



# **SALTFORD PARISH COUNCIL**

## **Tuesday 6 April 2021, 7:15pm**

### **(via Zoom)**

#### **Remote meeting via Zoom – joining information:**

Topic: SPC April meeting 2021. Time: Apr 6, 2021 07:15 PM London

Join Zoom Meeting

<https://zoom.us/j/9091886269?pwd=TE9FVklIbVVhbExiUDBRRDB0cng3UT09>

Meeting ID: 909 188 6269

Passcode: 873300

One tap mobile

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Dial by your location

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+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 909 188 6269

Passcode: 873300

Find your local number: <https://zoom.us/u/acCPxwQjQ7>

**(Please note that the meeting will commence at 7:15pm or else when the Annual Parish Meeting ends, if later).**

## **AGENDA**

### **1. MINUTES**

To receive and confirm as a correct record the minutes of the meeting of the Council held on 2 March 2021 (draft copy available on the [website](#) and on the screen).

### **2. APOLOGIES FOR ABSENCE**

To report any apologies received by the Clerk for inability to attend this meeting.

### **3. DECLARATIONS OF INTEREST**

To receive any declarations of Members' interests in any item on the agenda. *The*

*Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

#### **4. PUBLIC TIME**

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person. Members of the public will be invited to speak by the Chair.

#### **5. CHAIR'S ANNOUNCEMENTS**

To receive any announcements from the Chair.

#### **6. CLERK'S ANNOUNCEMENTS**

To receive any announcements from the Clerk.

#### **7. REPORT FROM B&NES COUNCIL WARD COUNCILLORS**

To receive any report from B&NES ward councillors for Saltford.

#### **8. PLANNING MATTERS**

- a. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- b. **Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls. To receive any reports of new possible planning contraventions.
- c. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- d. **Planning applications** - To consider the following planning applications in respect of which B&NES Council has invited comments (Plans are [available online](#) and can be displayed on a screen at the meeting):

**21/00864/FUL - 38 Grange Road Saltford BS31 3AG.** Replace existing conservatory and extension with flat roofed single storey rear extension. Mr And Mrs Sudwell

**21/00945/FUL - 6 Chelwood Road Saltford BS31 3BU.** Erection of single storey front extension. Mr Brian Hurlow

**21/00918/VAR - Beacon House 553 Bath Road Saltford BS31 3JG.** Variation of conditions 2 (Retaining Wall Structural Details) and 3 (Construction Management Plan) of application 19/05083/FUL (Erection of single storey ancillary living accommodation, with attached garage. Alterations to and the rebuilding of the stone boundary wall and the installation of an external lift). Mr and Mrs R & V Godfrey

**21/00943/FUL - 7 Fairways Saltford BS31 3HX.** Installation of new pitched roof with dormer windows to form new first floor along with internal remodelling. S Bassett

**21/00989/TCA - Nova High Street Saltford BS31 3EJ.** Fruit - fell. MH Landscaping

**21/00988/TCA - 6 Mill Cottages The Shallows Saltford BS31 3EY.** Pine - reduce by 3 m back to old pruning points. MH Landscaping

**21/00987/TCA - Y Deri High Street Saltford BS31 3EJ.** Description of Proposal: Pine - fell. MH Landscaping

**21/01034/FUL - 20 Manor Road Saltford BS31 3DN.** Erection of 1no. 3 bed attached dwelling and new double garage for existing house. Mr and Mrs Creed

**21/01069/FUL - 543 Bath Road Saltford Bristol BS31 3JG.** Proposed enlargement of existing loft extension, with a balcony to the rear dormer. Mr Brian Hurlow

**21/01103/AR - Glenavon Farm 331 Bath Road Saltford BS31 3TJ.** Display of 6 no. illuminated advertisements and 3 no. non-illuminated advertisements associated with farm shop (in connection with permission 19/01437/VAR). Mr Stratton

**21/01237/VAR - Glenavon Farm 331 Bath Road Saltford BS31 3TJ.** Variation of conditions 6 (Wildlife Protection and Enhancement), 9 (External lighting), 11 (Control of noise and odour), 12 (Hard and soft landscaping), 13 (Materials), 14 (Gates), 15 (Childrens play area) and 16 (Plans List) of application 19/01437/VAR (Variation of condition 18 for application 12/05167/FUL (Renovation, extension and conversion of existing farm buildings to a farm shop and cafe/restaurant with car parking and associated access arrangements).) Glenavon Farm Partnership

## **9. LICENCING APPLICATION**

To discuss and agree any response to licencing application 21/00416/LAPRE - Flourish Glenavon Farm 331 Bath Road Saltford BS31 3TJ. Licence Type: Premises Licence (relates to planning consultation 21/01237/VAR, above).

