

# SALTFORD PARISH COUNCIL

## 3 March 2020, 7:15pm, Saltford Hall



### AGENDA

#### 1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 4 February 2020 (draft copy available on the [website](#) and on the screen at the meeting).

#### 2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

#### 3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

#### 4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

#### 5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

#### 6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

#### 7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford

#### 8. DOG WARDEN – B&NES COUNCIL

To discuss with Joanna Brain, B&NES Council Dog Warden, the issue of dog fouling and to agree any actions to aid the reduction of dog fouling in Saltford.

#### 9. PLANNING MATTERS

- a. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- b. **Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls. To receive any reports of new possible planning contraventions.

- c. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- d. **Planning applications** - To consider the following planning applications in respect of which B&NES Council has invited comments. Plans are [available online](#) and can be displayed on a screen at the meeting:

**20/00377/FUL - 8 High Street Saltford BS31 3ED.** Erection of single storey rear extension following demolition of existing lean to. Ms Nicola Thomas

**20/00403/FUL - Cedar Lodge 16 Uplands Drive Saltford BS31 3JH.** Erection of detached garage with home office space. Mr Nathan Sheppard

**20/00674/FUL - Saltford Primary School Claverton Road Saltford BS31 3DW.** Erection of a single storey changing rooms adjoining the existing pool hall, together with shower and toilet facilities. Relocation of the Plant Room to west side of the pool hall to allow for construction. Mr Gordon Lye

## 10. FINANCIAL MATTERS

a. **Monthly Financial Report** – To receive the monthly financial report for February 2020 (the report is on the [Meetings Dates Agendas & Minutes](#) page of the website).

b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during March 2020 as listed on the schedule (the schedule is on the [Meetings Dates Agendas & Minutes](#) page of the website).

c. **Saltford Community Association (SCA) application for financial assistance** - To consider a grant application request from SCA for the sum of £500 towards the annual costs of publishing the Saltford Community Association News (S.C.A.N) (Budget heading: Miscellaneous Grants).

## 11. VE DAY 75

To discuss plans for tree planting on 8th May 2020 and agree any further SPC involvement and/or support associated with VE Day 75 commemorations.

## 12. JOINT LOCAL TRANSPORT PLAN 4 (JLTP4)

To discuss next steps in the re-opening of Saltford Station project in view of the JLTP4 and any actions associated with other aspects of the JLTP4 which relate to Saltford. A copy of the JLTP4 is on Cllrs SharePoint, information is also at <https://s3-eu-west-1.amazonaws.com/travelwest/wp-content/uploads/2020/02/Joint-Local-Transport-Plan-4.pdf>

## 13. WEST OF ENGLAND BUS STRATEGY

To agree a response to the West of England Bus Strategy consultation, for more information see <https://travelwest.info/projects/transport-consultations/west-of-england-bus-strategy>. A copy of the published document is on Cllrs SharePoint. Responses can be submitted by questionnaire or written statement. The deadline is 15 March 2020.

#### **14. WEST OF ENGLAND WALKING AND CYCLING INFRASTRUCTURE PLAN**

To agree a response to the West of England Walking and Cycling Infrastructure Plan, for more information see <https://travelwest.info/projects/transport-consultations/west-of-england-local-cycling-and-walking-infrastructure-plan>. A copy of the published document is on Cllrs SharePoint. Responses can be submitted by questionnaire or written statement. The deadline is 15 March 2020.

#### **15. TRAFFIC REGULATION ORDER (TRO) – TYNING ROAD**

To discuss and agree to approach B&NES Council to request a TRO on a section of Tynning Road (A4 Bath Road end), for the purpose of providing more short-term parking options locally.

#### **16. PUBLIC INQUIRY - BA27/79 & BA27/80 GLENAVON FARM FOOTPATHS**

To receive an update from Cllr Duncan Hounsell on the Public Inquiry re. Public Footpaths BA27/79 and BA27/80, Glenavon Farm, Saltford, which took place on Thursday 13<sup>th</sup> February 2020.

#### **17. DEFINITIVE MAP MODIFICATION ORDER (DMMO) CONSULTATION – GLENAVON FARM**

To discuss and agree a response to the B&NES Council DMMO consultation (Glenavon Farm). A copy of the DMMO consultation plan is available on Cllrs SharePoint.

#### **18. SALTORD EMERGENCY PLANNING AND COMMUNITY RESILIENCE MEETING**

To receive a verbal report on the Saltford Emergency Planning and Community Resilience meeting as hosted by SPC on 6<sup>th</sup> February and to agree any next steps regarding the creation of a community emergency plan.

#### **19. YOUTH SHELTER**

To agree to seek contractor quotes for maintenance work required at the youth shelter (a SPC asset), including works associated with treating rust areas, priming and re-painting. Quotes will be discussed at the April meeting and a contractor appointed.

#### **20. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES**

To receive updates about environmental initiatives.

#### **21. DATA PROTECTION AND GDPR UPDATES**

To receive any updates on GDPR compliance.

#### **22. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

To receive any reports from Link Members on external organisations.

#### **23. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

To receive any reports of urgent information from Parish Councillors.

## **24. PUBLICITY**

To consider items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

## **25. RESOLUTION TO EXCLUDE THE PUBLIC**

To pass a resolution that in accordance with Standing Order 1 c, in view of the confidential nature of the business about to be transacted, it is advisable that the public be temporarily excluded and they are instructed to withdraw.

## **26. SALT FORD COMMUNITY AWARDS 2020**

To agree the recipients of the Parish Council Community Awards 2020 (nominations are on Cllrs SharePoint).

To agree to authorise expenditure of up to £700 on the Community Awards winners' chosen Saltford group, project, cause or charity, and on printing winners' certificates (Budget heading: Council Led Schemes).