

SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held at Saltford Hall, Saltford
on Tuesday 3rd September 2013 at 7.15pm

PRESENT:

Councillors - Mathew Blankley (Chair), Harvey Haerberling, Duncan Hounsell, Rob King, Kevin Reeves, Robert Taylor, Chris Warren, Jill Williams and Reg Williams

Officer - Tricia Golinski

1. MINUTES

The minutes of the Extraordinary Council meeting held on 30 July 2013 were confirmed as a correct record and signed by the Chair.

2. APOLOGIES FOR ABSENCE

Apologies for inability to attend this meeting were received from Cllrs Kim Johnson (Vice-Chair) and Neil McKen.

3. DECLARATIONS OF INTEREST

Cllr Duncan Hounsell declared a non-pecuniary interest in item 14, as he was formerly a member of the committee of Saltford Fairtrade Group.

4. PUBLIC TIME

There were 4 members of the public present.

Mr Andrew Haines spoke in support of planning application 13/03112/FUL - 27 Witney Close.

5. CHAIR'S ANNOUNCEMENTS

The Chair announced that the decision from the planning inquiry for the application for up to 99 houses off Manor Road can be expected from the 6th September.

6. PLANNING MATTERS

1. **Minutes** – The minutes of the Planning Committee meeting held on 13 August 2013 were confirmed as a correct record and signed by the Chair.

2. **New planning applications** – The Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments:

13/03212/TCA - Stonewalls 2 Saltford Court - Fell and remove 1 x Prunus adjacent to walls and fell and remove 1 x Bhutan Pine adjacent to house and garden wall - Mr Mulholland

It was resolved that B&NES Council be advised that this Council **objects to** this application: No objection to the felling of the Prunus, but we question the need to fell the Bhutan Pine which is a fine specimen.

13/03112/FUL - 27 Witney Close - Erection of single storey front, side and rear extension - Mr S Hall

It was resolved that B&NES Council be advised that this Council **comments on** this application: No objection.

13/03354/FUL - 59 Norman Road - Extensions and alterations including the provision of 2 dormers and the erection of a rear extension - Miss Kirsty Threadingham

It was resolved that B&NES Council be advised that this Council **comments on** this application: No objection.

3. Decisions – The Clerk reported the following applications which had been PERMITTED with conditions by B&NES Council:

13/02621/FUL - 30 Trenchard Road - Erection of a single storey side extension - Mr & Mrs Zahid Hussain

13/03218/TCA - Springside 25 High Street - Fell 3 x Cypress and 1 x Holly trees - Mr Vine

13/02734/FUL - 17 Grange Road - Demolition of existing garage/utility to facilitate the erection of single storey side and rear extension. Installation of 1 rear dormer window and 1 blank dormer to side elevation - Mr & Mrs Robarts

13/02585/FUL - 8 Copse Road - Alterations and extensions to existing residential property - Mr C Franklin

13/02564/FUL - 10 Uplands Road - Erection of two storey rear extension with internal alterations - Mr & Mrs S J Herring

4. Placemaking Plan consultation programme – The Council considered its role in the Placemaking Plan consultation programme outlined by B&NES. The deadline for Parishes making the information available on their websites is 21 November 2013. Cllrs Mathew Blankley and Kevin Reeves will attend B&NES' workshop on 28 September and report back to the Parish Council. The Council considered the possibility of starting a Neighbourhood Plan for Saltford.

5. Planning items of urgent information – Cllr Kevin Reeves reported that the B&NES planning application website was dysfunctional: documents for application 13/03112/FUL could not be accessed. This is to be reported to B&NES. Cllr Kevin Reeves asked that it be established whether or not B&NES will continue to send the Parish Council paper copies of applications.

7. FINANCIAL MATTERS

1. Monthly Financial Report – The report was discussed and accepted by Members.

2. Schedule of Expenditure – It was resolved that the expenditure for all items listed in the schedule for the month of September 2013 be authorised and the schedule signed by the Chair.

3. Saltford Community Association affiliation fee – The Council authorised expenditure of £10 on the annual affiliation fee to the SCA (budget heading Subscriptions).

4. Data Protection Registration renewal – The Council authorised expenditure of £35 on the annual Data Protection registration fee (budget heading General Administration).

5. Avon Wildlife Trust membership renewal – The Council decided not to authorise expenditure on membership of Avon Wildlife Trust.

6. Staff salary increase – The Council authorised a 1% salary increase for the Clerk with effect from 1 April 2013 in accordance with the National Joint Council for Local Government Services' agreement (budget heading Office Staff).

7. Allotment site clearance – The Council deferred the decision about expenditure on clearance of rubbish and waste material from the allotment site until the licence has been agreed with Curo.

