

SALTFORD PARISH COUNCIL

2 February 2016

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 5 January 2016 (draft copies are available on the website and printed copies will be available at the meeting).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. PLANNING MATTERS

- a) **Minutes** –To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 26 January 2016 (draft copies are available on the website and printed copies will be available at the meeting).
- b) **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display before the meeting and are [available online](#).

16/00177/FUL - 18 Uplands Road - Erection of a timber framed shed at the rear of the garden (Retrospective) - Mr Oliver Kingston

- c) **Notification of proposed works to trees in a Conservation Area** – To consider the following proposed tree works in respect of which B&NES Council has invited any observations. Plans will be on display before the meeting and are [available online](#).

16/00224/TCA - St Marys Church Queen Square - T1 - 1x Yew - remove major deadwood, crown lift to 2.5 m over path by and removal of one lateral and pruning stubs. T2 - 1x Lime - remove epicormic and inspect base remove major deadwood. G3 - 1x Lawsons Cypress - remove. T4 - 1x Laburnham - fell. T5 - 1x Oak - reduce end weight on south stem overhanging church by 1.5 m. T8 - 1x Austrian Pine - remove dead torn limb and reduce end weight of two laterals on northeast aspect by 3 m. T11 - 1x Austrian Pine - shorten truncated lateral by 3 m for long term stability - Salford Parish Council

- d) **Decisions** – To note any decisions made in respect of Salford planning applications.
- e) **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

9. FINANCIAL MATTERS

- a) **Monthly Financial Report** – To receive the monthly financial report for January 2016.
- b) **Schedule of Expenditure** – To authorise all regular payments to be made during the month of February 2016 as listed on the schedule.
- c) **Salford Community Association grant application** – To consider an application from Salford Community Association for a grant of £500 to help support the cost of producing 6 bi-monthly editions of SCAN (budget heading Miscellaneous Grants). The grant application will be available online and at the meeting.
- d) **Salford Community Association Youth Club** – To consider approving in principle a grant of £500 to the SCA towards staffing costs associated with running the youth club (budget heading Youth Service).

10. SALT FORD TENNIS CLUB DEVELOPMENT

To receive a report from representatives of Salford Tennis Club and to consider any action that the Council may wish to take.

11. ANNUAL CHURCHYARD GROUNDS MAINTENANCE CONTRACT

To agree which contractor will be appointed to undertake the grounds maintenance of St Mary's churchyard, according to the agreed specification, from 1 March 2016 to 28 February 2017. Quotations from 3 organisations will be available online and at the meeting.

12. CHURCHYARD RUBBISH CLEARANCE

To consider a quote from Tree and Boundary Services Ltd of Salford to clear away all the rubbish piled up in the north east corner of the churchyard, including green and metal waste. The quote will be available online and at the meeting.

13. HIGHWAY SAFETY AT AND NEAR THE NORMAN ROAD JUNCTION WITH THE A4 BATH ROAD

To consider what action the Parish Council should propose to B&NES Council and other bodies

to improve safety for drivers and pedestrians at or near the Norman Road junction with the A4 Bath Road.

14. RE-OPENING SALTFORD STATION

To consider what further steps the Parish Council can take following the meeting held on 21st January with the B&NES Leader and Cabinet member for Transport.

15. B&NES JOINT SPATIAL PLAN AND TRANSPORT PLAN LOCAL WORKING GROUP

To consider whether Saltford Parish Council should take part with other invited local councils and others in a working group or forum proposed by B&NES Council to discuss issues and proposals relating to the West of England's Joint Spatial Plan and Transport Plan. The invitation from B&NES Council will be available online and at the meeting.

16. ELECTRIC VEHICLE CHARGING POINT

To consider the following proposal from Cllr Duncan Hounsell:

Saltford Parish Council welcomes the announcement by B&NES Council that it is set to double the number of electric vehicle charging points across the district. Saltford Parish Council asks that at least one such charging point is sited at Saltford in a suitable location. This would be particularly appropriate as it is a measure put forward by B&NES Council to help improve air quality in the Air Quality Management Zone declared on a section of the Bath Road A4 at Saltford.

17. ANNUAL PARISH MEETING

To discuss arrangements for this year's annual public Parish Meeting, to be held on 5 April 2016 at 6.30pm, which will include the presentation of the 2016 Community Awards.

18. DECLARATION OF COMPLIANCE TO THE PENSIONS REGULATOR

To give authority to the Clerk to complete the declaration of compliance before the 1st May 2016 on behalf of the Parish Council. This declaration to confirm that our one employee, the Clerk, is a member of the Avon Pension Scheme which can be used for automatic enrolment.

19. AMENDMENT TO FINANCIAL REGULATIONS

To add the following additional clause to Saltford Parish Council's financial regulations concerning procurement for items or services of value in excess of £25,000 as recommended by the National Association of Local Councils:

11. l) Saltford Parish Council will use the procurement procedures for the award of contracts covered by the 2015 Public Contract Regulations which have an estimated value of £25,000 or more as set out in the 2015 Regulations to include the use of the Contracts Finder website.

20. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

21. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.