

# SALTFORD PARISH COUNCIL

## 2 June 2015

### AGENDA

#### 1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 19 May 2015 (draft copies are enclosed for Members).

#### 2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

#### 3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.  
*The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

#### 4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on Parish Council matters, limited to three minutes per person.

#### 5. FLOOD RISK PRESENTATION

To receive a presentation on flood risk in the area from Alan Aldous, Chair of the River Avon Users Consultative Committee (RAUCC).

#### 7. B&NES SALTFORD SCHOOL PRESENTATION

To receive a presentation from Mike Gray, B&NES project manager, on a proposed new build at Salford Primary School (to replace old temporary classrooms) and proposals regarding the badger sett that is established in the school grounds.

#### 8. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

#### 9. PLANNING MATTERS

- a) **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display before the meeting.

**15/02098/FUL** - 552 Bath Road - Revision of 14/02061/FUL to replace Juliette balcony with a glazed balcony - Mr M Webber

**15/02272/TCA** - Fir Lodge The Shallows - 1 x Conifer - fell, 2 x Common Fir - fell, 1 x Serbian Spruce - fell - Mrs Francine Haerberling

**15/02041/FUL** - 582 Bath Road - Erection of one and a half storey extension and alterations and extension to an existing outbuilding - Mr L Metcalfe

**15/02042/LBA** - External alterations to include a one and a half storey rear extension to house and alterations and extension to outbuilding - Mr L Metcalfe

- b) **Decisions** – To note any decisions made in respect of Saltford planning applications.
- c) **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

## **10. SALTORD PARISH COUNCIL'S POLICY AND PRACTICES REGARDING ALLEGED PLANNING CONTRAVENTIONS**

To consider the following proposal from Cllr Duncan Hounsell:

Planning Control is the responsibility solely of B&NES Council. Saltford Parish Council will no longer report any cases of possible contraventions of planning control to B&NES Council on behalf of individual residents. Rather, Saltford Parish Council will assist residents by referring them to the relevant sections of the B&NES web-site and by helping them understand B&NES procedures. Should a resident wish someone to report an alleged contravention on their behalf, that person will be advised to contact Saltford's ward councillors on B&NES Council.

Enclosed for members is a copy of Cllr Duncan Hounsell's discussion paper on this subject.

## **11. FINANCIAL MATTERS**

- a) **Monthly Financial Report** – To receive the monthly financial report for May 2015 which is enclosed for Members.
- b) **Schedule of Expenditure** – To authorise all payments to be made during the month of June 2015 as listed on the schedule enclosed for Members.

## **12. ANNUAL CHURCHYARD TREE INSPECTION**

To consider a proposal from Cllr Duncan Hounsell that Saltford Parish Council authorises the Clerk to seek quotations to carry out a full safety inspection of the trees at St. Mary's Churchyard.

## **13. MEMORIAL GARDEN**

To receive a report from the Clerk on the Parish Council's request that B&NES Council carries out the agreed repairs to the footpaths in the Memorial Garden because of the trip hazards there as a matter of urgency.

To receive a report from the Clerk on the possibility of sharing with B&NES Council the cost of wall repairs.

To consider authorising expenditure on one of the following options for work in the Memorial Garden (budget heading Council Led Schemes):

- Lawn improvement (weeding, scarifying, raking, top-dressing and seeding), based on quotations from B&NES
- Preparation for creation of wildflower garden to be supervised by Saltford Environment Group with seeds etc. funded by the Parish Council
- A combination of the two above options.

#### **14. MOORINGS IN MEAD LANE**

To consider the following proposal from Cllr Duncan Hounsell:

This Council requests that B&NES Council erects "no mooring" signs along the river-bank adjacent to Mead Lane and carries out regular weekly inspections to ensure compliance with a "no mooring" policy" in this location, at the request of local resident Lis Evans.

#### **15. FESTIVAL WALK RISK ASSESSMENT**

To consider and approve the risk assessment for the village walk on 16 June to be led by Brian Cooper (copies are enclosed for members).

#### **16. NEW LITTER BIN**

To consider the following proposal from Cllr Duncan Hounsell:

This Council requests that B&NES Council installs a litter bin in Manor Road (lane) adjacent to the gate opposite Manor Farm.

#### **17. LIAISON WITH B&NES WARD COUNCILLORS**

To consider a proposal from Cllr Phil Harding that the Parish Council invites Saltford's B&NES ward councillors to report quarterly to the Parish Council at a Parish Council meeting on their work representing Saltford.

#### **18. SALTORD PARISH COUNCIL STANDING ORDERS AND FINANCIAL REGULATIONS**

To consider the following proposal from Cllr Duncan Hounsell:

Saltford Parish Council agrees that a working party is set up to review standing orders and financial regulations and to report back at the September meeting with any proposals for changes or additions. The working party can comprise the Chair, the Vice-Chair, the Chair of Planning, the Clerk and any other interested councillor.

#### **19. ONLINE BANKING**

To consider whether to set up the facility for online banking with the Council's current bank, Lloyds.

## **20. NOTICE BOARDS**

To consider the following proposal from Cllr Duncan Hounsell:

Salford Parish Council authorises the Clerk to investigate all options for replacing the Parish Council notice-boards and stanchions adjacent to Salford Post Office and to report back at the July meeting.

Salford Parish Council authorises the Clerk to investigate the feasibility and costs of installing a Parish Council notice-board outside Salford library.

Salford Parish Council asks the Clerk to report to the Council on the condition and status of the Parish Council notice-board adjacent to the Bird-in-Hand car-park.

## **21. DIGITAL DISPLAY AT MEETINGS**

To consider the following proposal from Cllr Duncan Hounsell:

Salford Parish Council authorises the Clerk and members of the Council to investigate options for digital display at meetings to improve public engagement. Salford Parish Council authorises the Clerk and members of the Council to investigate the possibility of jointly purchasing and sharing a suitable resource with the Salford Community Association (SCA), including possible upgrading of the public wi-fi facility at Salford Hall. The Clerk is asked to report back to the Council at its September meeting with options and costs.

## **22. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

To receive any reports from Link Members on external organisations.

## **23. ITEMS OF URGENT INFORMATION**

To receive any reports of urgent information.