

# SALTFORD PARISH COUNCIL

## 4 February 2020, 7:15pm, Saltford Hall



### AGENDA

#### 1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 7 January 2020 (draft copy available on the [website](#) and on the screen at the meeting).

#### 2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

#### 3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

#### 4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

#### 5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

#### 6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

#### 7. AVON AND SOMERSET POLICE – SALTFORD BEAT

PC Kerry Grace, Beat Manager for Keynsham Area Policing Team (including Saltford beat), to meet Saltford Parish Council.

#### 8. TRUESPEED INTERNET CONNECTIVITY PRESENTATION

To receive a presentation from Neil Rogers of Truespeed about broadband infrastructure development in Saltford. To discuss and agree the Council's viewpoint regarding the initiative and implementation of ultrafast internet connectivity proposed by Truespeed.

#### 9. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford

#### 10. PLANNING MATTERS

- a. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- b. **Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls. To receive any reports of new possible planning contraventions.

- c. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- d. **Planning applications** - To consider the following planning applications in respect of which B&NES Council has invited comments. Plans are [available online](#) and can be displayed on a screen at the meeting:

**20/00214/FUL - Selwood Manor 396 Bath Road Saltford BS31 3DQ. Change of use from dwellinghouse (Use Class C3) to mixed use dwellinghouse (Use Class C3) and commercial leisure accommodation (commercial holiday let) Mrs Claire Selwood.**

**19/05519/FUL - Avon Farm Avon Lane Saltford BS31 3ET. Change of use of a former office building to a dwelling (Retrospective). Mr Clive Franklin**

**20/00052/FUL - 18 Anson Close Saltford BS31 3DY. Replacement of conservatory with 2no. single storey sun rooms. Mr R White**

**20/00060/FUL - 1 The Batch Saltford BS31 3EN. Erection of single storey rear extension following demolition of existing lean to. Mr James Hathaway**

**20/00061/LBA - 1 The Batch Saltford BS31 3EN. Internal and external alterations for the erection of single storey rear extension following demolition of existing lean to. Mr James Hathaway.**

**19/05487/FUL - 487 Bath Road Saltford BS31 3BA. Erection of single storey rear extension and infill extension to front/side. Mr Billy Arnold**

## **11. FINANCIAL MATTERS**

**a. Monthly Financial Report** – To receive the monthly financial report for January 2020 (the report is on the [Meetings Dates Agendas & Minutes](#) page of the website).

**b. Schedule of Expenditure** – To authorise all regular payments made or to be made during February 2020 as listed on the schedule (the schedule is on the [Meetings Dates Agendas & Minutes](#) page of the website).

**c. Saltford Emergency Planning and Community Resilience meeting** – To consider authorising a spend of up to £30 for the costs of room hire and refreshments to host a meeting with representatives of community groups about emergency planning and community resilience on Thursday 6<sup>th</sup> February 2020 (Budget heading: Hall / Room Hire)

## **12. MEAD LANE RIVERBANK**

To consider the decisions of B&NES Council cabinet regarding the riverbank at Mead Lane and discuss what further actions, if any, Saltford Parish Council may wish to take.

## **13. SUPPORT FOR SALTFFORD COMMUNITY ASSOCIATION (SCA) FUNDING BID**

To agree to support an SCA bid to the B&NES Ward Councillor Empowerment Fund to help install LED panels in seven areas, to further reduce energy consumption and carbon footprint at Saltford Hall.

## **14. DOG FOULING**

To agree any actions to reduce dog fouling in Saltford.

[www.saltfordparishcouncil.gov.uk](http://www.saltfordparishcouncil.gov.uk)

## **15. LITTER ISSUES ON B&NES COUNCIL RECYCLING DAYS**

To agree any actions to reduce litter during B&NES Council recycling collections, with specific regards to wind-blown plastic waste.

## **16. BINS BY THE TWO BUS STOPS ON A4 BATH RD (NEAR THE SHALLOWS / THE GLEN)**

To agree to request that B&NES Council install new litter bins at the two 'The Shallows' bus stops on the A4 (one in eastwards direction near the speed camera, the other in westwards direction near The Glen).

## **17. THE RE-OPENING OF SALTFORD RAILWAY STATION**

To agree further actions to achieve the re-opening of Saltford Railway Station at its current site following the public SPC talk given by Cllrs Chris Warren and Duncan Hounsell on 5 January.

## **18. BICYCLE STATION IN SALTFORD**

To discuss and agree any actions, including cost implications and funding options, regarding the installation of a public bicycle repair station in Saltford.

## **19. TRAFFIC REGULATION ORDER (TRO) – TYNING ROAD**

To discuss and agree to approach B&NES Council to request a TRO on a section of Tynning Road (A4 Bath Road end), for the purpose of providing more short-term parking options locally.

## **20. STRENGTHENING POLICE POWERS TO TACKLE UNAUTHORISED ENCAMPMENTS CONSULTATION**

To agree a response on the Home Office 'Strengthening police powers to tackle unauthorised encampments consultation' following NALC's approach to Parish Councils for a collaborative response.

To agree to submit a statement response to NALC (draft statement on Cllrs SharePoint), and/or to complete NALC's questionnaire as sent to SPC for NALC to use for their online survey response representing all Parish Councils (questionnaire on Cllrs SharePoint), and/or for Cllrs to agree for SPC to directly complete the online survey at

<https://www.homeofficesurveys.homeoffice.gov.uk/s/11E15/>

## **21. CHURCHYARD GROUNDS MAINTENANCE MARCH 2020 TO FEBRUARY 2021**

To agree which contractor will be asked to undertake the regular churchyard grounds maintenance for the year from 1 March 2020 according to the specification agreed in January. Quotations have been invited from six companies (see Cllrs SharePoint).

## **22. DEFIBRILLATORS IN EX-BT PHONE KIOSKS**

To discuss and agree actions regarding the installation of defibrillators in the ex-BT phone kiosks on Norman Road and the High St / The Shallows (updated information on options can be found on Cllrs SharePoint).

## **23. NON-DISCLOSURE AGREEMENT FOR IT SUPPORT**

To agree to sign the non-disclosure agreement between Saltford Parish Council and Paul Fisher with regards to IT support for Saltford Parish Council (copy on Cllrs SharePoint).

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## **24. NEW LOGO**

To agree a new logo design for Saltford Parish Council.

## **25. LINK MEMBER - KEYNSHAM DIAL-A-RIDE**

To agree and appoint a Councillor from Saltford Parish Council to become a representative at Keynsham Dial-A-Ride Trustee Meetings.

## **26. ANNUAL PARISH MEETING AND COMMUNITY AWARDS**

To discuss any arrangements necessary for the 2020 Annual Parish Meeting, to be held on 7 April 2020 at 6.30 pm (preceding a Full Council meeting), which will include the presentation of the Saltford Parish Council Community Awards 2020.

The nominations received for the SPC Community Awards will be available on Cllrs SharePoint after the closing date (7 February) for councillors to view. Winners will be agreed in a closed session at the 3 March Council meeting.

## **27. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES**

To receive updates about environmental initiatives.

## **28. DATA PROTECTION AND GDPR UPDATES**

To receive an update on progress for GDPR compliance.

## **29. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

To receive any reports from Link Members on external organisations.

## **30. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

To receive any reports of urgent information from Parish Councillors.