



SALTFORD PARISH COUNCIL

Tuesday 2 March 2021, 7:15pm (via Zoom)

Remote meeting via Zoom – joining information:

Saltford Parish Council is inviting you to a scheduled Zoom meeting.

Topic: Saltford PC meeting - March 2021. Time: Mar 2, 2021 07:15 PM London

Join Zoom Meeting

<https://zoom.us/j/9091886269?pwd=TE9FVklIbVZhExiUDBRRDB0cng3UT09>

Meeting ID: 909 188 6269

Passcode: 873300

One tap mobile

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Meeting ID: 909 188 6269

Passcode: 873300

Find your local number: <https://zoom.us/u/acCPxwQjQ7>

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 2 February 2021 (draft copy available on the [website](#) and on the screen).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person. Members of the public will be invited to speak by the Chair.

5. PRESENTATION FROM PLANNINGSHERE LTD ON PLANNING APPLICATION 21/00435/EREG03 (PIXASH LANE RECYCLING SITE)

To receive a short presentation from PlanningSphere consultants about planning application '[21/00435/EREG03](#) - Ministry Of Defence Storage And Distribution Centre Pixash Lane Keynsham', also known as the Pixash Lane waste and recycling site. Information is on the B&NES Council [Keynsham Recycling Development](#) webpage. Councillors are invited to ask representatives of PlanningSphere questions following the presentation. (The Council will resolve its response to this consultation under item 10.e)

6. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

7. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

8. CO-OPTION TO FILL TWO COUNCILLOR VACANCIES

To consider the applications received to fill the two vacancies on Saltford Parish Council by co-option, and to co-opt to the vacancies in accordance with the [Casual Vacancy Policy](#). (Information on Cllrs SharePoint).

To witness the two co-opted Councillors each signing the Declaration of Acceptance of Office document and to receive any declarations of interest(s) from co-opted members with regards to any item on the agenda.

9. REPORT FROM B&NES COUNCIL WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

10. PLANNING MATTERS

- a. Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- b. Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls. To receive any reports of new possible planning contraventions.
- c. Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- d. Planning applications** - To consider the following planning applications in respect of which B&NES Council has invited comments (Plans are [available](#)

[online](#) and can be displayed on a screen at the meeting):

21/00372/FUL - 559 Bath Road Saltford BS31 3JN. Addition of a dormer roof to both existing dwellings. Mr Geoffrey Andrews

21/00381/TPO - Jolly Sailor Inn Mead Lane Saltford BS31 3ER. T1 and T2.London Plane-Reduce height by up to 8m. Reduce crown spread over car park by up to 4m. Clive Shipley

21/00468/FUL - 30 Claverton Road Saltford BS31 3DP. Erection of a single storey rear extension. Mr Kevin Milton

21/00492/FUL - Rose Cottage Manor Road Saltford BS31 3AF. Construct a timber stable on a concrete base, change of use to equestrian and provision of hardstanding and manure trailer. Timothy Stone

21/00533/FUL - 6 Beresford Close Saltford BS31 3HU. Erection of single storey rear extension. Mr. Liam McNish

21/00781/FUL - Staddle Stones 5 Saltford Court, Saltford BS31 3EB. Erection of two storey rear extension, with first floor terrace on single storey rear extension. Mr/s Barton

21/00801/TCA - Saltford Brass Mill, The Shallows, BS31 3EX. T1 (Ash) - Remove. Saltford Brass Mill Project.

- e. To consider the following planning application in respect of which B&NES Council has invited comments. Plans are available online via the Planning Authority's [Planning Portal](#) and further information is on the [B&NES Council Keynsham Recycling Development](#) webpage and [Work on new Keynsham Recycling Hub](#) webpage:

