

# SALTFORD PARISH COUNCIL

## 18<sup>th</sup> April 2017

### AGENDA

#### 1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 7<sup>th</sup> March 2017 (draft copies are available on the website and printed copies will be available at the meeting).

#### 2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

#### 3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.  
*The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

#### 4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

#### 5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

#### 6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

#### 7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

#### 8. PLANNING MATTERS

- a. **Minutes** - To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 4<sup>th</sup> April 2017 (draft copies are available on the website and printed copies will be available at the meeting).
- b. **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display at the meeting and are [available online](#).

**17/01581/FUL – 22 Uplands Road** – Erection of single storey dwelling and garage – Mr David Lamb

**17/01563/LBA – 2 The Batch** - Internal and external alterations to remove C20 porch, erect two storey side and rear extension, replace windows and generally refurbish interior – Mr Campbell

**17/01562/FUL – 2 The Batch** – Internal and external alterations to remove C20 porch, erect two storey side and rear extension, replace windows and generally refurbish interior – Mr Campbell

**17/01626/VAR – 33 Rodney Road** – Variation of condition 7 attached to Application 15/01977/FUL (erection of a two storey dwelling) – Mr & Mrs Britton

**17/01598/LBA – Jeffrey’s Lodge, 23 High Street** - Internal and external alterations for the replacement of existing timber windows and doors to existing rear extension, timber bow windows to match with stone work below window and window seat fitted internally. Installation of 8 no conservation roof lights in existing roof. Lowering of the existing ground floor level and new even steps from existing kitchen to be fitted – Ms Victoria Jones

- c. **B&NES Local Plan Housing and Economic Land Availability Assessment (HELAA) Call for sites** – To agree any response to B&NES Council’s Call for sites (details online at <http://www.bathnes.gov.uk/services/planning-and-building-control/planning-policy/evidence-base/strategic-housing-land>).

To consider the list and maps of sites in Saltford put forward during the HELAA *Call for Sites* consultation and agree a response to B&NES

- d. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- e. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

## 9. FINANCIAL MATTERS

- a. **Monthly Financial Report** – To receive the monthly financial report for March 2017 (the report is on the Meetings Dates Agendas & Minutes page of the website).
- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during the month of April 2017 as listed on the schedule (the schedule is on the Meetings Dates Agendas & Minutes page of the website).
- c. **Dementia Friendly Keynsham grant application** – To consider making a grant of £400 to Dementia Friendly Keynsham to deliver Memory Café and Music for the Mind sessions. (The grant application form is online in the Councillors Area under *Supporting documents for meetings*. The applicants have confirmed they will attend the meeting)

**The next 2 items were deferred from the previous meeting:**

#### **10. CHURCHYARD TREE WORK**

To agree which (if any) contractor will be asked to undertake the work identified in the 2016 churchyard tree inspection report as priority 1 or 2 (apart from moving the pile of stones). Quotations have been received from 2 organisations and are online in the Councillors Area under *Churchyard*.

#### **11. LITTER BINS**

To consider and agree a response to B&NES Council's response to the Parish Council's request for two new litter bins, one at the corner of Claverton Road and Manor Road, the other at the entrance to the Riverside Inn, The Shallows.

#### **12. NITROGEN DIOXIDE MONITORING ON BATH ROAD**

A report by Cllr Hounsell on the data collected by B&NES Council.

#### **13. ASKING B&NES COUNCIL TO ADJUST TIMINGS ON TRAFFIC LIGHTS IN CENTRAL SALT FORD WHEN A4 TRAFFIC IS LIGHT**

Saltford Parish Council wishes B&NES Council to adjust the timings of the two traffic lights on the A4 Bath Road in the centre of Saltford between the hours of 8pm in the evening and 6am in the morning to shorten the waiting times for local drivers who wish to exit Manor Road and Beech Road onto the main road. This is to take advantage of the fact that few vehicles are recorded as passing through Saltford on the A4 between these hours and the flexibility of control offered by the upgraded traffic lights.

#### **14. WEST OF ENGLAND JOINT SPATIAL PLAN AND JOINT TRANSPORT STUDY CONSULTATION RESPONSES**

To consider the full JSP and JTS consultation responses report with particular reference to issues affecting Saltford.

<https://www.jointplanningwofe.org.uk/consult.ti>

#### **15. REVIEW OF ELECTORAL ARRANGEMENTS OF B&NES COUNCIL BY LOCAL GOVERNMENT BOUNDARY COMMISSION**

Saltford is said to have significantly more B&NES councillors per elector than the average. To consider whether to make representation to the Commission and others that Saltford should retain two B&NES Council seats rather than a possible single seat in future B&NES Council elections.

Please note that B&NES Council will be making its own decision on a proposed total number of seats for B&NES Council by 18th May.

Useful contacts: [david.owen@lgbce.org.uk](mailto:david.owen@lgbce.org.uk)

[jon\\_poole@bathnes.gov.uk](mailto:jon_poole@bathnes.gov.uk)

**16. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

To receive any reports from Link Members on external organisations.

**15. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

To receive any reports of urgent information from Parish Councillors.