

SALTFORD PARISH COUNCIL

6 December 2016

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the Extraordinary meeting of the Council held on 15 November 2016 (draft copies are available on the website and printed copies will be available at the meeting).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. PLANNING MATTERS

- a. **Minutes** – To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 15 November 2016 (draft copies are available on the website and printed copies will be available at the meeting).
- b. **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display at the meeting and are [available online](#).

16/05649/FUL - The Old Chapel, The Shallows - Erection of a single storey rear and side extension - Mr Adam Smith-Collins

16/05744/FUL - Beacon House 553 Bath Road - Works to boundary walls and construction of new garage - Mr & Mrs Godfrey

- c. **Decisions** – To note any decisions made in respect of Salford planning applications.
- d. **West of England Joint Spatial Plan and Joint Transport Study** – To receive the recommendations of the Working Party and agree the Parish Council's response to the West of England Joint Spatial Plan and Joint Transport Study. The Working Party's proposed response is in the Councillors Area of the website under Planning.
- e. **B&NES Core Strategy Review** – To consider B&NES Council's Core Strategy Review Commencement Document (<http://www.bathnes.gov.uk/services/planning-and-building-control/planning-policy/core-strategy/core-strategy-review-0>) which is out for consultation until 19 December 2016, and agree the Parish Council's response. Comments are sought only on the proposed content, scope and programme for the Core Strategy review at this stage.
- f. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

9. FINANCIAL MATTERS

- a. **Monthly Financial Reports** – To receive the monthly financial report for November 2016 (the report is on the Meetings Dates Agendas & Minutes page of the website).
- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during the month of December 2016 as listed on the schedule (the schedule is on the Meetings Dates Agendas & Minutes page of the website).
- c. **IT equipment and software** – To consider authorising the following expenditure (budget heading Office Equipment):
 - Canon MG5750 inkjet printer/scanner (£80) plus set of inks (£20) – to replace current printer owned by B&NES which is not working
 - Mouse £10 – for use with laptop
 - Boxcryptor data encryption software £66 per year (at current exchange rate) – as recommended by Cllr Jon Godfrey, to protect council data stored in the cloud
- d. **Society of Local Council Clerks membership** – To consider authorising expenditure of £139 to renew the Clerk's membership of the Society of Local Council Clerks for 2017 (budget heading General Administration).
- e. **Draft budget 2017/18** - To consider the draft budget for 2017/18, which has been discussed informally by Members, prior to final agreement of the precept requirement at the January 2017 Council meeting.

10. LITTER BIN CLAVERTON ROAD/MANOR ROAD JUNCTION

To consider a proposal from Cllr Phil Harding that the Parish Council requests that B&NES Council installs a new litter bin at the corner of Claverton Road and Manor Road.

11. ACTION FOLLOWING CHURCHYARD TREE REPORT

To consider any action that is required following the inspection report of the trees in the churchyard undertaken by All Tree Services in September 2016 (the report is online in the Councillors Area of the website under Churchyard).

12. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

13. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.