

# SALTFORD PARISH COUNCIL

## 7 March 2017

### AGENDA

#### 1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 7 February 2017 (draft copies are available on the website and printed copies will be available at the meeting).

#### 2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

#### 3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.  
*The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

#### 4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

#### 5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

#### 6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

#### 7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

#### 8. PLANNING MATTERS

- a. **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display at the meeting and are [available online](#).

**17/00584/FUL** - 26 High Street - Repairs to front wall, construction of new wall and gates to rear - Mr P Elliott

**17/00585/LBA** - 26 High Street - External alterations to include repairs to front wall and construction of new wall and gates to rear - Mr P Elliott

**17/00605/VAR** - Saltford Primary School Claverton Road - Removal of condition 5 of application 16/02028/REG03 granted on 28/07/2016 - Ms Dawn Elliott

- b. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- c. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

## **9. FINANCIAL MATTERS**

- a. **Monthly Financial Reports** – To receive the monthly financial report for February 2017 (the report is on the Meetings Dates Agendas & Minutes page of the website).
- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during the month of March 2017 as listed on the schedule (the schedule is on the Meetings Dates Agendas & Minutes page of the website).
- c. **Saltford Brass Mill grant application** – To consider making a grant of £510 to Saltford Brass Mill to install non-slip decking strips on the access footbridge to the brass mill (budget heading Miscellaneous Grants). The grant application form is online in the Councillors Area under Supporting documents for meetings.
- d. **Railfuture membership** – To consider authorising expenditure of £21 for annual membership of Railfuture, an independent organisation campaigning for better rail services for passengers and freight (budget heading Subscriptions).
- e. **ALCA (Avon Local Councils' Association) membership** – To consider renewing the Council's membership of ALCA and NALC (National Association of Local Councils) for the year beginning 1 April 2017 at £602.25 (budget heading Training).

## **10. TRAFFIC COUNTS A4 SALTFORD 1998 – 2016**

Cllr Duncan Hounsell to report on B&NES Council's volumetric data for this period.

## **11. CHURCHYARD TREE WORK**

To agree which (if any) contractor will be asked to undertake the work identified in the 2016 churchyard tree inspection report as priority 1 or 2 (apart from moving the pile of stones). Quotations have been received from 2 organisations and are online in the Councillors Area under Churchyard.

## **12. LITTER BINS**

To consider and agree a response to B&NES Council's response to the Parish Council's request for two new litter bins, one at the corner of Claverton Road and Manor Road, the other at the entrance to the Riverside Inn, The Shallows.

### **13. CLERK FOR HOLIDAY COVER**

To agree to employ a Clerk to cover holidays on a self-employed zero hours basis. To delegate to the Staffing Committee and the Clerk responsibility for selection, recruitment and all employment arrangements. To approve expenditure of up to £390 to cover 5 hours of training and 30 hours of employment at £11.054 per hour during April 2017 (budget heading Office Staff).

### **14. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

To receive any reports from Link Members on external organisations.

### **15. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

To receive any reports of urgent information from Parish Councillors.

### **16. PUBLICITY**

To consider items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

### **17. RESOLUTION TO EXCLUDE THE PUBLIC**

To pass a resolution that in accordance with Standing Order 1 c, in view of the confidential nature of the business about to be transacted, it is advisable that the public be temporarily excluded and they are instructed to withdraw.

### **18. SALTFORD COMMUNITY AWARDS 2017**

To agree the recipients of the Parish Council Community Awards 2017 (all nominations are online in the Councillors Area under Supporting documents for meetings).

To authorise expenditure of up to £320 on the Community Awards winners' chosen Salford group, project, cause or charity, and on printing winners' certificates (budget heading Council Led Schemes).