## **10. FINANCIAL MATTERS**

- a. **Monthly Financial Report** – To receive the monthly financial report for March 2021 (report is available on the [Meetings – Agendas and Minutes](#) page of the website).
- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during April 2021 as listed on the schedule (the schedule is on the [Meetings – Agendas and Minutes](#) page of the website).
- c. **NALC and ALCA membership** – To authorise expenditure of £771.89 on the Council's subscription to NALC and ALCA for the financial year 2021-2022 (Budget heading: Training).
- d. **SPC Community Awards**– To authorise expenditure of up to £700 for Community Awards Winners awards (£75 per winner), to be donated to their chosen Saltford group, project, cause or charity, plus certificate printing and other associated costs (Budget heading: Council Led Schemes).

## **11. SPC POLICY REVIEW**

To resolve to update SPC's Policy Review, last agreed in May 2019 (a copy of the proposed wording is available on Cllrs SharePoint).

## **12. REQUEST TO EXTEND REMOTE MEETING LEGISLATION**

To agree to contact Jacob Rees-Mogg MP to request he make representations in support of legal virtual (remote) meeting provision for Parish Councils to be extended (copy of draft correspondence on Cllrs SharePoint).

To agree to respond to Luke Hall MP (Minister of State for Regional Growth and Local Government) in response to his letter dated 25 March 2021 expressing disappointment regarding the government's decision not to extend remote meeting legislation (copy of draft correspondence on Cllrs SharePoint).

To agree a response to the government's open consultation on [Local Authority remote meetings: call for evidence](#) , to inform any potential future legislation regarding their use beyond the coronavirus pandemic.

To discuss and agree practicalities relating to holding public meetings if legislation to meet remotely after 6 May 2021 is not agreed by government following a legal challenge by Hertfordshire County Council (expected to be determined by the end of April), including when to commence Salford Hall Avon Room bookings.

## **13. HIGH CONSEQUENCE INFECTIOUS DISEASE POLICY – ANNUAL REVIEW**

To review and agree any changes to the High Consequence Infectious Disease Policy. This policy will next be reviewed as-and-when required (draft copy available on Cllrs SharePoint).

## **14. SALT FORD STATION - WECA 'RESTORING YOUR RAILWAY' BID**

To share insights and discuss any actions regarding the application made by the West of England Combined Authority (WECA) to the Department of Transport's 'Restoring Your Railway' bid.

## **15. ALLOTMENT ALLOCATION**

To consider the allocation of 'full plot' allotments when they become vacant, including whether to offer them to existing 'half plot' tenants or to new tenants, or to divide into 'half plots' (where possible pending size) to enable more plots to be offered by SPC to residents.

## **16. BIENNIAL INSPECTION OF ST MARY'S CHURCHYARD**

To receive a report from members of the Churchyard Safety Group regarding the biennial inspection of St Mary's Churchyard and to agree any recommended actions (A copy of the March 2021 inspection record sheet is available on the Councillors SharePoint page).

## **17. REGISTER OF ASSETS**

To review the Council's Register of Assets (items valued over £100). A proposed revised Register of Assets is on the Councillors SharePoint Page.

To agree to seek insurance quotes for discussion at the May meeting.

## **18. SPC COMMUNITY AWARDS CEREMONY DATE**

To resolve to hold the SPC Community Awards Ceremony on Friday 10 September at the main hall at Saltford Hall, or else another available date in autumn 2021. (This will be a combined awards ceremony for 2020 and 2021 winners, as postponed from previously agreed dates, and will take place alongside the SCA's Big Thank You).

## **19. MARKING 30 YEARS OF SPC**

To update on actions as discussed at the December meeting (item 13).

To approve information to be shared detailing the origins of SPC (draft copy on Cllrs SharePoint).

## **20. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES, INCLUDING RIVER AND RIVER SIDE**

To receive updates and information about environmental initiatives.

To receive updates and information relating to Saltford's river side areas.

## **21. DATA PROTECTION AND GDPR UPDATES**

To receive an update on data protection and GDPR compliance.

## **22. PUBLICITY**

To consider items to include in the Parish Council's page of SCAN (May edition) and ideas for the next Parish Council e-newsletter.

## **23. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

To receive any reports from Link Members on external organisations.

## **24. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

To receive any reports of urgent information from Parish Councillors.

## **25. RESOLUTION TO EXCLUDE THE PUBLIC**

To pass a resolution that in accordance with Standing Order 1 c, in view of the confidential nature of the business about to be transacted, it is advisable that the public be temporarily excluded and they are instructed to withdraw.

## **26. SALTORD COMMUNITY AWARDS 2021**

To agree the recipients of the Saltford Parish Council Community Awards 2021 (Submitted nomination forms available on Cllrs SharePoint).