

# SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford  
on Tuesday 6<sup>th</sup> November 2012 at 7.15pm

## PRESENT:

**Councillors** - Duncan Hounsell (Chair), Kim Johnson (Vice-Chair), Mathew Blankley, Harvey Haerberling, Rob King, Neil McKen, Kevin Reeves, Chris Warren, Jill Williams and Reg Williams

**Officer** - Tricia Golinski

## 1. MINUTES

The minutes of the Council meeting held on 2 October 2012 were confirmed as a correct record and signed by the Chair.

## 2. APOLOGIES FOR ABSENCE

No apologies for inability to attend this meeting were received.

## 3. DECLARATIONS OF INTEREST

No declarations of interest were made.

## 4. PUBLIC TIME

There were 7 members of the public present.

Paul Weymouth spoke objecting to planning application 12/04082/FUL 2 Brockley Road (revised plans), on behalf of his mother of 62 Norman Road.

## 5. CHAIR'S ANNOUNCEMENTS

The Chair made the following announcements:

- He was a guest of Saltford Stars U15 team for a match v Severn Beach. The Saltford Stars U15s showed off their new all weather tops purchased with financial assistance from the Parish Council.
- Cllr Kim Johnson represented the Parish Council at the Harvest Festival service at St. Mary's Church.
- There are three candidates for the vacancy of Saltford Parish Councillor. The candidates are Mr Mervyn Burt, Mr Cliff Hancock and Mr Robert Taylor. The election day is 15<sup>th</sup> November.
- Following the public meeting on the possible re-opening of Saltford Railway Station hosted by the Parish Council, the Station Campaign Group made a formal request to B&NES Council for B&NES to conduct a **public consultation**. This has

been agreed and the official response will be given in writing at the November meeting of the B&NES Council cabinet.

- The experimental 18t weight restriction on the A36 in Bath proposed by B&NES Council will **not** go ahead as this scheme was not accepted by the Department for Transport following objections and appeals made. This means that the anticipated additional 241 HGV movements through Saltford a day will NOT now happen.
- Some 2003 data on the reasons for journeys made by vehicles on the A4 have been added to the councillors' area e.g 11% of destinations related to "shopping".
- Cllr Paul Crossley, leader of B&NES Council, and Rob Scott, B&NES Property Services officer, met with volunteers of the Brass Mill Trust in October to consider the responsibilities for the Brass Mill that B&NES Council has under the terms of the lease that the Council holds.
- B&NES Council has accepted the Parish Council offer of a 50/50 split for the erection of a No-Overnight Parking sign at the Shallows car-park.
- An additional 25 people signed up at the recent public meeting to receive the Saltford Parish Council e-newsletters.
- All Councillors, friends and family are welcome to the Remembrance Ceremony at the Saltford War Memorial at 11.00am on Sunday 11<sup>th</sup> November.
- PC Sam Kayser has suggested that the Neighbourhood Watch co-ordinators' meeting will be held in March 2013.
- The football goalposts in the Manor Road playing field have been painted.
- B&NES has confirmed receipt of the Parish Council's application for a definitive map modification order for the path alongside St Mary's churchyard. There is likely to be a considerable delay before the application is dealt with, due to a backlog of applications.

## 6. PLANNING MATTERS

1. **Minutes** – The minutes of the Planning Committee meeting held on 16 October 2012 were confirmed as a correct record.

### 2. **New planning applications** –

The Council considered the following planning applications in respect of which Bath & North East Somerset Council had invited comments:

**12/04698/TPO** - Elm House Chestnut Walk - Beech crown reduction by 20% and crown thin by 20% - Mr R Goodwin.

It was resolved that Bath & N E Somerset Council be advised this Council **supports** this application.

**12/04591/FUL** - 36 Grange Road - Erection of two storey and single storey extensions - Andrew & Julia Jenkins.

It was resolved that Bath & N E Somerset Council be advised this Council **comments on** this application: no objection.

**Revised plans for 12/04082/FUL** - 2 Brockley Road - Erection of a two storey side extension - Mr Ross Franklin.

It was resolved that Bath & N E Somerset Council be advised this Council **objects to** this application: would not respond to local context in terms of appearance as would be disproportionately large (D.4(a)), and significant harm to amenities of occupiers of neighbouring premises by reason of

overlooking (D.2(f)). Request that this application goes to committee if the case officer disagrees with the Parish Council's view.