8. Digital projector – The Council deferred the decision about expenditure on a digital projector until a future meeting after having borrowed one to try it out at a meeting.

8. PARISH PLAN ACTION PLAN

The Council considered the Action Plan Update which was circulated by the Parish Plan Monitoring Group. It was agreed that the Monitoring Group would be discontinued and it would be up to the Parish Council to add further updates to the Action Plan as appropriate.

9. 'SWING INTO ACTION' EVENT

Cllr Duncan Hounsell updated the Council on the plans for the 'Swing into Action' event to be held in the Avon Room, Saltford Hall, at 2-4pm on Tuesday 29th October. This event is an energising and information-giving session for Saltford seniors, involving Dial a Ride, Age UK, West of England Care and Repair, the PCSO and B&NES Community Activator, and will be widely promoted. B&NES has provided funding of £200 for this event and expenditure of up to £75 by the Parish Council has already been agreed.

10. 'NO COLD CALLING' ZONES

The Council considered the possibility of setting up further 'No Cold Calling' zones

in Salford and agreed that no other areas of Salford were suitable.

11. TRAFFIC MANAGEMENT ISSUES

Cllr Mathew Blankley reported that 30 mph signs have been painted on the Bath Road surface; new flashing speed signs will soon be installed; the sensors at Beech Road / Bath Road junction are still operating although covered with new tarmac; and the yellow cross-hatching will be re-painted. Other items requested by the Parish Council are on B&NES Task Register.

12. MEAD LANE TRAFFIC PROBLEMS

Cllr Mathew Blankley reported that, following a meeting with residents regarding the traffic problems in Mead Lane, white 'no parking' lines will be painted in places on the river side of the road, and double yellow lines will be applied for.

13. ALLOTMENT SITE LICENCE

The Council considered progress on the request for a licence from Curo to rent the allotment site. Cllr Mathew Blankley reported that Curo do not do the maintenance on other allotment sites that they own, the tenants do; and that a response from Curo is still awaited regarding the terms of the licence and the proposal to alternate between two waiting lists. A proposal for Salford allotment tenants to undertake the maintenance of the allotment site is to be considered at the October Council meeting.

14. 'FAIRTRADE VILLAGE' ON ROAD SIGNS

The Council agreed to expenditure of £95 for 'Fairtrade Village' signs to be installed under the existing road signs (budget heading Council Led Schemes), following the achievement of Fairtrade accreditation for Salford.

15. 'LOCAL SHOPS' SIGNS

The Council considered a suggestion from the public for new signs on the cycle path and at key junctions showing the way to the local shops. It was agreed to ask B&NES to look into this.

16. CHURCHYARD MAINTENANCE ISSUES: WALL REPAIR

The Council approved expenditure of £280 on repair of the fallen wall in the churchyard (budget heading Maintenance). It was also agreed to ask the church if it is possible to contact the relatives of those onto whose ashes graves the wall had fallen.

17. CHURCHYARD MAINTENANCE ISSUES: SCOTCH PINE TREES

The Council reviewed progress following a request from a neighbouring resident for the large Scotch pine trees on the edge of the churchyard to be cut back. Quotations have been sought from tree surgeons and two different quotations have so far been received. It was agreed to submit a planning application to fell the trees in order to obtain the view of B&NES' Tree Officer.

18. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Cllr Duncan Hounsell reported that Keynsham and District Dial-a-Ride is celebrating its 10th anniversary at a special party to be held at the Methodist Church, Queens Road, Keynsham, on Saturday 28th September 10am - 2pm.

Cllr Duncan Hounsell reported that Saltford Business Network held a successful seminar on de-stressing in the workplace, and that they will be holding a social evening on 26 September at the Bird in Hand.

19. PUBLICITY

The Council considered items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

20. PUBLICATION OF DRAFT MINUTES

The Council agreed to make draft minutes available on its website and noticeboard prior to approval at the following meeting.

21. CIRCULATION OF REGULAR COMMUNICATIONS TO MEMBERS

The Council discussed the Clerk's procedure for email circulation of regular communications from B&NES and ALCA to Members. It was suggested that Members look into setting up rules for sorting their email messages.

22. ITEMS OF URGENT INFORMATION

Cllr Rob King reported that there are now extra buses running through Saltford up to 2.00 am on weekday evenings.

Cllr Reg Williams reported that the Staffing Committee had considered an invitation to comment on Avon Pension Fund's Funding Strategy Statement.

The meeting closed at 9.25 pm

Next Council meeting: 1 October 2013

Next Planning Committee meeting: 17 September 2013

Chairman.....

Date confirmed and signed.....