

SALTFORD PARISH COUNCIL

4 December 2018

AGENDA



1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 6 November 2018 (draft copy available on the [website](#) and on the screen at the meeting).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. PLANNING MATTERS

- a. **B&NES Local Plan (2016-2036) Options Consultation** – To discuss and agree a response to the consultation (deadline 7th January 2019), which includes a consultation on Strategic Transport Infrastructure. Consultation documents and background evidence are available [here](#). A draft response is available on public area of the SPC website [here](#).
- b. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- c. **Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls. To receive any reports of new possible planning contraventions.
- d. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

- e. **Planning Applications** - To consider the following planning applications in respect of which B&NES Council has invited comments. Plans are [available online](#) and can be displayed on a screen at the meeting.

18/04846/FUL - Parcel 8475 Avon Lane Erection of agricultural building for the storage of hay and machinery. Mr Peter Hall.

18/04849/FUL - 10 Tynning Road BS31 3HL Removal of existing garage roof and creation of new roof above existing garage, to include 16 solar panels and creation of loft space for storage. Mr Phil Weeks.

18/04945/FUL - 15 High Street BS31 3ED Erection of second storey extension over kitchen and additional single storey rear extension. Mr N Sladek.

18/04460/FUL - 549 Bath Road BS31 3JG Construction of new dwelling and associated external works Mr & Mrs T & T Elvins.

18/03120/FUL - Selwood Farm, Norman Road - House transformation comprising an extension, changes of materials with additional internal and external works (revised information) - Mr & Mrs Claire and Nick Selwood.

9. FINANCIAL MATTERS

a. **Monthly Financial Report** – To receive the monthly financial report for November 2018 (reports are on the [Meetings Dates Agendas & Minutes](#) page of the website).

b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during December 2018 as listed on the schedule (the schedule is on the [Meetings Dates Agendas & Minutes](#) page of the website).

c. **Annual fee for the Wick House Close Allotments** – To authorise a payment of £100 according to the licence agreed between Saltford Parish Council and Curo Places Limited (Budget heading: Allotment site rent).

d. **Society of Local Council Clerks membership** – To consider authorising expenditure of £156 to renew the Clerk's membership of the Society of Local Council Clerks for 2019 (Budget heading: General Administration).

e. **Donation for support given by Western Front Association** - To discuss and agree donation to the Royal British Legion Poppy Appeal concerning the support given to the village WWI centenary event by the Western Front Association (Budget heading: Council Led Schemes).

f. **SCA grant application for free Wi-Fi** - To consider a grant application request from Saltford Community Association for the sum of £1113.58 to fund the provision of three free Wi-Fi hot spots in Saltford (Budget heading: Miscellaneous Grants).

g. **Draft budget 2019/20** – To consider the draft budget for 2019/20 which has been discussed informally, prior to formal agreement of the precept requirement at the January 2019 Council meeting. The draft budget 2019/20 is on the Councillors SharePoint page.

10. COMPULSORY COMMUNITY PRE-APPLICATION CONSULTATION FOR SHALE GAS DEVELOPMENT (FRACKING).

To discuss and agree SPC's response to the consultation. Further information can be found [here](#). The deadline for responses is 7th January 2019. SEG's response can be found on the Councillors SharePoint page and on SEG's website.

11. FALMOUTH TOWN COUNCIL AND NALC SURVEY ON BUSINESS RATES AND PUBLIC CONVENIENCES 2018

To agree a response to the NALC evidence survey to support Falmouth Town Council to re-submit a proposal under the Sustainable Communities Act for legislative change to grant local (parish and town) councils mandatory 100% business rates relief on public toilets that they own or manage. Full survey at [web-link](#)

12. FEEDBACK FROM NEIGHBOURHOOD WATCH MEETING

To receive feedback from Cllr Duncan Hounsell on this year's Saltford Neighbourhood Watch AGM held on 7 November 2018, and to consider any issues arising.

13. B&NES CHAIRMAN'S AWARDS

To discuss and agree SPC's nomination for the B&NES Community Awards 2018/19, deadline 21st December 2018.

14. 'THE RE-OPENING OF SALTFORD RAILWAY STATION' LETTER RESPONSES

To discuss and agree actions in view of responses received from Network Rail and others.

15. FIRST BUS INCREASE IN FARES

To discuss and agree a response to First Group's recent rise in fares adversely affecting Saltford residents.

16. CCTV AT THE SALTFORD LIBRARY AND POST OFFICE HUB PREMISES

To discuss and agree the use of CCTV at the Saltford Library and Post Office Hub premises, of which SPC is a tenant.

17. DATA PROTECTION

To receive an update from Cllr Jon Godfrey on progress for GDPR compliance.

18. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

19. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.