

SALTFORD PARISH COUNCIL

7 February 2017

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 3 January 2017 (draft copies are available on the website and printed copies will be available at the meeting).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. PLANNING MATTERS

- a. **Minutes** - To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 17 January 2017 (draft copies are available on the website and printed copies will be available at the meeting).
- b. **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display at the meeting and are [available online](#).

17/00381/VAR - Riverside The Shallows - Variation of condition 12 (plans list) of application 14/05662/FUL (Erection of two dwellings) - Mr Jacob Dawe

- c. **Modifications to B&NES Placemaking Plan** – To agree the Parish Council’s response to B&NES Council’s invitation to comment on the proposed main modifications to the Placemaking Plan (details online at <http://www.bathnes.gov.uk/consultations/placemaking-plan-modifications-consultation>). The following comment has been proposed by Cllr Phil Harding:

Modification MM44 (response to Question 5): Saltford Parish Council acknowledges that the Saltford golf club boundary should be corrected and requests that the field south of Manor Road shaded black and green should be shown in white in the Placemaking Plan. The field is an open space within the Green Belt and the map should thus accurately reflect its same status in planning terms as the other privately owned farming land in that area of Saltford’s Green Belt.

- d. **B&NES Local Plan Housing and Economic Land Availability Assessment (HELAA) Call for sites** – To agree any response to B&NES Council’s Call for sites (details online at <http://www.bathnes.gov.uk/services/planning-and-building-control/planning-policy/evidence-base/strategic-housing-land>). The following response has been proposed by Cllr Adrian Betts:

Saltford Parish Council would be very strongly opposed to any proposal which resulted in the loss of Saltford’s Green Belt Land. At a recent public meeting held in Saltford the Leader of B&NES Council gave the assurance that there were no plans or intention to build homes on Saltford’s Green Belt.

- e. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- f. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

9. FINANCIAL MATTERS

- a. **Monthly Financial Report** – To receive the monthly financial report for January 2017 (the report is on the Meetings Dates Agendas & Minutes page of the website).
- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during the month of February 2017 as listed on the schedule (the schedule is on the Meetings Dates Agendas & Minutes page of the website).
- c. **St Mary’s Parochial Church Council (PCC) grant application** – To consider making a grant of £1,000 to St Mary’s PCC towards re-decoration, new secure door locks and modernising the lighting for the establishment of a Saltford Heritage Centre in St Mary’s church hall in partnership with Saltford Environment Group (SEG) (budget heading Miscellaneous Grants). The grant application form is online in the Councillors Area under *Supporting documents for meetings*.
- d. **Funeral wreath for Audrie Guthrie** – To authorise expenditure of up to £50 on a wreath to be sent to the memorial service for Audrie Guthrie, wife of former Saltford Parish Councillor Malcolm Guthrie (budget heading General Administration).

10. CHURCHYARD GROUNDS MAINTENANCE MARCH 2017 TO FEBRUARY 2018

To agree which contractor will be asked to undertake the churchyard grounds maintenance for the year from 1 March 2017 according to the specification agreed in January. Quotations have been received from 3 organisations and are online in the Councillors Area under *Churchyard*.

11. CHURCHYARD TREE WORK

To agree which (if any) contractor will be asked to undertake the work identified in the 2016 churchyard tree inspection report as priority 1 or 2 (apart from moving the pile of stones). Quotations have been received from 2 organisations and are online in the Councillors Area under *Churchyard*.

12. B&NES PARKING STRATEGY QUESTIONNAIRE

To agree the Parish Council's response to B&NES Council's stakeholder questionnaire for its parking strategy (the questionnaire is online in the Councillors Area under *Parking*).

13. TRAFFIC COUNTS A4 SALTFORD 1998 – 2016

Cllr Duncan Hounsell to report on B&NES Council's volumetric data for this period.

14. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

15. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.