

# SALTFORD PARISH COUNCIL

20 March 2020, 8pm - Saltford Library & PO Hub, 478a Bath Road, Saltford BS31 3DJ

## EXTRAORDINARY MEETING MINUTES

**PRESENT: Councillors:** Chris Warren (Chair), Jon Godfrey and Duncan Hounsell

**Officer:** Lottie Smith-Collins

### 1. MINUTES

The minutes of the Council meeting held on 3 March 2020 were confirmed as a correct record and signed by the Chair.

### 2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllrs Adrian Betts, Marie Carder, Will Feay and Phil Harding.

### 3. DECLARATIONS OF INTEREST

No declarations of interest were declared.

### 4. PUBLIC TIME

There were 0 members of the public present.

### 5. CHAIR'S ANNOUCEMENTS

The Chair reminded those present about social distancing during the meeting considering recent Government guidelines dated 23/03/2020.

### 6. ACTIONS IN RESPONSE TO COVID-19 SITUATION:

#### a. ACCOUNTS AND FINANCIAL STATEMENT SUSPENSION

It was resolved to suspend by resolution Standing Order 19.a 'Accounts and Financial Statement – Financial Regulations', in accordance with Standing Order 32.a.

#### b. SALTFORD PARISH COUNCIL HIGH CONSEQUENCE INFECTIOUS DISEASE POLICY

The Council agreed to adopt the SPC High Consequences Infectious Disease Policy (A draft version is available on Councillors SharePoint).

#### c. ACTIVATION OF HIGH CONSEQUENCE INFECTIOUS DISEASE POLICY

The Council agreed to activate the SPC High Consequences Infectious Disease Policy. In accordance with LGA 1972, when this policy is activated during a meeting of the council the meeting is adjourned.

The meeting closed at 8.05pm

Chair's signature.....

Date confirmed and signed...../...../.....

Next Parish Council meeting: TO BE CONFIRMED

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