

SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford
on Tuesday 4th September 2012 at 7.15pm

PRESENT:

Councillors - Duncan Hounsell (Chair), Kim Johnson (Vice-Chair), Mathew Blankley, Tina Curtis, Harvey Haeberling, Rob King, Neil McKen, Chris Warren, Jill Williams and Reg Williams

Officer - Tricia Golinski

1. MINUTES

The minutes of the Council meeting held on 3 July 2012 were confirmed as a correct record and signed by the Chair.

2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllr Kevin Reeves.

3. DECLARATIONS OF INTEREST

Cllr Duncan Hounsell declared an interest in item 9.4 as he was previously manager of Saltford Stars, and an interest in item 11 as Andrew Bentley who supplied the estimate for the work is a near neighbour of his.

Cllrs Reg Williams, Neil McKen and Jill Williams declared non-pecuniary interests in item 9.3 as they are members of Saltford Festival Committee.

Cllr Kim Johnson declared an interest in item 9.3 as her husband is Chair of Saltford Community Association.

Cllr Duncan Hounsell advised members that the new standards and interests regime was not on this agenda and the Clerk advised that this was because a new model Code of Conduct and Register of Interests form is awaited from Bath & North East Somerset Council (B&NES) and has been delayed.

The Chair took item 9.4 next.

4. PUBLIC TIME

There were 20 members of the public present.

Sarah Lloyd from Saltford Post Office spoke against the original motion in item 6. Saltford by-pass.

Ben Eve from Saltford Environment Group spoke against the original motion in

item 6. Saltford by-pass.

David Marshall spoke neither for nor against the original motion in item 6. Saltford by-pass, but for the integrity of the Parish Plan.

Lin Clark spoke against the original motion in item 6. Saltford by-pass.

Nigel Long (a local member of the Council for the Protection of Rural England) spoke against the original motion in item 6. Saltford by-pass.

Brian Cooper spoke neither for nor against the original motion in item 6. Saltford by-pass, but for the integrity of the Parish Plan.

Robert Taylor spoke against the original motion in item 6. Saltford by-pass.

5. CHAIR'S ANNOUNCEMENTS

- The Parish Council sends its sympathy to the family and friends of Aaron Burgess who died in the tragic accident at Saltford weir.
- Regarding members' concerns about the tax implications of the arrangement made for emergency cover for the clerk, the internal auditor is satisfied with the arrangements stated in the letter sent to Peter Duppa-Millar, and he has received training on the Council's procedures as agreed.
- The clerk claimed 7 hours overtime in August in order to attend an SLCC seminar on 6 July about the new standards and interests regime and to send 70 neighbour letters regarding the Golf Club planning application.
- The clerk's appraisal was completed in August. It was a positive one and the following points came out of it:
 - The Council recognises its duty as specified in the clerk's contract of employment to support continued training and development.
 - The clerk's wish for more clarity of instructions from the Council between and at meetings will be helped by clear drafting of motions.
- Avon Pension Scheme asked scheme employers to give an indication of their support for proposed changes to the local government pension scheme. The Chair and Vice-Chair agreed as the effect on the Council and the clerk would be negligible. A formal consultation will take place later this year.
- B&NES consulted on switching off street lights on the A4 between the Globe and the Corston turning for a trial period, and the Chair indicated that the Council supports this.
- The following items will be on the agenda of the next Council meeting:
 - To list the roads in Saltford in need of repair for inclusion in B&NES' Highways Maintenance programme for 2013/14.
 - To consider the Council's risk management and online computer backups.
 - To plan the Community Awards scheme agreed in principle at the March 2012 Council meeting.
 - Cllr Kevin Reeves to report on progress against the recommendations of the two former working groups.
- Saltford war memorial has been cleaned and re-enamelled.
- The Council arranged for the clearing of graffiti on the Western Power unit next to Saltford library.

- The Council arranged for the cleaning of the phone box at the Norman Road/Bath Road junction.
- The Council contacted Curo about grass cutting issues especially in Stratton Road area.
- The Council had asked B&NES to include Saltford in year 1 of their 2 year project to implement 20mph zones subject to local consultation, but this request was declined and Saltford remains in year 2.

6. SALTORD BY-PASS

The Council considered the following motion from Cllr Reg Williams, seconded by Cllr Jill Williams:

“Saltford Parish Council fully supports the request by the majority of residents as stated in the Parish Plan and earlier surveys for the village to be bypassed. The Council is concerned at the level of pollution, noise and inconvenience to residents by the excessive levels of traffic through the village. Saltford Parish Council urges B&NES to commence studies now to assess a Saltford by-pass as recognised in the Core Strategy section 6.94.”

