

SALTFORD PARISH COUNCIL

2 June 2020, 7:30pm, Remote (Zoom)



Topic: SPC 2nd June public meeting

Time: Jun 2, 2020 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/99208304709?pwd=cmdGZIVtYkFCSjNEQVNMZW9mVE5NUT09>

Meeting ID: 992 0830 4709

Password: 873300

One tap mobile

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AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the extraordinary meeting of the Council held on 20 March 2020 (draft copy available on the [website](#) and on the screen).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

4. SPC REMOTE MEETING PROTOCOL

To formally minute the adoption of the SPC Remote Meeting Protocol as previously adopted in May 2020 using delegated powers. (A copy is available on Cllrs SharePoint).

5. UPDATED SPC STANDING ORDERS

To formally minute the adoption of the updated SPC Standing Orders as previously adopted in May 2020 using delegated powers, which include a supplementary section on remote meetings valid until 07.05.21. (A copy is available on Cllrs SharePoint).

6. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

7. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

8. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person. Members of the public will be invited to speak by the Chair.

9. FINANCIAL MATTERS

a. Annual accounts 2019/20 – To receive the annual accounts for 2019/20 (available on Cllrs SharePoint).

b. Internal audit of 2019/20 – To receive the report of the internal audit of 2019/20 (available on Cllrs SharePoint).

c. Annual Governance and Accountability Return (AGAR) 2019/20: Governance Statement – To approve and the Chair to sign the annual Governance Statement 2019/20 (Section 1 of AGAR in Cllrs SharePoint).

d. Annual Governance and Accountability Return (AGAR) 2019/20: Accounting Statement – To approve and the Chair to sign the annual Accounting Statement 2019/20 (Section 2 of AGAR in Cllrs SharePoint).

e. Annual Governance and Accountability Return Addendum – To review and acknowledge the AGAR Addendum regarding coronavirus emergency regulation changes (available on Cllrs SharePoint).

10. YOUTH SHELTER

To discuss and decide on the future of the Youth Shelter including possible improvements or removal.

Should improvement be agreed, to approve a spend of up to £500 (budget heading: Council Led Schemes).

Should removal be agreed, to seek quotes to be approved.

11. HIGH ST / THE SHALLOWS EX-BT PHONE KIOSK RELOCATION AND PURPOSE

Following the completion of its conservation, to discuss and agree the possible relocation of High St / The Shallows ex-BT phone box to The Bird in Hand public house, and to discuss and agree its future purpose and any associated costs to SPC (Budget heading: Council Led Schemes).

12. WEBSITE AND LOGO

To discuss and agree a supplier of a new website to ensure SPC's website meets new accessibility legislation by 23 September 2020. Three quotes have been provided.

To agree a spend of up to £2,500 on a new website and accessibility testing (Budget heading: Publicity)

To receive an update on the logo. To agree a spend of up to £50 for further design requirements (Budget heading: Publicity).

13. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any items of urgent information.

14. RESOLUTION TO EXCLUDE THE PUBLIC

To pass a resolution that in accordance with Standing Order 1 c, in view of the confidential nature of the business about to be transacted, it is advisable that the public be temporarily excluded and they are instructed to withdraw.

15. CLERK'S HOURS

To review the number of hours worked by the Clerk and to discuss and agree to increase these by three hours per week in recognition of increased council activity, and if agreed, the date of commencement (Budget heading: Office Staff)