

SALTFORD PARISH COUNCIL

5 July 2016

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 7 June 2016 (draft copies are available on the website and printed copies will be available at the meeting).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. SALTFORD PRIMARY SCHOOL PLANNING APPLICATION

To receive a presentation from Dawn Elliott, Headteacher of Saltford Primary School, on the planning application for a new teaching block and associated works.

9. PLANNING MATTERS

- a. Minutes** – To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 21 June 2016 (draft copies are available on the website and printed copies will be available at the meeting).

- b. New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display before the meeting and are [available online](#).

16/02028/REG03 - Saltford Primary School Claverton Road - Erection of single storey six classroom teaching block with associated works - Property & Project Delivery B&NES

16/03054/FUL - Parcel 2066 Norman Road - Construction of stables in existing paddock - Mrs Teresa Green

16/03081/FUL - 3 Beech Road - Widening of existing front facing dormer windows - Mr & Mrs C Harvie

16/02992/LBA - Saltford House High Street - External alterations for the fixing of a cast aluminium plaque to gate post - Mr Ivor Ford

- c. Decisions** – To note any decisions made in respect of Saltford planning applications.
- d. Housing area boundary map** – To discuss the boundary map of the housing market area for Saltford produced by B&NES Council as part of a presentation to Parish Working Groups looking at the Joint Spatial Plan, and to agree a response to B&NES.
- e. Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

10. FINANCIAL MATTERS

- a. Monthly Financial Report** – To receive the monthly financial report for June 2016.
- b. Schedules of Expenditure** – To authorise all regular payments made or to be made during the months of July and August 2016 as listed on the schedules.

11. MOORINGS IN MEAD LANE

To hear from B&NES Council Officers on progress for the implementation of mooring and traffic restriction signage by B&NES Council and to then agree the Parish Council's approach moving forward.

12. RIVER SAFETY AT SALT FORD LOCK

To consider a proposal from Councillors Ben Eve, Phil Harding and Adrian Betts to ask the Canal and River Trust to urgently review and make more prominent the "No Swimming" signage at Saltford lock and weir in view of the dangerous currents which have caused loss of life on several occasions. A review of warning signs at Kelston Lock and weir is also requested.

13. ENHANCEMENT OF WAR MEMORIAL

To consider a proposal from Cllr Chris Warren that with the 100 year commemoration of the end of hostilities of WW1 approaching, the Parish Council explore ways of enhancing the War Memorial. Suggestions include:

- cutting back or removal of surrounding vegetation
- subtle illumination using LED lighting
- wrought iron railings with 'Lest We Forget' incorporated in the design

14. PARKING PROBLEMS IN BROCKLEY ROAD

To consider a proposal from Cllr Chris Warren that the Parish Council explores all options to improve access and allow for parking improvements in Brockley Road, bearing in mind the hazardous road conditions and the fact that this route is used by nearly everyone who chooses to drive to Saltford Hall.

15. CHURCHYARD ANNUAL HEADSTONE CHECK

To make arrangements for the annual headstone check and actions outstanding from the 2015 headstone check.

16. CHURCHYARD BINS

To consider the problem of the 'green waste' bin being used for non-green rubbish and ways of making it clearer which bin to use for which waste. To authorise expenditure for any further bins that may be required (budget heading Churchyard Special Maintenance Projects).

17. CHURCHYARD TREE SAFETY INSPECTION

To make arrangements for the annual tree safety inspection of the churchyard.

18. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

19. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.

20. PUBLICITY

To consider items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.