

SALTFORD PARISH COUNCIL

6 November 2018

AGENDA



1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 2 October 2018 (draft copy available on the [website](#) and on the screen at the meeting).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.

The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. PLANNING MATTERS

- a. **B&NES Local Plan and Saltford's Green Belt** – To discuss SEG's Green Belt Campaign and the working relationship between SEG and SPC
- b. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- c. **Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls. To receive any reports of new possible planning contraventions.

- d. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- e. **New Planning Applications** - To consider the following planning applications in respect of which B&NES Council has invited comments. Plans are [available online](#) and can be displayed on a screen at the meeting.

18/04327/FUL - 5 Uplands Road BS31 3JQ Erection of front porch and garage extension. Mr & Mrs Brian & Jackie Fisher

18/04399/FUL - 4 Uplands Road BS31 3JJ Erection of detached 3 bed bungalow on land to rear of 4 Uplands Road. Mr Duncan Philips

18/04544/FUL - Glen House The Folly BS31 3JW Erection of single storey rear extension following demolition of existing outhouse (retrospective). Mr Ashley Watson

18/04520/FUL - 488 Bath Road BS31 3HG Erection of single storey side and rear extensions following removal of 2no conservatories, bedroom extension and lean-to garage. Mr Francis Allen

18/04659/FUL - Avon Cottage Avon Lane BS31 3ET Construction of an all weather equestrian arena for personal and private use. Mr & Mrs Shipley

18/04690/LBA 1 The Batch Saltford BS31 3EN External work to facilitate the erection of single storey rear extension following demolition of existing lean to. Mr Hathaway

18/04689/FUL - 1 The Batch Saltford BS31 3EN Erection of single storey rear extension following demolition of existing lean to. Mr Hathaway

9. FINANCIAL MATTERS

a. **Monthly Financial Report** – To receive the monthly financial report for October 2018 (reports are on the [Meetings Dates Agendas & Minutes](#) page of the website).

b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during November 2018 as listed on the schedule (the schedule is on the [Meetings Dates Agendas & Minutes](#) page of the website).

c. **BT outstanding charges** – To authorise a spend of £112.38 for BT Broadband outstanding charges following cancellation of contract (Budget line: Telephone)

10. SALTFFORD PARISH COUNCIL COMMUNITY AWARDS 2019

To consider the criteria and process for making the 2019 awards (See 'SPC Community Awards Nomination Form 2019' and 'SPC Community Awards – criteria and process 2018' on the Members area of the website and SharePoint page)

11. CHURCHYARD INSPECTION AND MEMORIAL SAFETY CHECK

Cllr Chris Warren to report on the annual churchyard memorials safety check and biannual inspection of the churchyard, including actions recommended to unsafe headstones (Report available on the Members area of the website and SharePoint page).

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12. HIGHWAYS MAINTENANCE 2019/20

To agree which roads in Saltford should be prioritised and recommended for inclusion in B&NES Highways Maintenance programme for 2019/20.

For 2018/19 the following were recommended:

1. Mead Lane
2. Claverton Road (by the school)
3. Longwood Lane

13. MANOR ROAD (LANE) FROM JUNCTION AT LONGWOOD LANE TO JUNCTION WITH MONTAGUE ROAD

To consider asking B&NES Council to introduce a Traffic Regulation Order (TRO) banning motor vehicles (excluding agricultural vehicles) on this section of Manor Road in the interests of safety for pedestrians, cyclists, and equestrians. (Map of area available on the Members area of the website and SharePoint page)

14. RE-OPENING SALT FORD RAILWAY STATION

To consider further actions to achieve the aim of the Parish Council that a railway station is re-instated in Saltford at its current site as soon as possible (Draft document available on the Members area of the website and SharePoint page)

15. B&NES 'BATH BREATHES 2021' CLEAN AIR ZONE CONSULTATION

To consider a response to B&NES regarding its proposals for a Charging Clean Air Zone for Bath and its preferred option to introduce a Class D Clean Air Zone (CAZ). Information about the proposal can be found at <http://www.bathnes.gov.uk/bath-breathes-2021-overview> . The consultation closes on 26th November 2018.

16. EX-BT PHONE BOX

Cllr Chris Warren to suggest actions regarding the repair of the ex-BT phone box kiosk owned by the Parish Council. Expenditure of £250 to Keynsham Industrial Coatings was authorised under budget heading Council Led Schemes in December 2017.

17. PUBLICITY

To consider items to include in the next Parish Council e-newsletter.

18. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

19. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.