

# SALTFORD PARISH COUNCIL

## 3 February 2015

### AGENDA

#### 1. MINUTES

To receive and confirm as a correct record the minutes of the Extraordinary meeting of the Council held on 20 January 2015 (draft copies are enclosed for Members).

#### 2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

#### 3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.  
*The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

#### 4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on Parish Council matters, limited to three minutes per person.

#### 5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

#### 6. PLANNING MATTERS

- a) **Minutes** - To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 20 January 2015 (draft copies are enclosed for Members).
- b) **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display before the meeting.

**14/05767/FUL** - Glenavon Farm 331 Bath Road - Conversion, extension and redevelopment of existing farm buildings to provide a showroom and storage space - Kindle Stoves

**15/00223/FUL** - 7 Rodney Road - Erection of two storey rear extension - Mr G Preston

**15/00191/FUL** - Riverside Restaurant The Shallows - Replacement of external wall cladding, fascias, soffits, barge boards, rain water goods and windows. Removal of balcony and bay windows. Amendments to external lighting and beer terrace fencing. Public House signage changes - Wadworth & Co. Ltd

**14/05783/FUL** - 31 Claverton Road West - Provision of rear and side dormers - Blue Structures

**14/05852/FUL** - 506 Bath Road - Provision of a flat roof rear dormer following removal of existing loft conversion and part of existing roof - Mr Gaston King

**14/05832/FUL** - 33 Grange Road - Demolish existing garage and replace with a side extension - Mr T Evans

**14/05794/FUL** - 2 Hermes Close - Erection of single storey rear extension following removal of existing conservatory and conversion of existing garage to form new study - Mr Patrick Beazley

**15/00085/FUL** - 5 Wedmore Road - Erection of single storey rear extension - Mr Dixon

**15/00095/TCA** - 6 Mill Cottages - 3 x Conifer - remove, 1 x Ash - remove - Ms Mandy Mabbs

- c) **Decisions** – To note any decisions made in respect of Saltford planning applications.
- d) **Planning items of urgent information** – To receive any reports of urgent information related to planning matters, including any reports of new possible planning contraventions.

## 7. FINANCIAL MATTERS

- a) **Monthly Financial Reports** – To receive the monthly financial report enclosed for Members.
- b) **Schedule of Expenditure** – To authorise all payments to be made during the month of February 2015 as listed on the schedule enclosed for Members.

## 8. PLACEMAKING PLAN GREEN SPACE DESIGNATION

To agree the Council's response to B&NES' invitation to provide further information on the potential locally important green spaces identified in the Placemaking Plan process, and any other sites that fulfil the NPPF criteria. B&NES requires submissions be received by 27 February 2015 (B&NES' invitation is enclosed for Members).

## 9. CHURCHYARD GROUNDS MAINTENANCE AGREEMENT 2015/16

To agree which organisation will be asked to undertake the grounds maintenance of St Mary's churchyard with effect from 1 March 2015, according to the specification agreed in January 2015 (budget heading Churchyard Maintenance). The Churchyard and Allotments Working Group may present its recommendations. The two quotations received are enclosed for Members.

## 10. PARISH MEETING APRIL 2015

To agree the format, content and invitees for the annual Parish Meeting to be held on 7 April 2015 at 6.30 pm. This meeting usually includes the presentation of the Community Awards.

**11. COMMUNITY AWARDS PANEL**

To agree the composition of the panel and reserves which will consider Community Awards nominations received before the end of February 2015 and make recommendations to the 3 March 2015 Parish Council Meeting.

**12. WEBSITE SEARCH FACILITY**

To consider a proposal from Cllr Adrian Betts to set up a search facility on the Council's website to provide keyword searches across all documents on the site, at a cost of £100 for initial set up and £25 per annum (budget heading Publicity).

**13. NOTICEBOARDS**

To consider the following motion from Cllr Reg Williams:

Salford Parish Council requests that Salford Motors fixes the noticeboards safely so they cannot be removed within 2 weeks or the Council will arrange a contractor to carry out the job and charge Salford Motors for all associated costs.

**14. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

To receive reports from Members representing the Parish Council on other organisations.

**15. ITEMS OF URGENT INFORMATION**

To receive any reports of urgent information.