**12/04369/FUL** - 398 Bath Road - Erection of an extension to existing outbuilding, provision of a car port to the front entrance following removal of porch, a wider front entrance door and formation of double doors to the front bedroom with associated external works including raising the level of the driveway and enlargement and raising of patio areas to the rear of the property - Mrs J Pike.

It was resolved that Bath & N E Somerset Council be advised this Council **supports** this application.

**3. Planning appeal** – The Council considered the following planning appeal which has been made to the Planning Inspectorate:

**12/00092/ENFAPL**- Saltford Marina The Shallows – Appeal against Enforcement Notice 12/00115/UNDEV relating to the following breach of planning control: without planning permission, the unauthorised erection of a timber building incorporating an office and shower facilities.

The Council agreed to make the following comments to the Planning Inspectorate: 'This Council fully supports Bath & North East Somerset Council's enforcement action'.

**4. Decisions** – The Clerk reported the following applications which had been PERMITTED:

12/03860/CLEU - Smerral 6 Saltford Court - Use of land as residential garden (Certificate of Lawfulness for an Existing Use) - Mr Chris Pope

12/03858/FUL - Rolleston Lodge Iford Close - Erection of single storey rear extension to replace existing conservatory - Mr & Mrs A J Nurse

12/03198/FUL - Elm House Chestnut Walk - Erection of single storey side extension - Mr Goodwin

**5. Major scheme planning applications** – The Council agreed that for large or major scheme planning applications, such as the Manor Road housing development currently being suggested by Crest Nicholson, this Parish Council gives the Chair, or in his/her absence the Vice-Chair, of the Parish Council, and the Chair, or in his/her absence the Vice-Chair, of the Planning Committee (two councillors are required to authorise calling a meeting) discretion to call at short notice a meeting to allow the expected large numbers of the public the opportunity to be present and voice their opinions. This meeting would follow exactly the same procedure as that for public forum time.

The Parish Council agreed expenditure in connection with such a meeting up to £60 for the costs of any room hire and publicity e.g. leaflets to neighbours (budget heading Council Led Schemes).

It was agreed that the full Parish Council should convene to consider any planning application related to the proposed Manor Road development.

**6. B&NES' consultation: Draft Houses in Multiple Occupation (HMO) in Bath Supplementary Planning Document** – The Council considered this draft planning policy which is out for public consultation until 30 November 2012. It was agreed that the Parish Council would not make any comment on it. The position regarding houses in multiple occupation in Saltford is to be investigated.

**7. Planning items of urgent information** – Cllr Duncan Hounsell reported that the Parish Council had received a communication querying the previous Parish Council's views on development in Green Belt. Comments had been found online relating to B&NES Core Strategy Launch document in 2007. Cllr Reg Williams clarified that his comments had been personal views. Cllr Duncan Hounsell stressed that the previous Parish Council had never expressed a view that the fields in Manor Road subject to proposed development might be taken out of Green Belt. The responses to B&NES Core Strategy Launch consultation made in November 2007 by Cllr Reg Williams were made in a personal capacity.

Cllr Mathew Blankley reported that revised plans had been submitted for application 12/02315/FUL Saltford Golf Club but the Parish Council had not been notified. This application will be considered by B&NES Development Control Committee on 21 November 2012.

## **7. FINANCIAL MATTERS**

- 1. Monthly Financial Report** – the report was discussed and accepted by Members.
- 2. Schedule of Expenditure** – It was resolved that the expenditure for all items listed in the schedule for the month of November 2012 be authorised and the schedule signed by the Chair.
- 3. Budget 2013/14** – The Council agreed that the December meeting would be preceded by a private meeting at 6.30pm for members to discuss the 2013/14 budget.

## **8. STANDING ORDERS**

The Council agreed to modify section 7 of the Council's Standing Orders to reflect the Code of Conduct adopted on 2 October 2012. Section 7 to read:

### **7 Code of conduct**

**All councillors shall observe the code of conduct adopted by the Council.**

## **9. MEDIA COMMUNICATIONS**

The Council agreed the following statement:

When putting forward personal copy to the media and official bodies, including text, oral material or photographs, all members should ensure that it is clear that the material is a personal view and not the view of the Parish Council.

When the Parish Council wishes to express a view in the media or to an official body, either the clerk or a nominated councillor will ensure that it is clear that the material is a minuted view of the Parish Council.

#### **10. PEDESTRIAN CROSSING TIMINGS**

Cllr Reg Williams proposed the following motion:

“Saltford Parish Council asks B&NES to reconsider its refusal to reduce the peak flow timings for the pedestrian crossings at Beech/Manor/Bath Roads”.

The Council debated this and voted by majority against the motion.

