

SALTFORD PARISH COUNCIL

6 January 2015

AGENDA

1. ELECTION OF CHAIR

To elect a Chair of the Parish Council for the remainder of the 2014/15 Council year, following Cllr Duncan Hounsell's resignation of the position of Chair with effect from 31 December 2014.

2. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 2 December 2014 (draft copies are enclosed for Members).

3. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

4. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

5. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on Parish Council matters, limited to three minutes per person.

6. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

7. PLANNING MATTERS

- a) **Minutes** - To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 16 December 2014 (copies are enclosed for Members).
- b) **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display before the meeting.

14/05395/FUL - 42 Grange Road - Erection of detached dwelling and double garage on land adjacent to 42 Grange Road and new double garage to replace existing at number 42 - Mr & Mrs Brodie
- c) **Reporting of possible planning contraventions** – To consider the following proposal from Cllr Rob Taylor:

Saltford Parish Council will continue to treat all possible planning contraventions in

the same way – they are simply forwarded to B&NES Council for investigation as B&NES Council is the planning authority. The name of any councillor reporting an alleged planning contravention in a meeting will be recorded in the minutes of that meeting.

- d) **Decisions** – To note any decisions made in respect of Saltford planning applications.
- e) **Planning items of urgent information** – To receive any reports of urgent information related to planning matters, including any reports of new possible planning contraventions.

8. FINANCIAL MATTERS

- a) **Monthly Financial Reports** – To receive the monthly financial report enclosed for Members.
- b) **Schedule of Expenditure** – To authorise all payments to be made during the month of January 2015 as listed on the schedule enclosed for Members.
- c) **Budget and precept 2015/16** - To agree the Council's budget and precept requirement for 2015/16. A revised draft 2015/16 budget is enclosed for Members. Note that the agreed precept amount will be reduced by the amount of Local Council Tax Support Scheme Grant which the Parish Council will receive from B&NES Council in 2015/16 (expected to be at the same level as in 2014/15).

9. MINUTES OF MEETINGS

To consider a proposal from Cllr Adrian Betts that Saltford Parish Council adopts the convention that the minute relating to a motion will be simply that of the decision of the Council on that motion. The reason for this proposal is that once a vote has been taken, that decision becomes the Council's corporate policy and therefore there is no need to enter into further debate on the discussion which took place. The right for a vote to be recorded, if asked for by a councillor, remains.

10. NOTICEBOARDS

To consider the following motion from Cllrs Reg Williams, Jill Williams and Harvey Haeberling:

Saltford Parish Council requests that Saltford Motor Services restore forthwith the 2 noticeboards they have removed, to their former positions and height. In addition, for Saltford Motor Services to repair, at their own expense, any damage that has been done to the noticeboards.

11. PUBLIC LIABILITY INSURANCE FOR ALLOTMENT TENANTS

To consider a proposal from Cllr Duncan Hounsell that the Parish Council insures the 13 allotment tenants for public liability (budget heading Insurance). This insurance is available from Shield via the National Society of Allotment and Leisure Gardeners (NSALG) at a cost of £69.37 per annum. Details of the cover provided by this insurance are available at <http://www.shieldtotalinsurance.co.uk/more-products/allotment-insurance-call-01277-243-054/public-liability-insurance-for-allotment-associations>.

12. ST MARY'S CHURCHYARD MAINTENANCE SPECIFICATION 2015

To agree the specification for the maintenance of St Mary's churchyard with effect from 1st March 2015. Once the specification is agreed, quotations for this service will be sought and the decision on which organisation will undertake the maintenance for 2015 will be agreed at the February Council meeting. Copies of the 2014 specification are enclosed for members, along with a revised specification proposed by Cllr Duncan Hounsell.

13. SALT FORD STATION

To consider the following motion from Cllr Chris Warren:

Saltford Parish Council welcomes the resolution passed by B&NES Council Cabinet (E2713) at its December 2014 meeting to continue to develop the business case for a station at Saltford and that this should include the option of opening a station to the west of the village.

14. SALT FORD STATION PARKING

To consider the following motion from Cllr Reg Williams:

Saltford Parish Council requests that B&NES reject the option by their consultants CHM2Hill suggesting additional car parking for a reopened station on the Avon County Rowing Club site in existing Green Belt. See B&NES Cabinet Meeting 3rd December 2014 item 108 Saltford Station Appendix 1 item 6.3, online at: <http://democracy.bathnes.gov.uk/ieListDocuments.aspx?CId=122&MId=3789&Ver=4>

15. PARISH COUNCIL ELECTIONS MAY 2015

To consider the following motion from Cllr Duncan Hounsell:

Saltford Parish Council wishes to actively encourage local residents to stand for election to Saltford Parish Council in May 2015. This can include providing information on the Parish Council web-site, an article in SCAN (as per April/May 2014 edition), letters from the Chair or Clerk to local newspapers, information on noticeboards, leafleting the village, and writing to local organisations.

16. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

To receive reports from Members representing the Parish Council on other organisations.

17. PUBLICITY

To consider items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

18. ITEMS OF URGENT INFORMATION

To receive any reports of urgent information.