

SALTFORD PARISH COUNCIL

6 May 2014

AGENDA

1. ELECTION OF CHAIR

To elect a Chair for the year 2014/15. (Upon his/her election, the Chair will be invited to subscribe formally a Declaration of Acceptance of that Office).

2. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 15 April 2014 (copies are enclosed for Members).

3. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

4. APPOINTMENT OF VICE-CHAIR

To appoint a Vice-Chair for the year 2014/15. (Upon his/her appointment, the Vice-Chair will be invited to subscribe formally a Declaration of Acceptance of that Office).

5. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

6. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on Parish Council matters, limited to three minutes per person.

7. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

8. PLANNING MATTERS

- a) **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display before the meeting.

14/01232/FUL - 449 Bath Road - Provision of loft conversion with extended rear gable to bungalow and front dormer - Mr & Mrs G Hawkins

- b) **Decisions** – To note any decisions made in respect of Saltford planning applications.

- c) **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

9. FINANCIAL MATTERS

- a) **Monthly Financial Report** – To receive the monthly financial report enclosed for Members.
- b) **Schedule of Expenditure** – To authorise all payments to be made during the month of May 2014 as listed on the schedule enclosed for Members.
- c) **Annual accounts and annual return for financial year 2013-14** – To approve the annual statement of accounts for the financial year 2013-14 and Sections 1 and 2 of the annual return for the financial year 2013-14 (copies of both are enclosed for Members).
- d) **Review of internal audit** – To consider and approve the internal audit of the Council's 2013/14 accounts undertaken by Auditing Solutions Ltd (copies are enclosed for Members).
- e) **Annual review of asset register** – To review the Council's register of assets (copies of the register agreed in May 2013 are enclosed for Members). It is suggested that the two 'Fairtrade village' road signs are added, with a value of £190 for both.
- f) **Council insurance** – To consider renewing the insurance policy with Aon UK Ltd, which is due on 1 June 2014, at a cost of £368.95, an increase of 2.3% from last year (budget heading Insurance).
- g) **Avon Pension Fund** – To consider the following motion proposed by Cllr Reg Williams:

The terms and conditions of the Avon Pension Fund changed on 1st April 2014 which mean that the employer's contribution rate has gone up from 13.9% to 15.8%, the employee's rate has gone down from 6.5% to 5.5%, and the deficit recovery amount remains the same at £33.33 per month. Saltford Parish Council accepts this change for the current Clerk.

For Members' information, the employers' contribution rate is set by the pension fund actuary, and has fluctuated as follows over recent years:

2006/07 – 12%
2007/08 – 12%
2008/09 – 13%
2009/10 – 14%
2010/11 – 15%
2011/12 – 13.9%
2012/13 – 13.9%
2013/14 – 13.9%

10. APPOINTMENT OF COMMITTEES AND WORKING GROUPS, MEMBERSHIP THEREOF AND CHAIRS AND VICE-CHAIRS THEREOF

To consider and agree the formation of committees and working groups, the membership of those committees and working groups, and the Chairs and Vice-Chairs of those committees and working groups for the year 2014/15. (The list of committees and working groups appointed in 2013/14 and their memberships is attached for Members).

11. DATES OF MEETINGS OF COUNCIL AND COMMITTEES

To consider the dates on which the Council and committees should meet for the year 2014/15. Suggested dates based on the previous pattern are attached for Members.

12. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

To appoint Members to represent the Council at meetings of other organisations for 2014/15. The Council appointed representatives for 2013/14 are listed on the attachment for Members. Members can consider whether representation remains necessary for organisations listed and whether new organisations need to be added.

13. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

To receive reports from Members representing the Parish Council on other organisations.

14. CHURCHYARD HEADSTONE CHECK

To receive a report on the outcome of the churchyard headstone check undertaken in April 2014 and to agree on a course of action, particularly for those headstones deemed in need of urgent attention.

15. 20 MPH SPEED LIMITS

To consider the following motion from Cllr Reg Williams:

Saltford Parish Council objects to the proposed widespread introduction of 20mph speed limits in Saltford on the basis that they will not be enforced and will be ignored by many drivers as happens at present. There is a problem on some roads and Saltford Parish Council requests that B&NES consult on the areas of concern and seek alternative solutions to reducing the problem of speeding on local roads.

Members should note that the Council agreed the following statement in May 2012:

Saltford Parish Council requests that Saltford be brought forward to year 1 of the process to implement 20mph zones, and that the method of enforcement of the regulation is taken into account.

16. PUBLICITY

To consider items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

17. ITEMS OF URGENT INFORMATION

To receive any reports of urgent information.