

SALTFORD PARISH COUNCIL

2nd January 2018

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 5 December 2017 (draft copies are available on the website and printed copies will be available at the meeting).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. PLANNING MATTERS

a. New Planning Applications - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display at the meeting and are [available online](#).

17/05793/FUL - 9 Roundmoor Close - Erection of 2 bedroom bungalow following demolition of existing garage - Mr Paul Roberts

17/05920/FUL - 26 Tynning Road - Erection of front porch, single-storey rear extension, rear dormer and new drive following demolition of existing rear bay, rear dormer and chimneys - Mr & Mrs Chris Miners

17/05932/FUL - Vine Cottage Avon Lane - Erection of a riding area and a new storage facility for agricultural machinery and foodstuffs - Peter Hall

17/06097/FUL - Echo Gate 27 Rodney Road - Erection of 3 detached dwellings and garages (Resubmission) - Hallwave Ltd

b. Decisions and Appeals – To note any decisions and any appeals to the Planning Inspector made in respect of Salford planning applications.

c. Planning items of urgent information – To receive any reports of urgent information related to planning matters.

9. FINANCIAL MATTERS

a. Monthly Financial Report – To receive the monthly financial report for December 2017 (the report is on the Meetings Dates Agendas & Minutes page of the website).

b. Schedule of Expenditure – To authorise all regular payments made or to be made during the month of January 2018 as listed on the schedule (the schedule is on the Meetings Dates Agendas & Minutes page of the website).

c. Boxcryptor subscription – To consider authorising expenditure of £55.39 to renew the annual subscription to Boxcryptor encryption software (budget heading General Administration).

d. Railfuture membership – To consider authorising expenditure of £21 to renew the membership of Railfuture (budget heading Subscriptions).

e. 2018/19 budget and precept - To agree the draft budget for 2018/19 (which is in the Councillors Area under Finance) and agree that the precept to be levied by Salford Parish Council for 2018/19 will be £33,111, an increase of 3%.

10. WEST OF ENGLAND JOINT SPATIAL STRATEGY (JSP) AND B&NES NEW LOCAL PLAN

To consider the West of England JSP and B&NES' New Local Plan, which are out for consultation until 10 January 2018, and agree Salford Parish Council's responses to both. The consultation links are as follows:

JSP <https://www.jointplanningwofe.org.uk/consult.ti/JSPPublication/consultationHome>

New Local Plan <http://www.bathnes.gov.uk/services/planning-and-building-control/planning-policy/local-plan-2016-2036>.

11. CHURCHYARD GROUNDS MAINTENANCE SPECIFICATION 2018

To agree the specification for regular grounds maintenance at St Mary's churchyard for the year commencing on 1 March 2018. Quotations for this will then be sought and considered at the February meeting. The current year's specification is:

**Specification for the grounds maintenance of St Mary's Churchyard, Salford
January 2017
Maintenance agreement to commence 1 March 2017 for one year**

Cut all the grass twice a month during the growing season.
Time the grass cuttings to take place just prior to any occasional wedding dates which will be advised in advance.
Strim the grass around the edges of the graves twice a month during the growing season.
Graves to be subject to appropriate and timely weed treatment.
Treat weeds along the footpath adjacent to the wall running from the entrance gate to the stile.
Remove all grass and weed cuttings.
Empty the refuse and compost bins and remove refuse and compost twice a month during the growing season, monthly during winter.
Trim the beech hedge twice during growing season.
Clear the ivy from walls four times during winter.
(The 'growing season' is defined as 8 months)

12. ALLOTMENT RENTS AND ALLOTMENT TENANTS' PUBLIC LIABILITY INSURANCE 2018/19

To consider renewing the public liability insurance with Shield for the 13 allotment tenants for 2018 at a cost of up to £75.00 (budget heading Insurance).

To agree the level of allotment rents for 2018/19 to take effect from 1 April 2018. The allotment rents for the current year (2017/18) were agreed as £20 per year for a full plot and £10 per year for a half plot.

To note that the Parish Council has yet to hear from Curo as to whether the licence on the allotment site will be renewed from November 2018.

13. LOCAL GOVERNMENT BOUNDARY REVIEW OF B&NES

To consider the Local Government Boundary Commission for England (LGBCE)'s consultation on draft recommendations for ward boundaries in B&NES, and agree the Parish Council's response by 19 February. The recommendations include the Saltford ward remaining a two-member ward but being greatly enlarged to encompass Corston, Newton St Loe and Compton Dando. The consultation is online at <https://consultation.lgbce.org.uk/node/9913>.

14. BRISTOL AIRPORT

To receive a report from Cllr Adrian Betts' meeting with Bristol Airport.

15. ASSET CHECKING PROCEDURE

To review the asset-checking procedure which was established by the Parish Council in June 2017. This is a twice-yearly check, to be done by specified councillors and the Clerk, of the community assets for which the Parish Council has responsibility. The Asset Checking Register is in the Councillors Area under Finance.

16. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

17. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.

18. PUBLICITY

To consider items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.