

# SALTFORD PARISH COUNCIL

## 3 June 2014

### AGENDA

#### 1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 6 May 2014 (copies have been sent to Members).

#### 2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

#### 3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.  
*The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

#### 4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on Parish Council matters, limited to three minutes per person.

#### 5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

#### 6. PLANNING MATTERS

- a) **Minutes** - To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 20 May 2014 (copies are enclosed for Members).
- b) **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display before the meeting.  

**14/01823/FUL** - 507 Bath Road - Erection of replacement extractor fan - Golden Moments
- c) **Decisions** – To note any decisions made in respect of Saltford planning applications.
- d) **Placemaking Plan Working Group** – Cllr Kevin Reeves to report on the final actions and disbanding of the Placemaking Plan Working Group.
- e) **Paperless planning workshop** – To receive a report from B&NES' workshop on paperless planning applications (the report has been emailed to Members).
- f) **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

## **7. FINANCIAL MATTERS**

- a) **Monthly Financial Report** – To receive the monthly financial report enclosed for Members.
- b) **Schedule of Expenditure** – To authorise all payments to be made during the month of June 2014 as listed on the schedule enclosed for Members.
- c) **Defibrillator parts** – To authorise payment of £62 for one charging stick and one set of electrodes, parts which expire on the defibrillator on 28 May. The Council agreed a budget for defibrillator maintenance of £50 per year in 2012/13; none was spent in 2013/14.

## **8. DEFIBRILLATOR ROTA**

To review the procedure for fortnightly defibrillator checks and submissions and agree which councillors will undertake this on a rotation basis.

## **9. RIVER LITTER**

To consider what actions the Parish Council can take to help reduce and remove the litter in the river and in the riverbanks at Saltford. Correspondence from local residents about this matter has been emailed to Members. Such actions might include:

- Asking B&NES Council to lead and co-ordinate action in this regard and also informing B&NES Council of the presence of embedded plastic and to copy in B&NES Avon River Regeneration Trust any correspondence with B&NES Council on these matters.
- Saltford Parish Council writing to all "riparian" owners of the riverbanks at Saltford explaining the issues and reminding them of their responsibilities to clear litter as set out in the Environment Agency publication "Living on the Edge".
- Writing to Wessex Water expressing concern at the reported evidence of baby wipes and sanitary products in the river at Saltford.
- Writing to the Environment Agency describing the problems and asking for its advice and any action that the EA can take.
- Raising these matters at the next meeting of the River Avon Users Consultative Committee (RAUCC).

## **10. PUBLIC TOILETS, THE SHALLOWS**

To consider B&NES Council's plans for the refurbishment of the toilets at The Shallows to provide one fully accessible unisex facility with a 24 hour operation, at a cost to the user of 20p, this money going towards the maintenance costs. The toilets will be managed by Healthmatic Ltd which has a lease on the facility for 15 years. Information about B&NES' public toilets improvement plan has been emailed to Members. The Parish Council has been asked by B&NES to give its views on the opening hours.

## **11. FOOTPATH ADJACENT TO TUNNEL HOUSE**

To consider what action, if any, to take in securing repair and maintenance of the footpath which runs parallel to the railway lane and is accessed from Norman Road (photos showing the condition of the path have been emailed to Members).

**12. FOOTPATH MAPS**

To consider the selling of the footpath maps produced by the Parish Council in view of the recent decision by a local landowner to close some permissive paths in Salford.

**13. ANNUAL VILLAGE WALK 2014**

To agree that the Parish Council holds the 2014 Annual Village Walk on 13 August at 7pm and that the walk will be to Kelston Tump (Round Hill). This agreement will be subject to the Council approving the risk assessment which will be presented to the Council at its July meeting

**14. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

To receive reports from Members representing the Parish Council on other organisations.

**15. ITEMS OF URGENT INFORMATION**

To receive any reports of urgent information.