

SALTFORD PARISH COUNCIL

1 July 2014

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 3 June 2014 (copies have been sent to Members).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on Parish Council matters, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. PLANNING MATTERS

- a) **Minutes** - To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 17 June 2014 (copies are enclosed for Members).
- b) **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display before the meeting.

14/02443/AR - Saltford Motor Services 491 Bath Road - Display of illuminated and non-illuminated external signage to replace the current signage - Saltford Motor Services Ltd
- c) **Decisions** – To note any decisions made in respect of Saltford planning applications.
- d) **Planning contraventions policy and practice** – To review current practice in relation to planning contraventions. A discussion paper from Cllr Duncan Hounsell and a copy of B&NES' Local Enforcement Plan has been sent to Members. Any proposals arising will not be considered until the September meeting of the Parish Council.
- e) **B&NES Housing Development Boundary Review** – To agree the Council's response to B&NES' invitation to become involved in the review of the Housing Development

Boundaries (information from B&NES has been sent to Members). The review itself will be considered at the September Council meeting.

- f) **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

7. FINANCIAL MATTERS

- a) **Monthly Financial Report** – To receive the monthly financial report enclosed for Members.
- b) **Schedule of Expenditure** – To authorise all payments to be made during the months of July and August 2014 as listed on the schedule enclosed for Members.

8. PERMISSIVE PATHS

To consider any action following the closure of permissive paths on the south side of Salford.

9. FOOTPATH MAP SALES

To review the situation regarding the sales of footpath maps following the discussion of permissive paths.

10. CHURCHYARD WALL SURVEY

To consider the St Mary's Churchyard wall survey carried out by Mann Williams (which has been sent to Members), discuss what further action on the walls should be undertaken, and decide whether to seek quotations for:

- a) the work identified as a priority, and
- b) any work identified in the survey

To agree that a copy of the report by Mann Williams is passed to St Mary's Parochial Church Council.

11. TREE WORK AT ST MARY'S CHURCHYARD

To consider the quotations received for tree work at St Mary's Churchyard, advised by the consultant Alan Engley in his arboricultural tree safety report March 2014. The quotations have been sent to Members. To decide what tree work, if any, should be undertaken, and agree which contractor should be asked to carry this out.

12. VILLAGE WALK RISK ASSESSMENT

To consider and approve the risk assessment for the Village Walk to be held on 13 August 2014 to Kelston Roundhill (the proposed risk assessment has been sent to Members).

13. SALT FORD WORLD WAR 1 CENTENARY COMMEMORATION

To consider outline plans for a civic ceremony at 11am on Sunday 3rd August 2014 in the War Memorial Garden, to be presented by Cllr Duncan Hounsell, and to approve any final arrangements, including publicity and any special invitations. Draft plans have been

sent to Members.

14. FURTHER VOLUNTEERS FOR DEFIBRILLATOR CHECKS

To invite further Members to volunteer to take part in the rota of fortnightly checks of the defibrillator.

15. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

To receive reports from Members representing the Parish Council on other organisations.

16. ROLE OF THE PARISH COUNCIL IN RELATION TO CLUBS AND ASSOCIATIONS

To discuss the role of the Parish Council and its relationship with other organisations in the village.

17. PUBLICITY

To consider items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

18. ITEMS OF URGENT INFORMATION

To receive any reports of urgent information.