Four amendments to the motion were proposed.

Cllr Duncan Hounsell proposed to omit the term "fully supports" and replace it with "recognises" in the first sentence. The proposal was seconded by Cllr Chris Warren and accepted by the Council.

Cllr Duncan Hounsell proposed to omit the term "majority" and replace it with "a significant number" in the first sentence. The proposal was seconded by Cllr Chris Warren and rejected by the Council.

Cllr Duncan Hounsell proposed to include the words "the case for" in the last sentence. The proposal was seconded by Cllr Chris Warren and accepted by the Council.

Cllr Mathew Blankley proposed to omit the word "residents" and replace it with "households" in the first sentence. The proposal was seconded by Cllr Reg Williams and was accepted by the Council.

The following motion was agreed by the Council:

Saltford Parish Council recognises the request by the majority of households as stated in the Parish Plan and earlier surveys for the village to be bypassed. The Council is concerned at the level of pollution, noise and inconvenience to residents by the excessive levels of traffic through the village. Saltford Parish Council urges B&NES to commence studies now to assess the case for a Saltford bypass as recognised in the Core Strategy section 6.94.

7. GARDEN SHARE

The Council received a short presentation from Paul Pearce of Saltford Environment Group on the idea of setting up a garden share scheme in Saltford,

and it was agreed that the Council supports the idea in principle.

8. PLANNING MATTERS

1. **Minutes** – The minutes of the Planning Committee meeting held on 21 August 2012 were confirmed as a correct record.

2. **New planning applications** –

The Council considered the following planning applications in respect of which Bath & North East Somerset Council had invited comments:

12/03440/FUL - 13 Manor Road - Erection of a single storey side extension, single storey front extension and internal and external alterations following demolition of existing single storey double garage - Irwin Mitchell

It was **RESOLVED** that Bath & N E Somerset Council be advised this Council **supports** this application.

3. **Decisions** – The Clerk reported the following applications which had been PERMITTED:

12/02971/FUL - 10 Manor Road - Erection of two storey rear extension incorporating existing garden room - Mr & Mrs M Broom (PERMITTED ON CONDITION that the proposed window on the first floor at the north side elevation be non-opening and glazed with obscure glass).

12/02398/FUL - Closed Public Toilets Manor Road - Minor window and door replacement works associated with change of use from public WC building to office use (B1) - SKS Developments Ltd

12/02241/FUL - 28 Uplands Road - Erection of a replacement dwelling - Mrs Lisa Motton

The Clerk reported that the following application had been WITHDRAWN:

12/02787/FUL - 16 Uplands Road - Erection of two storey side extension including a garage following demolition of existing garage - Mr Geoff Simons

4. **Planning items of urgent information** – Cllr Reg Williams reported that he had brought to the clerk's attention a possible planning contravention at 16 Norman Road (large advertising poster). Members were advised to report any possible planning contraventions to the clerk although discussion of them will not be on the agenda for full Council meetings.

9. FINANCIAL MATTERS

1. **Monthly Financial Report** – the report was discussed and accepted by Members.

2. **Schedule of Expenditure** – It was **RESOLVED** that the expenditure for all items listed in the schedule for the month of September 2012 be authorised and the schedule signed by the Chair.

- 3. Salford Community Association grant applications** – The Council agreed to make a grant of £500 to Salford Community Association towards promotion, advertising and event costs of Salford Festival 2013 and £500 as a loan to be repaid if the event makes a profit (budget heading Miscellaneous Grants). It was also agreed that Cllr Jill Williams would lead a discussion on ideas for activities at the Festival at next month's Council meeting.

The Council agreed to make a grant of £500 to Salford Community Association towards restoration of the mural at Salford Hall (budget heading Miscellaneous Grants).

- 4. Salford Stars grant application** – The Council agreed to make a grant of £476.21 to Salford Stars to fund weather protection and kit bags for Salford Stars 2012/13 under 15's team (budget heading Miscellaneous Grants).
- 5. Salford Community Association Affiliation fee** – The Council agreed expenditure of £10 affiliation fee to Salford Community Association for the year commencing 1 September 2012 (budget heading Subscriptions).
- 6. Data Protection notification fee** – The Council agreed expenditure of £35 annual notification fee to the Information Commissioner's office (budget heading General Administration).
- 7. Life saving course** – The Council agreed expenditure of £30 towards the cost of the life saving courses run by Keynsham Town Council's youth worker on 2nd and 9th August (budget heading Council Led Schemes).

