



# SALTFORD PARISH COUNCIL

## Tuesday 2 February 2021, 7:15pm (via Zoom)

### Remote meeting via Zoom – joining information:

Saltford Parish Clerk is inviting you to a scheduled Zoom meeting.

Topic: February SPC Meeting

Time: Feb 2, 2021 07:15 PM London

Join Zoom Meeting

<https://zoom.us/j/9091886269?pwd=TE9FVklIbVVhbExiUDBRRDB0cng3UT09>

Meeting ID: 909 188 6269

Passcode: 873300

One tap mobile

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Dial by your location

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+44 203 481 5240 United Kingdom

Meeting ID: 909 188 6269

Passcode: 873300

Find your local number: <https://zoom.us/u/acCPxwQjQ7>

## AGENDA

### 1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 5 January 2021 (draft copy available on the [website](#) and on the screen).

### 2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

### 3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

#### **4. PUBLIC TIME**

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person. Members of the public will be invited to speak by the Chair.

#### **5. CHAIR'S ANNOUNCEMENTS**

To receive any announcements from the Chair.

#### **6. CLERK'S ANNOUNCEMENTS**

To receive any announcements from the Clerk.

#### **7. REPORT FROM B&NES COUNCIL WARD COUNCILLORS**

To receive any report from B&NES ward councillors for Saltford.

#### **8. PLANNING MATTERS**

- a. Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- b. Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls. To receive any reports of new possible planning contraventions.
- c. Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- d. Planning applications** - To consider the following planning applications in respect of which B&NES Council has invited comments (Plans are [available online](#) and can be displayed on a screen at the meeting):

**21/00084/FUL - 21 Chestnut Walk Saltford BS31 3BG.** Loft conversion with raised gable end and rear dormer to provide additional bedroom and ensuite. Linebuild

**21/00047/FUL - 472 Bath Road Saltford BS31 3DJ.** Change of use from bed and breakfast to private dwelling. Mrs Rosemary Phillips

- e. Partial update to the Local Plan – public consultation** - To discuss and agree a response to the B&NES Council public consultation on the partial update to the Local Plan. The partial update addresses urgent issues identified by B&NES Council. The consultation ends on 18<sup>th</sup> February 2021. A full review of the Local Plan will take place in 2023. (Draft response on Cllrs SharePoint).

## 9. FINANCIAL MATTERS

- a. **Monthly Financial Report** – To receive the monthly financial report for January 2021 (report is available on the [Meetings – Agendas and Minutes](#) page of the website).
- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during February 2021 as listed on the schedule (the schedule is on the [Meetings – Agendas and Minutes](#) page of the website).
- c. **Saltford Community Association (SCA) application for financial assistance** - To consider a grant application request from SCA for the sum of £3,000 towards the costs of refurbishing the main hall at Saltford Hall. (Budget heading: CIL).

## 10. STATEMENT OF SUPPORT TO THE IBSTOCK TRUST FOR SALT FORD COMMUNITY ASSOCIATION'S FUNDING BID

To discuss and agree to submit a statement of support to the Ibstock Trust for SCA's bid for funding to refurbish the main hall at Saltford Hall. (Information available on Cllrs SharePoint).

## 11. CHURCHYARD GROUNDS MAINTENANCE MARCH 2021 TO FEBRUARY 2022

To agree which contractor will be asked to undertake the regular churchyard grounds maintenance for the year starting on 1 March 2021 according to the specification agreed in January. Quotations have been invited from four companies (Information on Cllrs SharePoint).

## 12. SUPPORT FOR WECA'S 'RESTORING YOUR RAILWAY FUND' BID

To agree to contact the West of England Combined Authority (FAO Cllr Tim Bowles) and Jacob Rees-Mogg M.P. to express SPC's support of WECA's expected bid to the Department of Transport's 'Restoring Your Railway' fund. (Draft messages available on Cllrs SharePoint).

## 13. RIVER AND RIVER SIDE

- a. **Safe access point for non-powered small boats on The Shallows and water safety** – To receive an update from Cllr Phil Harding regarding plans to create a safe access point for non-powered small boats and paddleboard users on The Shallows following the RAUCC (River Avon Users Consultative Committee) meeting in January. To also receive an update on any water safety actions discussed at the RAUCC meeting.
- b. **Joint meeting with key agencies** – To agree to host a meeting with key agencies including B&NES Council officers, Saltford B&NES Ward Councillors, the Keynsham Beat Team and Avon Fire and Rescue Service to exchange information and discuss potential river and river side safety measures.

#### **14. RAISING LOCAL AWARENESS OF PAVEMENT ACCESS NEEDS**

To agree ways to raise local awareness of the need for good pavement access, and to discuss ways to share how residents can show consideration to those who always require clear pavement access.

To consider raising to the attention of the relevant authorities issues regarding pavement access.

#### **15. SPC CASUAL VACANCY POLICY**

To agree whether to adopt the SPC Casual Vacancy Policy (draft copy of the policy is available on Cllrs SharePoint).

#### **16. EX-BT PHONE KIOSK ON NORMAN ROAD**

To discuss options and agree any further actions for the conservation of the exterior of the ex-BT phone kiosk on Norman Road. A spend of £300 has previously been agreed for repainting costs. Any further spend required will be agreed at a future meeting.

#### **17. DATE FOR 'MEET YOUR COMMUNITY POLICE OFFICERS' MEETING**

To agree whether to host – and if so to confirm a date – for the 'Meet Your Community Police Officers' (formally known as the Neighbourhood Watch AGM) meeting with members of Avon and Somerset Police. This item was postponed until early 2021, as agreed at the September meeting, due to restrictions at the time.

#### **18. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES**

To receive updates about environmental initiatives.

#### **19. DATA PROTECTION AND GDPR UPDATES**

To receive an update on data protection and GDPR compliance.

#### **20. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

To receive any reports from Link Members on external organisations.

#### **21. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

To receive any reports of urgent information from Parish Councillors.