Hall has asked the Council to check that all windows are closed before leaving the room.

## 7. PLANNING MATTERS

1. **Minutes** – The minutes of the Planning Committee meeting held on 21 February 2012 were confirmed as a correct record.
2. **New Planning Applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset Council has invited comments.

**12/00527/FUL** - 39 Manor Road - Erection of a two storey side extension - Mr John Sandell.

It was **RESOLVED** that Bath & N E Somerset Council be advised that this Council **supports** this application.

**12/00260/LBA** - Saith 7 High Street - External alterations for the provision of new rafters, felt and battens to the roof of the two and three storey sections of the house, repointing of chimney, repointing of front and rear walls and replacement of 3 first floor rear windows - Mr Phillip Butler.

It was **RESOLVED** that Bath & N E Somerset Council be advised that this Council **supports** this application.

**12/00537/FUL** - Copperlea Mead Lane - Erection of single storey extensions and alterations to existing dwelling house - Ms Angela Faulkner. It was **RESOLVED** that Bath & N E Somerset Council be advised that this Council **supports** this application.

3. **Decisions** – The Clerk reported the following applications which had been PERMITTED with conditions:

11/05226/FUL - University Boathouses Bath Road - Erection of replacement boathouses and shared facilities for Saltford Rowing Club including boat storage for University of Bristol Boating Club, Avon County Rowing Club, Monkton Combe School and a shared facilities area including workshop, changing rooms, gym, office and club area (Resubmission) - Saltford Rowing Club

11/05159/LBA - Saltford Manor Queens Square - Internal and external alterations for the erection of a pitched roof extension with a link to the main house following demolition of existing flat roofed garage and outbuildings - Prof & Mrs Richard Canter

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4. **Possible Contraventions** – The Clerk reported the following updates from B&NES on matters which had been referred to them for clarification as to whether a contravention of planning controls had taken place:

Acknowledgement for 12/00095/ADVERT Bath Road north side near The Shallows and the old station entrance - Unauthorised advertisement hoarding.

12/00094/UNDEV Avon Farm Avon Lane car sales; & house for rent - If no information is provided to substantiate possible contraventions at this site the complaint cannot be investigated and will be closed.

The Clerk was asked to find out what would constitute information to substantiate these possible contraventions.

Cllr Reg Williams reported that the advert for Kingfisher House/Barchester Homes on the side wall of Saltford News, Bath Road, has now disappeared.

Cllr Reg Williams reported that a footpath from Avon Lane has been diverted, narrowed and moved, and this has been reported to B&NES.

**Remaining outstanding possible contraventions:**

08/00651	Mead Lane	Boat mooring
10/00632	3 Tynning Road rear of The Crown	Caravan on site
10/00021	Saltford Marina	Office and shower facility building
11/00366	Mead Lane	Narrowboat moored residentially
11/00513	River Mead Lane/cycle track	Two narrowboats moored

5. **Planning items of urgent information** – There were none.

**8. FINANCIAL MATTERS**

1. **Monthly Financial Report** – the report was discussed and accepted by Members.
2. **Schedule of Expenditure** – It was **RESOLVED** that the expenditure for all items listed in the schedule for the month of March 2012 be authorised and the schedule signed by the Chair.
3. **Parish Meeting refreshments** – The Council authorised expenditure of up to £25 for refreshments to be served prior to the Parish Meeting on 3 April (budget heading Miscellaneous Schemes).
4. **Avon Wildlife Trust membership** – The Council reviewed its membership of Avon Wildlife Trust and agreed to renew it in June for £48 (budget heading Subscriptions).

**9. FAIRTRADE**

Cllr Duncan Hounsell proposed that Saltford Parish Council welcomes the setting up of a Fairtrade steering group in Saltford, that the Council supports Fairtrade and will serve Fairtrade products at its functions as appropriate, and this was agreed. It was

noted that the steering group would be independent of the Parish Council.

## **10. NEIGHBOURHOOD WATCH**

Cllr Duncan Hounsell reported that the Parish Council will host a public meeting on 19 June from 7 to 8pm in conjunction with the Neighbourhood Policing Team (with the proviso that the Police might have to change it at short notice). The Council discussed how best to promote this initiative to expand Neighbourhood Watch in Saltford. Expenditure under budget heading Publicity was authorised to cover one hour's room hire at Saltford Hall.

## **11. ALLOTMENT SITE WATER SUPPLY**

Cllr Reg Williams reported that the lease which the Parish Council has with Somer Housing for the allotment site expires in 2013. The setting up of a new lease with Somer may require legal fees of £1,000 to £1,200 to be met by the Parish Council. In addition, registering the title with the Land Registry may require additional cost of £400 and the annual rent which was £4 is to be reassessed. As the annual income to the Parish Council for the allotments is less than £200 per year, the Council should question whether to continue with the allotments at all and whether to install a water supply. Also the quote of £800 from Bristol Water for installing a water supply requires an easement by Somer for the pipe to cross their land, which may attract further unknown cost.

