

# SALTFORD PARISH COUNCIL

## 2 July 2019



### 1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 4 June 2019 (draft copy available on the [website](#) and on the screen at the meeting).

### 2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

### 3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

### 4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

### 5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

### 6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

### 7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

### 8. PLANNING MATTERS

- a. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- b. **Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls. To receive any reports of new possible planning contraventions.
- c. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- d. **Planning applications** - To consider the following planning applications in respect of which B&NES Council has invited comments. Plans are [available online](#) and can be displayed on a screen at the meeting:

**19/02516/LBA Clay Bridge Worlds End Lane Keynsham** - External alterations to existing bridge parapets, to include installation of railings, anti-climb chamfers, warning signs and overhead line equipment. Network Rail.

**19/02568/FUL 1 Kingston Avenue Saltford BS31 3LF** - Erection of double storey front

extension and single storey rear extension. Mr & Mrs Stuart and Victoria East.

**19/02825/TPO Somercourt, Homefield Road, Saltford, Bristol, BS31 3EG - T1 - Silver Birch - Crown reduce by up to 2.5m in order to contain spread of tree. Mr Dave Faulkner.**

**19/01852/FUL Unregistered Dwelling 3 Avon Farm Avon Lane Saltford - Change of use of land from agricultural use to holiday let (Retrospective). Mr C Franklin.**

## 9. FINANCIAL MATTERS

**a. Monthly Financial Report** – To receive the monthly financial report for June 2019 (reports are on the [Meetings Dates Agendas & Minutes](#) page of the website).

**b. Schedule of Expenditure** – To authorise all regular payments made or to be made during July and August 2019 as listed on the schedules (the schedules are on the [Meetings Dates Agendas & Minutes](#) page of the website).

**c. Arboriculturalist Survey, St Mary's Churchyard:** To authorise a spend of £300 to All Trees Services Ltd to undertake a reassessment of the trees at St Mary's and provide a report for works (Budget heading: Churchyard Special Maintenance Projects).

**d. Saltford Community Library Hub Ltd application for financial assistance -** To consider authorising expenditure of £693.60 towards the costs of upgrading loft insulation (£309+VAT) and the loft's central walkway (£188+VAT). A copy of the grant application form is on Cllrs SharePoint. (Budget heading: CIL Related Expenditure).

**e. Saltford C of E Primary School application for financial assistance -** To consider authorising expenditure of £734.30 towards the costs of restoring the pitch and goal mouths at the community field adjacent to Saltford C of E Primary School. A copy of the grant application form is on Cllrs SharePoint. (Budget heading: CIL Related Expenditure).

**f. Churches Together in Keynsham and Saltford application for financial assistance –** To consider authorising expenditure of £200 for initial set up costs for a Christians Against Poverty (CAP) Debt Centre. A copy of the grant application form is on Cllrs SharePoint. (Budget Heading: Misc. Grants).

## 10. COMMUNITY INFRASTRUCTURE LEVY (CIL)

To consider amending the purposes that CIL (Community Infrastructure Levy) funds will be used for by Saltford Parish Council. To change from minuted item 04/09/2018-12 'CIL receipts will be used for enhancing Saltford's community facilities and amenities' to 'CIL receipts will be used for enhancing Saltford's community facilities, amenities, and infrastructure'. (CIL guidance is on Cllrs SharePoint: Useful Docs-Planning-CIL).

## 11. SPC GRANT APPLICATION GUIDE AND POLICY

To review and consider updates to the SPC Grant Application Guide and Grant Application Policy.

## 12. B&NES COUNCIL CLIMATE EMERGENCY ACTION: BRISTOL AIRPORT

Saltford Parish Council welcomes the new B&NES Council's ambition to address the climate emergency, and as such to agree to ask if the Council in its discussions with Bristol Airport over its policy adopted in March 2019 of opposing the expansion plans for Bristol Airport, will actively encourage Bristol Airport to review and better manage the flight paths over the Bath, Saltford and Keynsham area as this is an important issue for the residents of Saltford at present due to increasing concerns over noise and air pollution.

### **13. AIRBNB IN SALTFFORD**

To consider what action can be taken to support residents affected by the growth of Airbnb in Saltford.

### **14. HIGHWAYS PROJECTS**

To consider supporting two Highways projects in collaboration with B&NES Council:

- a) To install a short section of white advisory lining near the junction of the High Street and The Shallows to help alleviate this pinch-point for passing vehicles.
- b) To re-locate the VAS (Visually Activated Sign) from outside the Crown Pub to the bottom of Bath Road (hill) to assist in traffic-calming as vehicles enter Saltford from the east.

### **15. PAVEMENT PARKING**

To consider which sections of road in Saltford are regularly affected by vehicles parked on the pavement causing obstructions and Health & Safety issues for pavement users, and to agree any actions to be taken to resolve problematic pavement parking. (A list of locations raised by residents can be found in Cllrs SharePoint).

### **16. PAVEMENTS / FOOTWAY RESURFACING**

To consider which sections of pavement in Saltford should be prioritised for repair and maintenance by B&NES Council.

### **17. WEST OF ENGLAND JOINT SPATIAL PLAN EXAMINATION**

To agree that Cllr Phil Harding and Cllr Adrian Betts (Chair and Vice Chair of SPC Planning Committee respectively) lead on representation of Saltford Parish Council at the West of England JSP examination.

To discuss and agree a statement, with particular reference to 7.1 Keynsham SDL, to be submitted by the 9 July 2019 deadline.

### **18. POSSIBLE CLOSURE OF KEYNSHAM AMBULANCE STATION**

To discuss a response to the South Western Ambulance Service NHS Foundation Trust (SWAST) regarding the possible closure of Keynsham Ambulance Station as part of the 'Our People' plan'.

### **19. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES**

To receive updates about environmental initiatives.

### **20. DATA PROTECTION AND GDPR UPDATES**

To receive an update from Cllr Jon Godfrey on progress for GDPR compliance.

### **21. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

To receive any reports from Link Members on external organisations.

### **22. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

To receive any reports of urgent information from Parish Councillors.

### **23. PUBLICITY**

To consider items to include in SPC's SCAN page and ideas for the next e-newsletter.

[www.saltfordparishcouncil.gov.uk](http://www.saltfordparishcouncil.gov.uk)