



# **SALTFORD PARISH COUNCIL**

## **Tuesday 3 November 2020**

### **7:15pm (via Zoom)**

#### **Remote meeting via Zoom – joining information:**

Salford Parish Clerk is inviting you to a scheduled Zoom meeting.

Topic: SPC November 2020 meeting

Time: Nov 3, 2020 07:15 PM London

Join Zoom Meeting

<https://zoom.us/j/9091886269?pwd=TE9FVklIbVVhbExiUDBRRDB0cng3UT09>

Meeting ID: 909 188 6269

Passcode: 873300

One tap mobile

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Dial by your location

+44 203 901 7895 United Kingdom

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+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 909 188 6269

Passcode: 873300

Find your local number: <https://zoom.us/u/acGGrejObd>

## **AGENDA**

### **1. MINUTES**

To receive and confirm as a correct record the minutes of the meeting of the Council held on 6 October 2020 (draft copy available on the [website](#) and on the screen).

### **2. APOLOGIES FOR ABSENCE**

To report any apologies received by the Clerk for inability to attend this meeting.

### **3. DECLARATIONS OF INTEREST**

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

#### **4. PUBLIC TIME**

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person. Members of the public will be invited to speak by the Chair.

#### **5. CHAIR'S ANNOUNCEMENTS**

To receive any announcements from the Chair.

#### **6. CLERK'S ANNOUNCEMENTS**

To receive any announcements from the Clerk.

#### **7. UPDATE FROM THE SALTFOURD COMMUNITY ASSOCIATION (SCA)**

To receive an update from the SCA, including ideas for future support to those in need following the impact of COVID-19.

#### **8. REPORT FROM B&NES WARD COUNCILLORS**

To receive any report from B&NES ward councillors for Saltford.

#### **9. PLANNING MATTERS**

- a. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- b. **Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls. To receive any reports of new possible planning contraventions.
- c. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- d. **Planning applications** - To consider the following planning applications in respect of which B&NES Council has invited comments. Plans are [available online](#) and can be displayed on a screen at the meeting:

**20/03783/FUL - 28 Uplands Road Saltford BS31 3JJ.** Erection of front dormer. Mclay

**20/03808/FUL - Golden Moments@507 507 Bath Road BS31 3HQ.** Erection of single storey rear extension. M Uddin

#### **10. FINANCIAL MATTERS**

- a. **Monthly Financial Reports** – To receive the monthly financial report for October 2020 (report is available on the [Meetings – Agendas and Minutes](#) page of the website).
- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during November 2020 as listed on the schedule (the schedule is on

the [Meetings – Agendas and Minutes](#) page of the website).

**c. Annual fee for the Wick House Close Allotments** – To authorise a payment of £100 according to the licence agreed between Saltford Parish Council and Curo Places Limited (Budget heading: Allotment site rent).

**d. Ex-BT phone box on High St** – Further to the £1000 previously agreed (05-2019-16.e), to consider authorising further expenditure of £250 to repair and repurpose the High St ex-BT phone box (an asset of SPC). Costs include work required to use it as a Wi-Fi hotspot as well as works required for it to house a defibrillator belonging to the Bird in Hand PH (Budget heading: Council Led Schemes)

## **11. B&NES ALCA 30% SUBSCRIPTION INCREASE**

To discuss and agree to a 30% increase for SPC's B&NES ALCA subscription in 2021/22. B&NES ALCA has indicated that SPC's overall annual ALCA and NALC subscription will be c.£779 compared with £652 in 2020/21.

SPC must inform NALC by February 2021 if it chooses to cancel its subscription. In the interests of budget setting an earlier decision is preferable.

## **12. RIVER AND RIVER SIDE**

**a. Improving river safety and safety awareness** - To receive an update from Cllr Phil Harding following his meeting with the River Avon Users Consultative Committee (RAUCC) requesting its advice and support on how river safety and safety awareness can be improved in Saltford. To agree any actions regarding improving river safety and safety awareness.

**b. River Avon Water Quality** - To receive an update from Cllr Phil Harding following his request to RAUCC to consider the potential adverse impact on the health of river users from sewage outlets in Saltford, as part of advice relating to improving river safety and awareness. To decide any further actions if required.

**c. Mead Lane moorings** – To discuss and agree any actions following the decision by B&NES Cabinet on 8<sup>th</sup> October 2020 regarding the future of moorings at Mead Lane.

## **13. REVIEW OF TEMPORARY PARKING RESTRICTIONS ON MEAD LANE**

To agree a viewpoint ahead of a meeting to review the temporary parking restrictions on Mead Lane with B&NES Council, Ward Councillors and the police, including a view on whether to put forward proposals for permanent parking restrictions to take forward to consultation.

## **14. TRAFFIC REGULATION ORDERS (TRO) 2021/22**

To receive an update on the TRO requested by SPC for short term parking

restrictions on Tynning Road.

To agree which roads in Saltford should have Traffic Regulation Orders recommended for inclusion in the B&NES Council Traffic Management TRO file, for consideration and consultation by B&NES Council in 2021/22.

#### **15. HIGHWAYS MAINTENANCE 2021/22**

To agree which roads in Saltford should be prioritised and recommended for inclusion in the B&NES Highways Maintenance programme for 2021/22.

For 2020/21 the following were recommended:

1. Mead Lane
2. The Shallows (area immediately outside The Riverside Public House)
3. Trenchard Road (top of cul-de-sac)

#### **16. CHURCHYARD INSPECTION AND MEMORIAL SAFETY CHECK**

To receive a report from Cllr Chris Warren following the biannual inspection of St Mary's Churchyard which took place on 19<sup>th</sup> October 2020, including information following the annual memorials safety check. To consider any actions recommended following the inspection. (Report available on Cllrs SharePoint).

#### **17. SALTORD PARISH COUNCIL COMMUNITY AWARDS 2021**

To consider the criteria, categories and process – including prize amount - for the SPC Community Awards 2021 (draft information available on Cllrs SharePoint).

The Annual Parish Meeting and SPC Community Awards will be held on the evening of Friday 21<sup>st</sup> May 2021, government restrictions permitting.

#### **18. VE DAY 75 - TREE PLANTING UPDATE**

To receive an update on the VE Day 75 project and agree any actions.

#### **19. PUBLICITY**

To consider items to include in the next Parish Council e-newsletter.

#### **20. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES**

To receive updates about environmental initiatives.

#### **21. DATA PROTECTION AND GDPR UPDATES**

To receive an update on progress for GDPR compliance.

#### **22. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

To receive any reports from Link Members on external organisations.

#### **23. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

To receive any reports of urgent information from Parish Councillors.

#### **24. RESOLUTION TO EXCLUDE THE PUBLIC**

To pass a resolution that in accordance with Standing Order 1 c, in view of the confidential nature of the business about to be transacted, it is advisable that the public be temporarily excluded and they are instructed to withdraw.

#### **25. SPECIAL HONOURS AWARD FOR COVID-19**

To discuss and agree actions relating to a Special Honours award for COVID-19 response (Information available on Cllrs SharePoint).