

SALTFORD PARISH COUNCIL

26 April 2016

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 1 March 2016 (draft copies are available on the website and printed copies will be available at the meeting).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. PLANNING MATTERS

- a) **Minutes** –To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 5 April 2016 (draft copies are available on the website and printed copies will be available at the meeting).
- b) **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display before the meeting and are [available online](#).

Revised plans for 16/00381/FUL - 50 Manor Road - Erection of two storey rear extension and alterations to roof to expand loft and erect rear balcony - Mr Jamie Sanigar

16/01375/FUL - 7 The Batch - Erection of orangery, two storey side extension and single storey rear extension following demolition of existing conservatory. Enlargement and reconstruction of existing outbuilding to form summer house and store - Mr & Mrs Guy Muggleton

16/01473/LBA - 26 High Street - External alterations to include provision of a new window in west wall of kitchen, replacement porch and windows to rear, and other minor alterations - Mr P Elliott

16/01565/FUL - 513 Bath Road - Erection of single storey side and rear extension - Mr & Mrs A Terry

16/01293/FUL - The White House 2 Beech Road - Change of use from Guest House (Use class C1) to dwelling (Use class C3) - Mr & Mrs Nigel Tucker

- c) **Decisions** – To note any decisions made in respect of Salford planning applications.
- d) **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

9. FINANCIAL MATTERS

- a) **Monthly Financial Report** – To receive the monthly financial report for March 2016.
- b) **Annual statement of accounts 2015/16** – To receive the annual statement of accounts for 2015/16.
- c) **Schedule of Expenditure** – To authorise all regular payments made or to be made during the month of April 2016 as listed on the schedule.
- d) **ALCA subscription** – To consider renewing the Council's subscription to Avon Local Councils' Association at a cost of £597.04 for 2016/17 (budget heading Training).
- e) **Avon Pension Fund fee** – To receive a report of a fee of £250 charged by Avon Pension Fund.
- f) **Internal audit** – To receive the report of the internal auditors of the financial year 2015/16 and consider its recommendations.
- g) **Internal audit** – To agree the Council's response to the recommendations in the internal audit report.
- h) **Annual Governance Statement 2015/16** – To approve the Council's Annual Governance Statement for 2015/16.
- i) **Annual Accounting Statement 2015/16** – To approve the Council's Annual Accounting Statement for 2015/16.

10. TRAINING

To receive an introduction from the Clerk to the key points of the FOI Act and how it relates to Salford Parish Council as a public body.

11. PARKING ISSUES IN AND AROUND SALT FORD

To consider the draft proposals of the working party.

12. TREE WORK AT ST MARY'S CHURCHYARD

To consider what steps, if any, the Council should take about the tree referred to as T2 (Lime Tree) in the Tree Risk Assessment Report following exposure after the recent removal of dense epicormic growth. A quotation for £320 has been received from Smart Trees to pollard the tree to 3m.

13. REVIEW OF THE COMMUNITY AWARDS SCHEME 2016

To review the Council's Community Awards Scheme 2016.

14. HISTORIC STATUS OF SALT FORD

To consider a draft text to be presented by Cllr Phil Harding describing the village of Saltford, including its historic status, which could appear on the Parish Council web-site.

15. ROAD AND FOOTPATH SAFETY

a) JUNCTION OF BROCKLEY ROAD AND STRATTON ROAD

To consider asking B&NES Council to paint appropriate wording such as "keep clear" by the dropped kerbs to reinforce the white-lining at this junction.

b) TRAFFIC SPEEDS IN MANOR ROAD (LANE) BETWEEN SALT FORD & KEYNSHAM

To consider asking B&NES Council to (a) re-consider its decision not to impose a 20 mph speed limit in the lane of Manor Road between Saltford and Keynsham so that Saltford school students attending Wellsway, pedestrians, cyclists and horse riders can use the lane in relative safety and/or (b) to erect warning signs that pedestrians etc. will be encountered in the narrow road.

c) OBSTRUCTIVE PARKING ACROSS CYCLE LANE & FOOTPATH IN BATH ROAD

To consider asking B&NES Council to take measures to prevent obstructive parking of vehicles across the footpath and cycle path between Saltford and Keynsham on the Bath Road (A4) so that school students attending Wellsway, cyclists and other pedestrians can use those paths in safety and without inconvenience.

16. SALT FORD TENNIS CLUB

To consider the following proposal from Cllr Duncan Hounsell:

"Saltford Parish Council urges B&NES Council to fulfil its legal responsibility to carry out urgent resurfacing work at Saltford Tennis Club. This is in the interests of both player safety and ensuring that the court surfaces are of the standard required for competition and tournament play."

17. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

18. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.