

SALTFORD PARISH COUNCIL

4 June 2019



1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 17 May 2019 (draft copy available on the [website](#) and on the screen at the meeting).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. PLANNING MATTERS

- a. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- b. **Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls. To receive any reports of new possible planning contraventions.
- c. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

9. FINANCIAL MATTERS

- a. **Monthly Financial Report** – To receive the monthly financial report for May 2019 (reports are on the [Meetings Dates Agendas & Minutes](#) page of the website).
- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made

during June 2019 as listed on the schedule (the schedule is on the [Meetings Dates Agendas & Minutes](#) page of the website).

c. Auditing Solutions Ltd – To authorise expenditure of £294 for the provision of internal audit service for 2018-19 (Budget heading: Auditing).

d. Annual accounts 2018/19 – To receive the annual accounts for 2018/19 (see Councillors SharePoint).

e. Internal audit of 2018/19 – To receive the report of the internal audit of 2018/19 (see Councillors SharePoint).

f. Annual Governance and Accountability Return (AGAR) 2018/19: Governance Statement – To approve and the Chair to sign the annual Governance Statement 2018/19 (section 1 of AGAR in Councillors SharePoint).

g. Annual Governance and Accountability Return (AGAR) 2018/19: Accounting Statement – To approve and the Chair to sign the annual Accounting Statement 2018/19 (section 2 of AGAR in Councillors SharePoint).

10. STANDING ORDERS UPDATE

To agree to change Standing Order 30.e to comply with the relevant procurement procedures and other requirements in the Public Contracts Regulations 2015, as updated from the Public Contracts Regulations 2006 (See Councillors SharePoint).

11. MEAD LANE

Motion from Cllr Phil Harding concerning the need to protect the riverbank at Mead Lane for the benefit of all users following the 2017 and 2018 B&NES Council mooring trial.

- The River Avon in Saltford is a Site of Nature Conservation Importance (SNCI) and SPC considers that the river should be afforded protection from inappropriate practices and behaviour from all users of the river and the riverbanks.
- The riverbank at Mead Lane and the adjacent highway are the sole responsibility of B&NES Council.
- SPC wishes the riverbank to be enjoyed by all stakeholders equitably. However the B&NES Mead Lane Mooring Trial during 2017 and 2018 showed a high incidence of non-compliance with mooring limits, anti-social behaviour and heavy littering from a minority of boaters; the disruption caused to residents, other river users and damage to the flora and fauna of the riverbank was considerable. The mooring trial proved that Mead Lane, a residential narrow rural lane overlooking the Cotswold AONB within the Green Belt, does not have the amenities or facilities for longer stay moorings normally associated with a marina that would typically be remote from residential properties. SPC therefore concludes that Mead Lane is not a suitable location for longer term, semi-residential moorings of 14 days.
- SPC considers that there should be a 48-hour mooring limit within a restricted length of the lane and that this should be effectively monitored and enforced by B&NES Council.
- If a 48-hour limit is abused or ignored on a regular basis and/or other related anti-social behaviour and riverbank damage issues continue then SPC would wish for a complete ban on moorings in Mead Lane so that the riverbank can revert to its previous status as an area suitable and appropriately protected for wildlife and that can continue to be enjoyed by residents and a wide range of visitors.
- The riverbank and parking bollards in Mead Lane have constantly been damaged by vehicles before, during and since the 2017/18 mooring trial in addition to damage through

their incorrect use as mooring posts. Inconsiderate and obstructive parking can also restrict access for emergency vehicles and the large vehicles requiring access to Wessex Water. This is a matter of serious concern and SPC asks B&NES Council to install a post and rail system of protection for the river bank, together with white lines or double yellow lines to protect access to properties by residents and to deter obstructive parking in narrow stretches of the lane. There should also be a ban on overnight sleeping in vehicles in Mead Lane.

- SPC asks B&NES Council to take action to address these issues without delay and as a matter of priority. If necessary moorings should be suspended in Mead Lane until the issues are properly addressed to the satisfaction of Mead Lane residents and SPC.

12. ACTIONS FOLLOWING RESPONSES TO 'THE RE-OPENING OF SALTFOUR RAILWAY STATION' LETTER

To discuss any reply to Saltford Parish Council's response letter to West of England Combined Authority as sent to Cllr Tim Bowles on 29th January.

To arrange meeting with Leader of B&NES Council including Cabinet Member for Transport plus Saltford Ward Councillors as soon as possible to discuss clear direction and timeframe for Saltford Station.

To agree any other actions to achieve the re-opening of Saltford Railway Station at its current site.

13. EROSION OF RIVERBANK ON THE SHALLOWS

To discuss actions to be taken to prevent the erosion of the riverbank on The Shallows from further damage due to small boat (kayak, canoe etc) use, and as a Health and Safety measure.

14. OVERGROWN VEGETATION BY PUBLIC PATHS

To discuss actions to reduce overgrown vegetation by public paths, including vegetation that reduces access and/or poses a health and safety risk.

15. VE DAY 75 - 8TH MAY 2020

To agree that Saltford Parish Council will mark the 75th Anniversary of Victory in Europe Day on, or around, 8th May 2020.

16. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES

To agree to factor in the impact of climate change on all resolutions made by the Council and to receive updates about environmental initiatives.

17. DATA PROTECTION AND GDPR UPDATES

To receive an update from Cllr Jon Godfrey on progress for GDPR compliance.

18. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

19. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.