



SALTFORD PARISH COUNCIL

Tuesday 1 June 2021, 7:15pm,

Avon Room at Saltford Hall

June meeting information for members of the public:

Local council meetings must take place face-to-face to be lawful (Coronavirus legislation allowing remote meetings ended on 07/05/21). When meeting, Saltford PC will abide by current government restrictions as well as the Special Terms and Conditions of Hire during COVID19, as set by Saltford Hall. SPC has a risk assessment for the meeting.

Although the meeting is open to the public, the Avon Room currently has limited capacity of 15. Residents are encouraged to watch the meeting remotely, it will be livestreamed on SPC's Facebook page at <https://www.facebook.com/SaltfordPC/live/>

For the June 2021 meeting only, the Clerk will be able to read out comments from members of the public during Item 4 'Public Time', instead of the member of the public attending the meeting to speak. Any comments need to be submitted to clerk@saltfordparishcouncil.gov.uk by 5pm on Tuesday 1 June, and may not be more than 400 words. Comments must relate to a specified agenda item.

During the meeting at Saltford Hall – further details available from the Clerk:

- The maximum number of people permitted in the Avon Room is 15. Councillors and staff will be given priority to attend.
- Only six people / six family groups, up to the number of 15 people in total inc. Cllrs and staff, will be able to attend the meeting in person for H&S reasons.
- Masks to be worn at all times when in the Avon Room / at Saltford Hall
- Please use hand sanitiser on arrival & maintain a distance of 2m from others
- Entry and exit will be via the Avon Room's fire exit only (nr tennis courts).
- All attendees must sign in for Track and Trace
- People must not attend the meeting if they or anyone in their household has had COVID19 symptoms in the 48 hours preceding the meeting commencing, and that if they develop symptoms within 10 days of visiting the premises they must use the Test, Track and Trace system to alert others with whom they have been in contact. They MUST then get a COVID-19 antigen test.

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 4 May 2021 (draft copy available on the [website](#) and on the screen).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person. Members of the public will be invited to speak by the Chair. The Clerk will read out any comments submitted by the public in line with the terms stated above.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES COUNCIL WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. PLANNING MATTERS

- a. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- b. **Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls. To receive any reports of new possible planning contraventions.
- c. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- d. **Planning applications** - To consider the following planning applications in respect of which B&NES Council has invited comments (Plans are [available online](#) and can be displayed on a screen at the meeting):

21/02101/FUL - 2 Vernon Close Saltford BS31 3AX. Erection of single storey front extension and porch. Mr & Mrs R Jones

21/02107/AR - Tesco Stores 501 Bath Road Saltford BS31 3HQ. Display of 1no. internally illuminated fascia sign, 2no. non-illuminated fascia signs and 1no. internally illuminated projecting sign. Tesco

21/00952/FUL - 57 Grange Road Saltford BS31 3AQ. Installation of a door on the side elevation on first floor. Mr Simon Ford

21/02322/FUL - Sewage Purification Works Mead Lane Saltford BS31 3ER.

Construction of a new private single lane vehicular access road, including a bridge across the River Avon, to Saltford Water Recycling Centre from the A431. The proposal includes landscape planting, flood compensation storage, a new permissive footpath and a wetland scrape. Wessex Water

e. B&NES Council Local Plan consultation

To discuss and agree a response to the B&NES Council Local Plan consultation (deadline and information as yet to be released at time of issuing agenda - any information will be shared on Cllrs SharePoint).

9. FINANCIAL MATTERS

- a. **Monthly Financial Report** – To receive the monthly financial report for May 2021 (report is available on the [Meetings – Agendas and Minutes](#) page of the website).
- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during June 2021 as listed on the schedule (the schedule is on the [Meetings – Agendas and Minutes](#) page of the website).

10. FUTURE OF THE YOUTH SHELTER

As resolved at the June 2020 meeting, to discuss and decide on the future of the Youth Shelter (a SPC asset) including possible improvements or removal.

Should improvement be agreed, to approve a spend of up to £500 (budget heading: Council Led Schemes).

Should removal be agreed, to seek quotes to be approved.

11. REPORT ON HIGH ST EX-BT PHONE BOX AND FUTURE OF NORMAN RD EX-BT PHONE BOX

To receive a report on the completion of the relocation, restoration and repurposing of the ex-BT phone box (a SPC asset) at the Bird in Hand PH.

To discuss and agree actions regarding the conservation of the ex-BT phone box on Norman Road (also a SPC asset). To discuss and agree its future purpose.

12. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES, INCLUDING RIVER AND RIVER SIDE

To receive updates and information about environmental initiatives, and/or matters relating to Saltford's river side areas.

13. DATA PROTECTION AND GDPR UPDATES

To receive an update on data protection and GDPR compliance.

14. PUBLICITY

To consider items to include in SPC's SCAN page and (free) page in The Week In.

15. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

16. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.