This matter will be further considered at the next Parish Council meeting.

## **12. TRAFFIC ISSUES**

Cllr Reg Williams reported that the following traffic issues will be addressed at a site meeting with B&NES on 19 March at 8.30am:

- Improve the safety and operation of the junction of the A4 with Manor Road and Beech Road
- Relieve parking problems, particularly on Manor, Tynning, Beech, Rodney and Stratton Roads, High Street, and Bath Road shops.

## **13. REPORTS FROM REPRESENTATIVES ON OTHER ORGANISATIONS**

Cllr Duncan Hounsell reported from the PACT Meeting on 20 February that the following three priorities were agreed upon:

1. Restoring the original timings of the light-controlled pedestrian crossings on the A4 in central Saltford
2. Action on speeding in Norman Rd, High St., and the A4 by the Glen
3. Continuing to patrol known areas for drug dealing - Saltford Hall Car Park.

A special constable Mr Crump has a dedicated brief to address speeding in this area.

Cllr Reg Williams reported from a workshop on localism organised by the CPRE (Campaign to Protect Rural England) on 13 February. Parish Councils have the right to create a Neighbourhood Plan, which must fit in with B&NES Local Plan and can fill in any gaps in the Local Plan. B&NES must help parishes prepare their plans and endorse them. The process is expected to start in April.

Cllr Reg Williams' notes from the Parishes Liaison meeting on 22 February had already

been circulated to members.

**14. PROGRESS REPORT FROM SAFEGUARDING AND STRENGTHENING SALT福德 WORKING GROUP**

Cllr Jill Williams reported that some members of the Working Group on Safeguarding and Strengthening Saltford had met and agreed to concentrate on looking at current and future activities for young people in Saltford and on the activities of Saltford Intergeneration Group (SIG). They aim to create a 2-page pull-out to go out with the June issue of SCAN highlighting what is on offer for young people in Saltford and asking for ideas of what should be provided.

Cllr Neil McKen reported that members of SIG had met with Keynsham Town Council to discuss a possible proposal for an agreement that Saltford young people could use Keynsham's facilities.

**15. COMMUNITY AWARDS SCHEME**

Cllr Neil McKen proposed that the Council set up a Community Awards Scheme for Saltford to encourage excellence in the community. The Council discussed it and accepted the idea in principle.

**16. RIVER BANK EROSION**

The Council discussed the problem of erosion of the river bank in The Shallows. Cllr Neil McKen suggested that the canoe clubs' proposal for a launch platform would exacerbate the traffic problems and the riverbank erosion, and give canoe clubs undue dominance in a mixed use recreation area. After discussion it was agreed to ask B&NES to help in the reduction of river bank erosion in The Shallows, by working with the canoe clubs operating from The Shallows, to find an alternative location or locations for their activities, for example utilising the existing local Rowing Club facilities. The Parish Council does not support the installation of any purpose-built launch facility for canoes on the river bank in The Shallows.

**17. COUNCILLORS' SURGERIES**

Cllr Duncan Hounsell reported that two surgeries were held at his house with Cllr Kevin Reeves on 1 March with the aim of increasing community engagement. Residents of specific local streets were invited, 4 people attended plus 2 at another time and 1 apology. The issues raised will be brought to the next Parish Council meeting for discussion.

**18. SALT福德 LOCAL BUSINESS NETWORK**

Cllr Tina Curtis reported that she and Cllrs Duncan Hounsell and Kevin Reeves had met and agreed to run a breakfast meeting on 1 May for local businesses with a view to forming an independent group representing the local business community.

**19. SALT福德 STATION CAMPAIGN**

Cllr Duncan Hounsell reported that there had been fantastic progress on the campaign to re-open Saltford station. Submissions to the Great Western franchise consultation supporting re-opening Saltford station have come from Saltford Parish Council, Don

Foster MP, Jacob Rees-Mogg MP, Bath Spa University and the West of England Partnership. Subject to a business case the West of England Partnership expect Saltford station to come forward during Phase 2 of the Greater Bristol Metro in 2019 to 2023. This moves the re-opening of Saltford station from a possibility to a probability. Cllr Duncan Hounsell is to argue for bringing it forward to Phase 1 of the Greater Bristol Metro. The Station campaign had received many replies from potential users of the station showing that it would be of benefit to local people.

**20. PUBLICITY – SCAN**

The Council discussed and agreed the contents of the Council’s page in the next issue of SCAN.

**21. ITEMS OF URGENT INFORMATION**

Cllr Jill Williams reported that it is proposed to hold a second Saltford Festival in 2013.

Cllr Jill Williams reported that the flower bulbs planted by the Parish Council need replenishing this autumn.

Cllr Reg Williams reminded members that the next Parish Council meeting on 3 April is preceded by the annual Parish Meeting at 6.30pm with refreshments from 6.00pm.

The meeting closed at 9.07pm.

**Next Council meeting:** 3 April 2012

**Next Planning Committee meeting:** 20 March 2012

Chairman.....

Date confirmed and signed.....