21/00435/EREG03 - Ministry Of Defence Storage And Distribution Centre Pixash Lane Keynsham BS31 1TP. Redevelopment and consolidation of existing depot site and adjacent land with associated staff parking and access and landscaping works to include the provision of the following: (i) a public re-use and recycling centre (RRC); (ii) material recovery facility (MRF); (iii) waste transfer station (WTS); (iv) Trader (bulky waste); Trade Waste Transfer Station (TWTS); (v) vehicle fleet storage and maintenance; (vi) MOT centre (public); (vii) BANES Parks and Grounds maintenance storage; (viii) BANES Highways winter service and salt store; and ancillary offices. B&NES (Draft response on Cllrs SharePoint). 21/00435/EREG03 - Ministry Of Defence Storage And Distribution Centre Pixash Lane Keynsham

11. FINANCIAL MATTERS

- a. **Monthly Financial Report** – To receive the monthly financial report for February 2021 (report is available on the [Meetings – Agendas and Minutes](#) page of the website).
- b. **Schedule of Expenditure** – To authorise all regular payments made or to

be made during March 2021 as listed on the schedule (the schedule is on the [Meetings – Agendas and Minutes](#) page of the website).

- c. **Website Maintenance** – To consider authorising expenditure of £220+VAT to iTeam Solutions for a block purchase of four hours for future website maintenance. (Budget heading: Publicity).

12. ANNUAL PARISH MEETING DATE AND SPC COMMUNITY AWARDS CEREMONY

SPC previously agreed to hold the Annual Parish Meeting at Saltford Hall on Friday 21 May 2021. To review the proposed date of the Annual Parish Meeting and discuss any arrangements necessary considering current legislation, including the option of holding the Annual Parish Meeting remotely (via Zoom) at any time from 1 April to 6 May 2021, if the event on 21 May cannot go ahead due to restrictions.

To review the SPC Community Awards Ceremony and discuss any arrangements necessary. To discuss the SPC Community Awards Ceremony and SCA Big Thank You (and if relevant, the Annual Parish Meeting) planned for Friday 21 May 2021 considering recent government announcements on the lifting of lockdown roadmap.

13. RIVER AND RIVER SIDE

- a. **Traffic Regulations on Mead Lane and The Shallows (TRO): B&NES**
Council proposes to make an order under provisions contained in the Road Traffic Regulation Act 1984, the effect of which will introduce the following variations to restrictions in Saltford:

1. Introduce No Parking At Any Time in lengths of Mead Lane and The Shallows, Saltford.
2. Introduce No Parking Between 10am – 5pm in lengths of The Shallows, Saltford.
3. Introduce Zone 20 Permit Holder Only in lengths of The Shallows, Saltford.

The proposal can be viewed on the B&NES Council website from 4 March by typing in 20-014 in the search box on the home page: www.bathnes.gov.uk/permanent-traffic-order-notices. The deadline for responses is 25 March 2021.

Saltford Parish Council has received details of this proposal and a copy of the Notice of Intent to be published on 4 March from B&NES Council (available on Cllrs SharePoint). To resolve a response to the TRO based on information received from B&NES Council, to be reviewed following the publication of the proposal, and if no differing information is publicised to submit the Council's response prior to the 25 March deadline.

As SPC is not due to meet again until after the 25 March deadline, to resolve whether to use the Scheme of Emergency Delegation or to call an

extraordinary meeting if further information is published on 4 March not already made available to the Parish Council that may result in requiring amendments to SPC's resolved response.

- b. River safety** – to receive an update regarding river safety actions and information.

14. LINK MEMBER FOR BRISTOL EAST FRINGE CYCLING AND WALKING GROUP

To consider and agree a Link Member for the Bristol East Fringe Cycling and Walking Group.

A key aim of the Bristol East Fringe Cycling and Walking Group is to bring together all partners that share the Railway Path in order that a focus can be put on this key route to ensure maintenance is adequate to keep it flowing and to manage its increasing use. (More information on Cllrs SharePoint).

Alternatively, to agree to request to maintain contact with the group and receive minutes from its meetings.

15. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES

To receive updates about environmental initiatives.

16. DATA PROTECTION AND GDPR UPDATES

To receive an update on data protection and GDPR compliance.

17. PUBLICITY

To consider items to include in the Week In, the Parish Council's page of SCAN (once date confirmed) and ideas for the next Parish Council e-newsletter.

18. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

19. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.