

SALTFORD PARISH COUNCIL

2 December 2014

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 4 November 2014 (draft copies are enclosed for Members).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on Parish Council matters, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. PLANNING MATTERS

- a) **Minutes** - To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 18 November 2014 (copies are enclosed for Members).
- b) **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display before the meeting.

14/04940/FUL - 30 Grange Road - Erection of two storey and one storey side extensions together with alterations - Mr & Mrs R McCurdy

14/05131/FUL - 32 Grange Road - Demolition of existing two storey extension and erection of replacement two storey pitched roof extension with archway to single storey extension forming shed and garages - Mr Blaise Prideaux

14/05130/RES - 32 Grange Road - Approval of reserved matters with regard to outline application 13/01300/REN (Renewal of application 08/01124/OUT (Renewal of outline planning permission 03/00633/OUT dated 16.04.2003 for the erection of one dwellinghouse and garage)) - Mr Blaise Prideaux

- c) **Tree notification** – To note the following notification of work to trees in a Conservation Area in respect of which B&NES Council has invited comments. Plans will be on display before the meeting.

14/05196/TCA - 43 High Street - Lylandi- Remove trees - D A Curnock

- d) **Decisions** – To note any decisions made in respect of Saltford planning applications.
- e) **Planning contraventions** – To consider a proposal from Cllr Reg Williams that at Council meetings the Council will normally receive and discuss new possible contraventions but not the progress on outstanding contraventions.
- f) **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

7. FINANCIAL MATTERS

- a) **Monthly Financial Reports** – To receive the monthly financial report enclosed for Members.
- b) **Schedule of Expenditure** – To authorise all payments to be made during the month of December 2014 as listed on the schedule enclosed for Members.
- c) **Draft budget 2015/16** - To consider the draft specimen budget for 2015/16, which has been discussed informally by Members, prior to final agreement of the precept requirement at the January 2015 Council meeting.
- d) **Community Awards 2015** – To consider authorising expenditure of up to £320 for up to 5 award winners' certificates and contributions to their chosen Saltford group, project, cause or charity (budget heading Council Led Schemes).
- e) **SCA grant applications** – To consider two grant applications from Saltford Community Association (budget heading Miscellaneous Grants)(copies of both grant applications have been sent to Members):
- 1) For £1000 towards promotion and advertising costs of Saltford Festival 2015 (power for expenditure: Local Government Act 1972 s.145)
 - 2) For £500 to support the cost of producing 6 bi-monthly editions of SCAN (power for expenditure: Local Government Act 1972 s.145)
- f) **Society of Local Council Clerks membership** – To consider authorising expenditure of £149 to renew the Clerk's membership of SLCC (budget heading General Administration).

8. PROPOSAL FROM SALTFFORD MOTORS FOR PARISH COUNCIL NOTICEBOARDS

To consider the following proposal from Saltford Motors:

The existing small 'Community News' noticeboard immediately outside the Post Office is replaced by a new larger board paid for by Saltford Motors, still owned by the Post Office, and for the use of the Parish Council, to include space for community news. Saltford Motors will reimburse Saltford Parish Council for the annual rental fee for this noticeboard on an ongoing basis. Saltford Motors will

also pay for a second noticeboard which will belong to Saltford Parish Council and be situated by the library in a location to be agreed by B&NES.

9. CAR PARKING SPACE FOR SALTFFORD STATION

To consider the following proposal from Cllr Duncan Hounsell:

Saltford Parish Council asks B&NES Council to consult with the Parish Council on the options for creating car parking spaces on or near any station site before final decisions are made, wherever the location is.

10. PERMISSIVE FOOTPATHS RE-OPENING

To consider a proposal from Cllr Adrian Betts that Saltford Parish Council expresses its gratitude to everyone who was involved in the reopening of local permissive pathways. Special thanks should also go to Chris Essex, Mr Stratton, Cllr Duncan Hounsell, Eveleighs Estate Agency, and the Saltford Community Association.

11. FOOTPATH MAP SALES

To consider reinstating sales of the Council's 'Saltford on Foot' maps to the public following the re-opening of the permissive paths on 30 November 2014.

12. MEMORIAL GARDEN

To consider authorising the following expenditure for work in the Memorial Garden, based on quotations from B&NES (budget heading Council Led Schemes):

- plant winter bedding plants (200 pansies around central circular border) - £188

13. CHANGES TO COLLECTIONS FROM LOW-USE POST BOXES

To note that Royal Mail are changing all low-use post boxes to 'collection on delivery' with the postman or woman emptying the box on their round, early in the day, rather than providing a dedicated collection by van.

To consider a proposal from Cllr Reg Williams that Saltford Parish Council requests that Royal Mail change their mail collection times back to late afternoon in Saltford, as the revised times make next day deliveries difficult for first class post; or, if this is not possible, the Council requests that the notices on these collection boxes include the information that a 5pm collection is available at Saltford Post Office.

14. GREEN BELT

To consider a proposal from Cllr Jill Williams that Saltford Parish Council considers its position with regard to encroachment into the Green Belt, both in and around Saltford.

To consider the following motion from Cllr Duncan Hounsell:

Saltford Parish Council attaches great importance to Saltford's protective Green Belt and notes its defence in B&NES Council's adopted Core Strategy. Saltford Parish Council notes also that the fundamental aim of national Green Belt policy is to prevent urban sprawl by keeping land permanently open; the essential

characteristics of Green Belts are their openness and permanence (*National Planning Policy Framework*).

15. REVISED PAY SCALES AND NON-CONSOLIDATED PAYMENT FOR THE CLERK

To consider authorising a 2.2% salary increase for the Clerk with effect from January 2015, in accordance with the National Joint Council for Local Government Services' agreement (budget heading Office Staff). This would mean an increase from £12,131.35 to £12,398.38 per annum at Spinal Column Point 26.

To consider authorising a non-consolidated payment of £54.05 for the Clerk in December 2014, in accordance with the National Joint Council for Local Government Services' agreement (budget heading Office Staff).

16. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

To receive reports from Members representing the Parish Council on other organisations.

17. ITEMS OF URGENT INFORMATION

To receive any reports of urgent information.