

SALTFORD PARISH COUNCIL

3 November 2015

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 6 October 2015 (draft copies are available on the website and printed copies will be available at the meeting).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. PLANNING MATTERS

- a) **Minutes** – To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 27 October 2015 (draft copies are available on the website and printed copies will be available at the meeting).
- b) **Decisions** – To note any decisions made in respect of Saltford planning applications.
- c) **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

9. FINANCIAL MATTERS

- a) **Monthly Financial Report** – To receive the monthly financial report for October 2015.
- b) **Schedule of Expenditure** – To authorise all regular payments to be made during the month of November 2015 as listed on the schedule.
- c) **Grant application from Leo Nolan** – To consider authorising a grant of up to £1,000 to Leo Nolan and two other Wellsway School pupils who have won places at an international science exposition in Mexico, towards the costs of building a robot and transport costs (budget heading Miscellaneous Grants).
- d) **Grant application from Owen McDermott** – To consider authorising expenditure of £500 to Owen McDermott for the production of two steel plaques for the war memorial commemorating those fallen in conflict (budget heading Miscellaneous Grants).
- e) **Vision ICT website domain renewal** – To authorise expenditure of £55 to Vision ICT for the bi-yearly website domain renewal fee for www.salfordparishcouncil.gov.uk (budget heading Publicity).
- f) **Parish Council contact cards** - To consider authorising expenditure of £110 for a set of 1000 contact/business cards that provide contact information for Salford Parish Council (budget heading Publicity). These may be used by councillors and also be placed in public locations around Salford as a source of information for the public.

10. AIR QUALITY ACTION PLAN FOR SALT FORD

To consider the response of Salford Parish Council to the draft Air Quality Action plan proposed by B&NES Council which relates to NOx emissions exceeding a target limit on a section of the Bath Road, Salford.

11. AIR QUALITY ON BATH ROAD

To discuss representations and actions in respect of other pollutants emitted by diesel engines at the request of Cllr Adrian Betts.

12. SPORTS FACILITIES IN KEYNSHAM

To consider a proposal from Cllr Ben Eve that the Parish Council asks B&NES Council to maintain the existing level of sports facilities in Keynsham Leisure Centre when it is rebuilt in the next few years. In addition, to ask B&NES that the next phase of consultation for the new centre is advertised as widely as possible to allow Salford residents to participate in the planning process.

13. SALT FORD SHOP PARADE CAR-PARK

To consider a suggestion from Cllr Kyle Rice that the Parish Council asks B&NES Council to consider implementing a one-way system in the car park at the shop parade.

14. BROCKLEY ROAD CAR-PARKING

To note information supplied by B&NES Council about protective surfacing on grass that facilitates the parking of vehicles. To consider what action, if any, the Parish Council wishes to

take to seek the creation of off-road parking spaces in Brockley Road.

15. HIGHWAYS MAINTENANCE

To agree which streets in Salford should be prioritised and recommended for inclusion in B&NES Highways Maintenance programme for 2016/17.

16. SALTORD PARISH COUNCIL ANNUAL COMMUNITY AWARDS 2016

To agree the categories, process, and format for nominations for the 2016 Community Awards.

17. TREES AT ST MARY'S CHURCHYARD

To consider the churchyard Tree Report (Sept 2015) and to consider seeking quotations for remedial work identified in the report.

18. FAIRTRADE GROUP LINK COUNCILLOR

To consider a proposal from the Salford Fairtrade Group that the Parish Council nominates a link councillor.

19. WAR MEMORIAL

To consider the following proposal from Cllr Rob Taylor:

To mark the centenary of the close of WW1, Salford Parish Council would like to open public discussion exploring ways in which we can improve the status of our war memorial. This could be a relocation to a more prominent, open site at the top of the High Street, or take the form of improvements to the existing site for example.

20. REQUEST TO PUT UP SHED ON ALLOTMENT SITE

To consider a request from an allotment tenant to put up a small shed on his allotment plot.

21. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

22. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.

23. PUBLICITY

To consider items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.