#### **11. PARISH PLAN QUESTIONNAIRE (2009 SURVEY)**

The Council received a report from Brian Cooper and David Marshall, former Parish Councillor members of the Parish Plan Steering Group.

The Steering Group thought that they would achieve a better response rate to the questionnaire if they explained why the information was wanted; in other words, put the questions in context. The public meetings which were held raised a range of issues which the Steering Group organised under six headings. The most frequently expressed concern under the transport heading was the volume of traffic on the A4. Because B&NES Core Strategy at that time predicted significant future development in the area, the Steering Group included a question predicting a future increase in the level of traffic on the A4 and asking respondents if they would in principle be in favour of Saltford being bypassed. As B&NES' plans for development have changed, the context of this question has changed, and the answers to it have lost their meaning.

#### **12. PARISH PLAN IMPLEMENTATION GROUP**

Cllr Duncan Hounsell reported that he has resigned from the Parish Plan Implementation Working Group.

Cllr Reg Williams reported that the Parish Plan Implementation Working Group had met and he had been appointed as Chair. The group will report on their progress to the Parish Council next year. Mr Mervyn Burt had been invited to join the working group, subject to full Council approval.

#### **13. ALLOTMENT SITE LEASE AND WATER SUPPLY**

Cllr Reg Williams reported that Curo has agreed in principle to take responsibility for the tree on the edge of the allotment site, but that the revised licence has not yet been issued.

#### **14. FIRST WORLD WAR CENTENARY**

The following motion proposed by Cllr Duncan Hounsell was agreed:

This Council notes the wish of the Government that the Centenary of the First World War be commemorated nationwide, in particular the key dates of

August 4th 2014 (the first day of conflict), July 1st 2016 (the first day of the Battle of the Somme) and November 11th 2018 (Armistice day). Saltford Parish Council is ready to play a role in supporting and encouraging these commemorations and reflections in Saltford, in particular those relating to Saltford villagers.

**15. PROGRESS OF THE TWO FORMER WORKING GROUPS**

Cllr Kevin Reeves gave an update on the progress against the objectives of the two former Working Groups: Safeguarding and Strengthening Saltford Through Local Action, and Community Engagement.

**16. REVIEW OF THE SALTFFORD STATION PUBLIC MEETING**

The Council reviewed the arrangements and conduct of the public meeting held on 25 October.

**17. SURVEY OF THE SUPPORT FOR SALTFFORD RAILWAY STATION**

Cllr Reg Williams agreed to withdraw the motion requesting B&NES to carry out a survey of the support in Saltford for the reopening of the station, in view of the fact that B&NES has already agreed in principle to do a public consultation.

**18. SALTFFORD STATION SITE - OVERGROWN VEGETATION**

Cllr Duncan Hounsell reported that two issues at the station site had been brought to the Parish Council's attention: vegetation overgrowing the pavement of the A4, which has now been cut back by Network Rail; and vegetation grown so high that it obstructs the view of residents opposite. It was agreed to ask Network Rail to clear or reduce this vegetation in the interest of good neighbourly relations.

**19. PARKING SPACES ON THE SHOP PARADE**

The Council considered the request of a resident that the width of the present car-park spaces be increased. Cllr Duncan Hounsell noted that the legal minimum width is 2m and the legal maximum width 2.5m, and the existing parking spaces are 2.31m wide. It was agreed to take no action on this matter.

**20. REPORTS FROM REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

Cllr Mathew Blankley reported from the **Parishes Liaison meeting** on 17 October that B&NES Local Plan is to be used until the Core Strategy has been agreed. Cllr Kim Johnson reported that extra resources are to be put into B&NES Planning Enforcement and one of their aims is improving relations with parishes.

Cllr Reg Williams reported from the **PACT meeting** that crime in Saltford was down, and the timing of the pedestrian crossings is to be investigated.

Cllr Duncan Hounsell reported that Saltford Business Network has an acting Chair (Kevin Reeves), is holding a meeting on 15 November at 7pm at Saltford Golf Club, and has a website on which businesses can have a free basic listing or an enhanced listing as part of the £20 membership fee.

Cllr Neil McKen is to attend B&NES youth work focus group meeting on 8 November on behalf of the Parish Council.

**21. PUBLICITY**

The Council considered items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

**22. ITEMS OF URGENT INFORMATION**

There were none.

The meeting closed at 9.30 pm

**Next Council meeting:** 4 December 2012

**Next Planning Committee meeting:** 20 November 2012

Chairman.....

Date confirmed and signed.....