

# SALTFORD PARISH COUNCIL

7 June 2016

## AGENDA

### 1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 3 May 2016 (draft copies are available on the website and printed copies will be available at the meeting).

### 2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

### 3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.  
*The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

### 4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

### 5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

### 6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

### 7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

### 8. RIVER AVON PROJECT UPDATE

To receive a presentation from B&NES Council's River Avon Project Co-ordinator Cleo Newcombe-Jones and Technical Officer (Traffic Regulation Orders) Andy Coles on the Mead Lane mooring and traffic issues, and B&NES Council's proposed actions.

### 9. PLANNING MATTERS

- a) **Election of Planning Committee Chair and Vice-Chair** – To elect a Chair and Vice-Chair of the Planning Committee for the year 2016/17.
- b) **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display

before the meeting and are [available online](#).

16/02591/FUL - 3 Uplands Road - Erection of single storey side extension and part infill to underside of existing balcony - Mr & Mrs J Williams

- c) **Decisions** – To note any decisions made in respect of Salford planning applications.
- d) **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

## 10. FINANCIAL MATTERS

- a) **Monthly Financial Report** – To receive the monthly financial report for May 2016.
- b) **Schedule of Expenditure** – To authorise all regular payments made or to be made during the month of June 2016 as listed on the schedule.
- c) **Revised Pay Scale for the Clerk** - To consider authorising a 1% salary increase for the Clerk with effect from April 2016, in accordance with the National Joint Council for Local Government Services' agreement (budget heading Office Staff). This would mean an increase from £12,398 to £12,522 per annum at Spinal Column Point 26.

## 11. REPAIR OF HISTORIC DIRECTIONAL SIGN AT JUNCTION OF MANOR ROAD AND BATH ROAD

To consider what action Salford Parish Council can take to ensure that this iconic and historic directional sign at the junction of Bath Road and Manor Road is repaired and restored to its original state (the Council has the missing part of the 'Salford Village' sign). To agree expenditure up to £100 for repairs (budget heading Council Led Schemes). To agree to seek permission from B&NES Council and the owner/occupier of the bungalow on the corner.



## 12. BLUE PLAQUE, SALTFORD HOUSE

To consider a proposal from Cllr Phil Harding that the Parish Council arranges for a blue plaque to be put up on Saltford House to mark the residency of Admiral Benedictus Marwood Kelly. To agree that a Listed Building application will be made to B&NES Council to put up a blue plaque. To authorise expenditure up to £100 to design, create and fix the plaque (budget heading Council Led Schemes).

## 13. EMERGING PLANS FROM ST MARY'S CHURCH FOR A MEMORIAL GARDEN

To consider the implications for the Parish Council of the emerging plans from St Mary's church for a memorial garden within St Mary's churchyard. To consider how the Parish Council can help

and how to minimise ongoing maintenance costs to the Parish Council taking account of its responsibilities for churchyard grounds maintenance.

#### **14. VILLAGE WALK RISK ASSESSMENT**

To consider and approve the risk assessment for the village walk on 23 June 2016 to be led by Brian Cooper.

#### **15. NALC'S PAPER *DEVO LOCAL***

To consider the paper *Devo Local – A white paper for empowering and strengthening local democracy* produced by NALC (National Association of Local Councils).

#### **16. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

To receive any reports from Link Members on external organisations.

#### **17. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

To receive any reports of urgent information from Parish Councillors.