10. SALT FORD STATION PUBLIC MEETING

i) Salford Parish Council agreed that it would host a public meeting about the proposed re-opening of Salford railway station, to share information with the public and allow residents to ask questions, express any concerns and their aspirations for the station.

ii) It was agreed that this meeting will be held on Thursday 25 October 2012 at 8.00 pm in the main hall at Salford Hall. It will be chaired by Maurice Short and will follow a 'Question Time' format with a panel consisting of B&NES Cllr Roger Symonds, a B&NES senior transport officer, Chris Warren representing the Salford Station Campaign, a B&NES ward councillor for Salford, Reg Williams as an independent Salford resident, and a representative of the West of England Partnership. Questions from the public will be taken by the Chair and put to the panel. Panel members may make brief statements and put up a display of information. The Parish Council will publicise the meeting. Expenditure of up to £50 was agreed (budget heading Council Led Schemes).

11. GOALPOSTS MANOR ROAD PLAYING FIELDS

i) The Council agreed expenditure of £150 to treat the rust and paint the goalposts (budget heading Council Led Schemes).

ii) Cllr Duncan Hounsell nominated himself to undertake regular inspections of these goalposts to check that they are properly maintained, according to national guidelines from the Football Association.

iii) No action was agreed regarding making people aware.

12. THE SHALLOWS CAR PARK

It was agreed that Saltford Parish Council will ask B&NES to provide a notice stating 'No overnight stays' in The Shallows car park.

13. CHURCHYARD PATH

It was agreed to make a request to B&NES that the path along the edge of St Mary's churchyard be legally recorded as a right of way.

14. ALLOTMENT SITE LEASE AND WATER SUPPLY

This item was deferred until the next Council meeting.

15. SALTORD BRASSMILL

The Council considered the state of the Brass Mill building and agreed to support their request to B&NES for attention.

16. PARISH PLAN IMPLEMENTATION GROUP

Cllr Duncan Hounsell reported that he has stepped down as Chair of the Parish Plan Implementation Group and the report from the meeting on 31 July 2012 was deferred until the next Council meeting.

17. SALTORD BUSINESS NETWORK

Cllr Duncan Hounsell reported that Saltford Business Network is now a separate organisation and has a steering committee, a constitution, a website (www.saltfordbusinessnetwork.org.uk), is affiliated to Saltford Community Association, and will soon have a Co-op bank account. A launch event will be held in November to attract new members.

18. SALTORD SHOP PARADE DELIVERIES AND PARKING

It was agreed that Cllr Matt Blankley would circulate to members a report of the meeting held on 24 August 2012 about deliveries and parking at the shop parade.

19. REPORTS FROM REPRESENTATIVES ON OUTSIDE ORGANISATIONS

There were no meetings to report.

It was agreed that Cllr Jill Williams would attend the PACT meeting on 17 October and Cllrs Mathew Blankley and Kim Johnson would attend the Parishes Liaison meeting on 17 October.

20. B&NES' SURVEY OF TRAFFIC SIGNAL RE-TIMINGS

The Council considered the latest response from B&NES regarding the survey of re-timed traffic signals at the pedestrian crossings at the Bath Road/Beech Road/Manor Road junction. It was agreed to alert residents via SCAN to the changed timings and the reasons given, and how residents can comment to their B&NES councillors.

21. CHURCHYARD WILD FLOWER PLANTING

The Council agreed expenditure of £220 for work in the churchyard to create a wild flower strip in front of the beech hedge (budget heading Maintenance Churchyard Grounds).

22. REVIEW OF ANNUAL VILLAGE WALK

Cllr Duncan Hounsell reported that the annual village walk on 25 July 2012 was a success and the Council thanked Brian Cooper for his involvement. It was suggested that in future all walk supervisors should exchange mobile phone numbers and that a megaphone should be used in order to convey information to a large number of people in an open space. Next year's walk will take place near but not during the Festival week.

23. PUBLICITY

The Council considered items to include in the Parish Council's page of SCAN.

24. ITEMS OF URGENT INFORMATION

Cllr Duncan Hounsell reported that members of the public will be able to sign up for the Council's e-newsletter at meetings and that website user figures will be circulated.

The meeting closed at 9.48 pm

Next Council meeting: 2 October 2012

Next Planning Committee meeting: 18 September 2012

Chairman.....

Date confirmed and signed.....